



# Hobart and William Smith Colleges

The following information was submitted through the [STARS Reporting Tool](#) to be shared with Sierra magazine for consideration in their Cool Schools publication.

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*The information presented in this submission is self-reported and has not been verified by AASHE or a third party. If you believe any of this information is erroneous, please see the [process for inquiring](#) about the information reported by an institution.*

# Education & Research

## Co-Curricular Education

This subcategory seeks to recognize institutions that provide their students with sustainability learning experiences outside the formal curriculum. Engaging in sustainability issues through co-curricular activities allows students to deepen and apply their understandings of sustainability principles. Institution-sponsored co-curricular sustainability offerings, often coordinated by student affairs offices, help integrate sustainability into the campus culture and set a positive tone for the institution.

<b>Credit</b>
Student Sustainability Educators Program
Student Sustainability Outreach Campaign
Sustainability in New Student Orientation
Sustainability Outreach and Publications
Student Group
Organic Garden
Model Room in a Residence Hall
Themed Housing
Sustainable Enterprise
Sustainability Events
Outdoors Program
Themed Semester or Year

# Student Sustainability Educators Program

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

Institution coordinates an ongoing peer-to-peer sustainability outreach and education program for degree-seeking students. The institution:

- Selects or appoints students to serve as educators and formally designates the students as educators,
- Provides formal training to the educators in how to conduct outreach, and
- Offers faculty or staff and/or financial support to the program.

This credit focuses on programs for degree-seeking students enrolled in a for-credit program. Continuing education and/or non-credit students are excluded from this credit.

Student clubs or groups, which are covered by *Co-Curricular Education Tier Two Credit 1*, are not eligible for this credit unless the group meets the criteria outlined above.

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"---" indicates that no data was submitted for this field

## Total number of degree-seeking students enrolled at the institution :

2136

## Program name (1st program) :

Environmental Representative Program

## Number of students served by the program to whom peer-to-peer sustainability outreach and education is offered (1st program) :

1500

## A brief description of the program, including examples of peer-to-peer outreach activities (1st program) :

The College's Environmental Representative Program covers all major residential space and is being piloted in a few small theme houses and academic buildings. The Program is designed to provide student Environmental Representatives the skills and resources required to 1) monitor the environmental performance of their assigned buildings; 2) report any performance issues to building occupants and/or facilities (and Office of Sustainability); and 3) to work with student residents to meet environmental performance goals. In addition, Environmental Representatives launched the Green Room Certification this year, developing a resident engagement strategy that will help drive overall building environmental awareness and performance.

Environmental Representatives are also responsible for general programming in their space (targeting environmental issues of particular relevance to their hall) as well as implementing office of sustainability programming (Campus Conservation Nationals, RecycleMania, Reuse Collections, etc.)

**A brief description of how the student educators are selected (1st program) :**

Student Environmental Representatives must apply to the program and go through a selection process that considers their environmental interests and willingness to engage their peers in sustainability programming.

**A brief description of the formal training that the student educators receive (1st program) :**

Student Environmental Representatives return to campus the week before Orientation, and participate in a 4 day intensive training that covers skill training (programming, volunteer recruitment, etc.) and HWS Sustainability practices, policies and structures (the Climate Action Plan, Support/Resources - cleaning services, res ed., B&G, and basic building functions - HVAC, Waste Management, Water, meter reading)

**A brief description of the staff and/or other financial support the institution provides to the program (1st program) :**

The Office of Sustainability currently employs two paid student Environmental Representative Coordinators and allocates funding to support programming.

In addition, the Climate Task Force assigned a working group to Res. Ed. and Facilities better support Environmental Representative needs.

**The website URL for 1st Program :**

<http://www.hws.edu/about/green>

**Program name (2nd program) :**

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**Number of students to whom peer-to-peer sustainability outreach and education is offered (2nd program) :**

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**A brief description of the program, including examples of peer-to-peer outreach activities (2nd program) :**

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**A brief description of how the student educators are selected (2nd program) :**

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**A brief description of the formal training that the student educators receive (2nd program) :**

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**A brief description of the staff and/or other financial support the institution provides to the program (2nd program) :**

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**The website URL for 2nd program :**

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**Program name (3rd program) :**

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**Number of students to whom peer-to-peer sustainability outreach and education is offered (3rd program) :**

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**A brief description of the program, including examples of peer-to-peer outreach activities (3rd program) :**

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**A brief description of how the student educators are selected (3rd program) :**

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**A brief description of the formal training that the student educators receive (3rd program) :**

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**A brief description of the staff and/or other financial support the institution provides to the program (3rd program) :**

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**The website URL for 3rd program :**

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**Program name (All other programs) :**

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**Number of students to whom peer-to-peer sustainability outreach and education is offered (All other programs) :**

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**A brief description of the program, including examples of peer-to-peer outreach activities (All other programs) :**

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**A brief description of how the student educators are selected (All other programs) :**

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**A brief description of the formal training that the student educators receive (All other programs) :**

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**A brief description of the staff and/or other financial support the institution provides to the program (All other programs) :**

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**The website URL for all other programs :**

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# Student Sustainability Outreach Campaign

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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## Criteria

Institution holds at least one sustainability-related outreach campaign directed at students. The campaign yields measurable, positive results in advancing sustainability. The sustainability-related outreach campaign may be conducted by the institution, a student organization, or students in a course.

To measure if the campaign yields measurable, positive results, institutions should compare pre-campaign performance to performance during or after the campaign.

The campaign could take the form of a competition (such as a residence hall conservation competition), or a collective challenge (such as a campus-wide drive to achieve a specific sustainability target).

The campaign may focus on one or more sustainability issues, but educating students is a primary feature of the campaign.

The campaign may reach additional campus members (faculty, staff, visitors, etc.) as long as students are one of the audiences of the campaigns.

The following impacts are not sufficient for this credit:

- Increased awareness
  - Additional members of a mailing list or group
- 

*"---" indicates that no data was submitted for this field*

## Does the institution hold a campaign that meets the criteria for this credit? :

Yes

## The name of the campaign(s) :

Campus Conservation Nationals & RecycleMania

## A brief description of the campaign(s) :

CCN is organized by the Lucid Design Group and is an energy and water conservation competition. RecycleMania is a waste reduction and diversion competition.

## A brief description of the measured positive impact(s) of the campaign(s) :



HWS had 6 student residence halls participate in CCN and saw a 5% reduction in energy consumption (halls did not participate in water conservation). RecycleMania saw a 65% increase in its recycling rate.

**The website URL where information about the sustainability outreach campaign(s) is available :**

<http://buildingdashboard.net/hws/#/hws/>

# Sustainability in New Student Orientation

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

Institution includes sustainability prominently in its new student orientation activities and programming. Sustainability activities and programming are made available to all new students and are intended to educate about the principles and practices of sustainability.

Because orientation activities vary from one institution to another, prominent inclusion of sustainability may not take the same form on each campus. When reporting for this credit, each institution will determine what prominent inclusion of sustainability means given its particular context.

As this credit is intended to measure sustainability being infused throughout the institution, program or discipline-level orientations are not included in this credit.

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*"---" indicates that no data was submitted for this field*

## Does the institution include sustainability prominently in new student orientation? :

Yes

## A brief description of how sustainability is included prominently in new student orientation :

Sustainability is incorporated throughout all aspects of orientation - composting at all events; reusable water bottles distributed to all first years (no disposable cups or water bottles provided etc.); and CFL exchanges during move-in at all residence halls.

In addition, the Office of Sustainability has a 1.5hr session with all first years the second day of Orientation where campus sustainability practices are taught and reinforced through a sustainability sprint - all first years actively participate (sort waste etc.).

## The website URL where information about sustainability in new student orientation is available :

<http://www.hws.edu/about/green/>

# Sustainability Outreach and Publications

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

Institution produces outreach materials and/or publications that foster sustainability learning and knowledge. The publications and outreach materials may include the following:

- A central sustainability website that consolidates information about the institution's sustainability efforts
  - A sustainability newsletter
  - A vehicle to publish and disseminate student research on sustainability
  - Building signage that highlights green building features
  - Food service area signage and/or brochures that include information about sustainable food systems
  - Signage on the grounds about sustainable groundskeeping strategies employed
  - A sustainability walking map or tour
  - A guide for commuters about how to use alternative methods of transportation
  - A guide for green living and incorporating sustainability into the residential experience
  - Regular coverage of sustainability in the main student newspaper, either through a regular column or a reporter assigned to the sustainability beat
  - Other
- 

## Submission Note:

Many materials are offered in hardcopy format and then reinforced partially through online resources (comprehensive alternative energy handout to all students is in hardcopy form and handed out with Student Handbook, trolley schedules etc. are available online).

*"---" indicates that no data was submitted for this field*

**Does the institution have a central sustainability website that consolidates information about the institution's sustainability efforts? :**

Yes

**A brief description of the central sustainability website that consolidates information about the institution's sustainability efforts :**

The HWS Sustainability Website is overseen by the Office of Sustainability and managed by the Department of Communications. Content includes student resources, significant documents/sustainability notices, calendar of events etc.

**The website URL for the central sustainability website that consolidates information about the institution's sustainability efforts :**

<http://www.hws.edu/about/green>

**Does the institution have a sustainability newsletter? :**

Yes

**A brief description of the sustainability newsletter :**

The Sustainability Newsletter goes out twice a year - once at the beginning of the Fall and in the Spring. In addition, the Office of Sustainability is working on its first annual report, to be published in December 2012.

**The website URL for the sustainability newsletter :**

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**Does the institution have a vehicle to publish and disseminate student research on sustainability? :**

Yes

**A brief description of the vehicle to publish and disseminate student research on sustainability :**

Research is disseminated through the Finger Lakes Institute, Environmental Studies and Office of Sustainability Websites.

**The website URL for the vehicle to publish and disseminate student research on sustainability :**

<http://www.hws.edu/academics/envirostudies/>

**Does the institution have building signage that highlights green building features? :**

Yes

**A brief description of building signage that highlights green building features :**

Signage is available through kiosks and in different buildings - describing the energy, water, and waste minimizing features.

**The website URL for building signage that highlights green building features :**

<http://buildingdashboard.net/hws/#/hws/>

**Does the institution have food service area signage and/or brochures that include information about sustainable food systems? :**

Yes

**A brief description of food service area signage and/or brochures that include information about sustainable food systems :**

Signage is located in the Colleges various dining services locations and includes information about the source of the food and any qualities associated with growing practices (organic, fairtrade etc.)

**The website URL for food service area signage and/or brochures that include information about sustainable food systems :**

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**Does the institution have signage on the grounds about sustainable grounds-keeping strategies employed? :**

Yes

**A brief description of signage on the grounds about sustainable grounds-keeping strategies employed :**

The Colleges have identified special varieties of trees and low/no mow zones.

**The website URL for signage on the grounds about sustainable grounds-keeping strategies employed :**

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**Does the institution have a sustainability walking map or tour? :**

Yes

**A brief description of the sustainability walking map or tour :**

The Colleges are an Arbor Day Tree Campus USA, campus. We have a walking tour that highlights the wide variety of trees.

**The website URL of the sustainability walking map or tour :**

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**Does the institution have a guide for commuters about how to use alternative methods of transportation? :**

Yes

**A brief description of the guide for commuters about how to use alternative methods of transportation :**

The Colleges have a variety of alternative transportation options available (bike share program, zipcar, trolley service etc.). These programs are coordinated between the Office of Sustainability and Office of Student Affairs.

**The website URL for the guide for commuters about how to use alternative methods of transportation :**

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**Does the institution have a guide for green living and incorporating sustainability into the residential experience? :**

Yes

**A brief description of the guide for green living and incorporating sustainability into the residential experience :**

The guide goes out to students during orientation and is reinforced with a green room certification handout.

**The website URL for the guide for green living and incorporating sustainability into the residential experience :**

<http://www.hws.edu/about/green>

**Does the institution have regular coverage of sustainability in the main student newspaper (either through a regular column or a reporter assigned to the sustainability beat)? :**

Yes

**A brief description of regular coverage of sustainability in the main student newspaper, either through a regular column or a reporter assigned to the sustainability beat :**

A student intern in the Office of Communications is appointed to help the Office of Sustainability manage communication materials. Sustainability coverage appears in The Herald (student paper) and DU very frequently/regularly.

**The website URL for regular coverage of sustainability in the main student newspaper, either through a regular column or a reporter assigned to the sustainability beat :**

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**Does the institution produce another sustainability publication or outreach material not covered above? (1st material) :**

Yes

**A brief description of this material :**

The Finger Lakes Institute manages communications/publications regarding both regional and campus sustainability activity in a monthly community newsletter.

**The website URL for this material :**

<http://fli.hws.edu/newsletter.asp>

**Does the institution produce another sustainability publication or outreach material not covered above? (2nd material) :**

Yes

**A brief description of this material :**

The Colleges Quarterly Alumni Magazine - The Pulteney Street Survey frequently carries information on the Colleges Sustainability work and successes

**The website URL for this material :**

<http://www.hws.edu/alumni/pssurvey/pssurvey.aspx>

**Does the institution produce another sustainability publication or outreach material not covered above? (3rd material) :**

No

**A brief description of this material :**

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**The website URL for this material :**

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**Does the institution produce another sustainability publication or outreach material not covered above? (4th material) :**

No

**A brief description of this material :**

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**The website URL for this material :**

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**Does the institution produce another sustainability publication or outreach material not covered above? (5th material) :**

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**A brief description of this material :**

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**The website URL for this material :**

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**Does the institution produce another sustainability publication or outreach material not covered above? (6th material) :**

No

**A brief description of this material :**

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**The website URL for this material :**

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**Does the institution produce another sustainability publication or outreach material not covered above? (7th material) :**

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**A brief description of this material :**

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**The website URL for this material :**

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**Does the institution produce another sustainability publication or outreach material not covered above? (8th material) :**

No

**A brief description of this material :**

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**The website URL for this material :**

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# Student Group

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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"---" indicates that no data was submitted for this field

## Does the institution have an active student group focused on sustainability? :

Yes

## The name and a brief description of each student group :

- 1) Campus Greens: strives to promote environmental awareness and action on campus and in in the community.
- 2) Environmental Representatives: student volunteers who work with building occupants to improve building environmental performance
- 3) Sustainable Foods Club: working to raise campus awareness about sustainable foods

## List up to 4 notable recent activities or accomplishments of student group(s) :

- 1) Created Green Room Certification Program (Spring 2012)
- 2) Coordinated residence hall RecycleMania Programming (Spring 2012)
- 3) Coordinated residence hall CCN Programming (Spring 2012)
- 4) Set Calendar and Organized all Earth Week Events, including Key Note Speaker, Arbor Day Event (70 trees planted), and hydrofracking panel.

## List other student groups that address sustainability :

Environmental Studies Majors and Finger Lakes Institute Interns

## The website URL where information about student group(s) is available :

<http://www.hws.edu/about/green>

# Organic Garden

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

### **Does the institution have an on-campus garden where students are able to gain organic farming and/or gardening experience? :**

Yes

### **A brief description of the garden :**

We have two student run organic gardens on campus. Both were developed out of Senior Environmental Major Capstone projects and are formally maintained by summer student workers organized by a Sustainable Foods Club and supported by buildings and grounds and the Office of Sustainability

### **The website URL where information about the garden is available :**

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## Model Room in a Residence Hall

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### Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

**Does the institution have an occupied, formally designated model room in a residence hall that is open to students during regular hours and demonstrates sustainable living principles? :**

Yes

**A brief description of the model room :**

The Colleges offer a Green Room Certification for students that have set up their room and adopted behaviors that meet Office of Sustainability developed and Environmental Representative vetted guidelines.

**The website URL where information about the model room in the residence hall is available :**

<http://www.hws.edu/about/green>

# Themed Housing

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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*"---" indicates that no data was submitted for this field*

**Does the institution have sustainability-themed housing (residential floor or hall, or theme house) where residents learn about sustainability together and to which residents must apply? :**

Yes

**A brief description of the themed housing, including name(s) and descriptions of theme(s) :**

Campus Greens have a Theme House (Sill House) that is home to 8 residents and hosts club meetings for the Campus Greens Club (one of the largest clubs on campus).

A sustainable foods theme house offers a home to students with interest in sustainable food sourcing and cooking.

**The website URL where information about the themed housing is available :**

<http://www.hws.edu/resed>

**The total number of residents in themed housing. :**

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# Sustainable Enterprise

This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

# Sustainability Events

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

**Does the institution hold major events related to sustainability, such as conferences, speaker series, or symposia, that have students as the intended audience? :**

Yes

**A brief description of the event(s) :**

The Colleges offer numerous events throughout the year that range from symposia (Half the World Symposia - Asia and the Environment), to President's forum and Earth Week Speakers (Sandy Wiggins), to local conferences (ex. Finger Lakes Institute's NY Hydro Fracking Conference)

**The website URL where information about the event(s) are available :**

<http://www.hws.edu/>

# Outdoors Program

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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"---" indicates that no data was submitted for this field

**Does the institution have a wilderness or outdoors program that organizes hiking, backpacking, kayaking, or other outings for students and follows Leave No Trace principles? :**

Yes

### **A brief description of the program :**

The Outdoor Recreation Adventure Program (ORAP) funds and schedules outdoor excursions and activities, including weekend and day trips. In addition, a student-built climbing wall is available to interested members of the HWS community during specified hours.

ORAP maintains a rental center that offers a modest inventory of equipment for rent. The rental center possesses resource material such as maps and trail guides to assist students in planning and conducting their own outdoor activities. Located in Bristol Field House, the rental center is open on a part-time basis Mondays through Fridays during the school year and employs students who are knowledgeable about outdoor equipment and experiences.

**The website URL where information about the program is available :**

<http://people.hws.edu/orap/>

## Themed Semester or Year

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### Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

**Has the institution chosen a sustainability-related theme for its themed semester, year, or first-year experience during the past three years? :**

No

**A brief description of the themed semester, year, or first-year experience :**

The Colleges haven't made Sustainability a specific focus in the past 3 years (did in academic year '08-'09). The interim has been focused on integrating sustainability as one of the Colleges strategic priorities/themes (into broader themes - agents of change, the power of an idea etc.).

**The sustainability-related book that was chosen, if applicable :**

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**The website URL where information about the theme is available :**

<http://www.hws.edu/>



# Curriculum

This subcategory seeks to recognize institutions that have formal education programs and courses that address sustainability. One of the primary functions of colleges and universities is to educate students. By training and educating future leaders, scholars, workers, and professionals, higher education institutions are uniquely positioned to prepare students to understand and address sustainability challenges. Institutions that offer courses covering sustainability issues help equip their students to lead society to a sustainable future.

<b>Credit</b>
Sustainability Course Identification
Sustainability-Focused Courses
Sustainability-Related Courses
Sustainability Courses by Department
Sustainability Learning Outcomes
Undergraduate Program in Sustainability
Graduate Program in Sustainability
Sustainability Immersive Experience
Sustainability Literacy Assessment
Incentives for Developing Sustainability Courses

# Sustainability Course Identification

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

### Part 1

Institution has developed a definition of sustainability in the curriculum. The definition was developed by a committee comprised of at least three faculty members who teach courses in different departments. The committee may include students, staff, and other stakeholders as well. The definition does not have to be formally adopted.

In order to report on other STARS Curriculum credits, the definition of sustainability in the curriculum should distinguish between courses that focus or concentrate on the concept of sustainability throughout the course and courses that relate to an aspect of sustainability or include sustainability as part of the course.

- Sustainability-focused courses concentrate on the concept of sustainability, including its social, economic, and environmental dimensions, or examine an issue or topic using sustainability as a lens.
- Sustainability-related courses incorporate sustainability as a distinct course component or module or concentrate on a single sustainability principle or issue.

### Part 2

Institution has identified its sustainability-focused and sustainability-related course offerings. A course is either sustainability-focused or sustainability-related; no course should be identified as both sustainability-focused and sustainability-related. Each institution is free to choose a methodology to identify sustainability courses that is most appropriate given its unique circumstances. Asking faculty or departments to self-identify sustainability courses using the definition in Part 1 or looking at the stated learning outcomes and course objectives associated with each course may provide a richer view of sustainability course offerings than simply reviewing course descriptions, but it is not required.

### Part 3

Institution makes its sustainability course inventory publicly available online. The identification can be incorporated into the course catalog or posted as a stand-alone document.

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#### Submission Note:

This work is being done over the summer. A review of the Environmental Studies Department was conducted providing foundational information necessary to answer questions about sustainability and the curriculum/course offerings.

"---" indicates that no data was submitted for this field

**Has the institution developed a definition of sustainability in the curriculum? :**

No

**A copy of the institution's definition of sustainability in the curriculum? :**

This work was started last year and is being completed by a faculty group over the summer (summer 2012)

**Has the institution identified its sustainability-focused and sustainability-related course offerings? :**

No

**A brief description of the methodology the institution followed to complete the inventory :**

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**Does the institution make its sustainability course inventory publicly available online? :**

Yes

**The website URL where the sustainability course inventory is posted :**

<http://www.hws.edu/academics/envirostudies/curriculum.aspx>

# Sustainability-Focused Courses

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## Responsible Party

**James Landi**

Sustainability Manager  
Office of Sustainability

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## Criteria

Institution offers sustainability-focused academic courses.

This credit does not include continuing education and extension courses, which are covered by *PAE Credit 21: Sustainability in Continuing Education*.

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## Submission Note:

This work is being done over the summer. A review of the Environmental Studies Department was conducted providing foundational information necessary to answer questions about sustainability and the curriculum/course offerings.

"---" indicates that no data was submitted for this field

**The number of sustainability-focused courses offered :**

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**The total number of courses offered :**

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**Number of years covered by the data :**

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**A list of sustainability-focused courses offered :**

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**The website URL where the publicly available sustainability course inventory that includes a list of sustainability-focused courses is available :**

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**A copy of the sustainability course inventory :**

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# Sustainability-Related Courses

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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## Criteria

Institution offers sustainability-related academic courses.

This credit does not include continuing education and extension courses, which are covered by *PAE Credit 21: Sustainability in Continuing Education*.

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## Submission Note:

This work is being done over the summer. A review of the Environmental Studies Department was conducted providing foundational information necessary to answer questions about sustainability and the curriculum/course offerings.

"---" indicates that no data was submitted for this field

**The number of sustainability-related courses offered :**

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**The total number of courses offered :**

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**Number of years covered by the data :**

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**A list of sustainability-related courses offered :**

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**The website URL where the sustainability course inventory that includes a list of sustainability-related courses is posted :**

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**A copy of the sustainability course inventory :**

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# Sustainability Courses by Department

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

Institution's academic departments (or equivalent) offer sustainability-related and/or sustainability- focused courses.

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*"---" indicates that no data was submitted for this field*

**The number of departments that offer at least one sustainability-related or -focused course :**

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**The total number of departments that offer courses :**

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**A list of departments that offer sustainability courses :**

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**The website URL where the publicly available sustainability course inventory that includes a list of departments that offer sustainability courses is available :**

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**A copy of the sustainability course inventory :**

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# Sustainability Learning Outcomes

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

Institution's students graduate from programs that include sustainability as a required learning outcome or include multiple sustainability learning outcomes.

For this credit, learning outcomes at the course level count if the course is required to earn the degree. This credit includes graduate as well as undergraduate programs. For this credit, "programs" include majors, minors, concentrations, certificates, and other academic designations. Programs that include co-curricular aspects may count as long as there is an academic component of the program.

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## Submission Note:

This work is being done over the summer. A review of the Environmental Studies Department was conducted providing foundational information necessary to answer questions about sustainability and the curriculum/learning outcomes.

"---" indicates that no data was submitted for this field

**The number of graduates covered by the sustainability learning outcomes :**

---

**Total number of graduates :**

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**A list of degree programs that have sustainability learning outcomes :**

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**The website URL where the publicly available sustainability course inventory that includes a list of degree programs that have specified sustainability learning outcomes is available :**

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**A copy of the sustainability course inventory :**

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**A list or sample of the sustainability learning outcomes associated with the degree programs :**

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# Undergraduate Program in Sustainability

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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## Criteria

Institution offers at least one sustainability-focused undergraduate major, degree program, or equivalent.

The degree program does not have to include sustainability in its name to count for this credit. Environmental Studies programs, for example, count as long as the program covers the social, economic, and environmental dimensions of sustainability. A program that focuses exclusively on environmental or social issues, however, would not be sufficient to earn this credit.

Concentrations within a major (e.g. a concentration on sustainable business within the business major) do not count for this credit.

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*"---" indicates that no data was submitted for this field*

## Does the institution offer an undergraduate degree program that meets the criteria for this credit? :

Yes

## The name of the sustainability-focused, undergraduate degree program (1st program) :

Environmental Studies

## The website URL for the program (1st program) :

<http://www.hws.edu/academics/envirostudies>

## The name of the sustainability-focused, undergraduate degree program (2nd program) :

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## The website URL for the program (2nd program) :

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## The name of the sustainability-focused, undergraduate degree program (3rd program) :

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## The website URL for the program (3rd program) :

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## The name and website URLs of all other sustainability-focused, undergraduate degree program(s) :

[STARS Reporting Tool](#) | [AASHE](#) | [Sierra Magazine](#)

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# Graduate Program in Sustainability

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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## Criteria

Institution offers at least one sustainability-focused degree program or equivalent for graduate students.

The degree program does not have to include sustainability in its name to count for this credit. Environmental Studies programs, for example, count for this credit as long as the program covers the social, economic, and environmental dimensions of sustainability. A program that focuses exclusively on environmental or social issues, however, would not be sufficient to earn this credit.

Concentrations within a degree program (e.g. a concentration on sustainable business within an MBA program) do not count for this credit.

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

# Sustainability Immersive Experience

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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## Criteria

Institution offers at least one immersive, sustainability-focused educational study program. The program(s) may take place off-campus, overseas, or on-campus.

For this credit, the program meets one or both of the following criteria:

- it concentrates on sustainability, including its social, economic, and environmental dimensions or
- it examines an issue or topic using sustainability as a lens.

Immersive programs offered in partnership with outside entities may count for this credit. Programs offered exclusively by outside entities do not count for this credit.

---

*"---" indicates that no data was submitted for this field*

## Does the institution offer a program that meets the criteria for this credit? :

Yes

## A brief description of the sustainability-focused immersive experience(s) offered by the institution :

The Colleges offer a number of study abroad programs that are focused on sustainability - trips include programs to Australia and New Zealand as well as Switzerland.

## The website URL where information about the immersive experience is available :

<http://www.hws.edu/academics/global/>

# Sustainability Literacy Assessment

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

---

## Criteria

### *Part 1*

Institution conducts an assessment of the sustainability literacy of its students. The sustainability literacy assessment focuses on knowledge of sustainability topics, not values or beliefs.

### *Part 2*

Institution conducts a follow-up assessment of the same cohort group using the same instrument.

---

This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

## Incentives for Developing Sustainability Courses

### Criteria

Institution has an ongoing program or programs that offer incentives for faculty in multiple disciplines or departments to develop new sustainability courses and/or incorporate sustainability into existing courses or departments. The program aims to increase student learning of sustainability.

Incentives may include release time, funding for professional development, and trainings offered by the institution.

Incentives for expanding sustainability offerings in academic, non-credit, and/or continuing education courses count for this credit.

---

This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

# Research

This subcategory seeks to recognize institutions that are conducting research related to or focused on sustainability. Conducting research is a major function of many colleges and universities. By researching sustainability issues and refining theories and concepts, higher education institutions can continue to help the world understand sustainability challenges and develop new technologies, strategies, and approaches to address those challenges.

<b>Credit</b>
Sustainability Research Identification
Faculty Engaged in Sustainability Research
Departments Engaged in Sustainability Research
Sustainability Research Incentives
Interdisciplinary Research in Tenure and Promotion

# Sustainability Research Identification

---

## Responsible Party

**James Landi**

Sustainability Manager  
Office of Sustainability

---

## Criteria

### Part 1

Institution has developed a definition of sustainability research. The definition was developed by a committee comprised of at least three faculty members from different departments who conduct research. The committee may include students, staff, and other stakeholders as well. The definition does not have to be formally adopted.

### Part 2

Institution has identified its sustainability research activities and initiatives. This research inventory should include all research centers, laboratories, departments, and faculty members whose research focuses on or is related to sustainability.

### Part 3

Institution makes its sustainability research inventory publicly available online.

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.



## Faculty Engaged in Sustainability Research

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### Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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### Criteria

Institution's faculty members conduct research on sustainability topics.

Any level of sustainability research by a faculty member is sufficient to be included for this credit. In other words, a faculty member who conducts both sustainability research and other research may be included.

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

## Departments Engaged in Sustainability Research

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### Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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### Criteria

Institution's academic departments include faculty members who conduct sustainability research.

Any level of sustainability research by a faculty member in a department is sufficient for this credit.

---

This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

# Sustainability Research Incentives

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

### Part 1

Institution has an ongoing program to encourage students in multiple disciplines or academic programs to conduct research in sustainability. The program provides students with incentives to research sustainability. Such incentives may include, but are not limited to, fellowships, financial support, and mentorships.

### Part 2

Institution has an ongoing program to encourage faculty from multiple disciplines or academic programs to conduct research in sustainability topics. The program provides faculty with incentives to research sustainability. Such incentives may include, but are not limited to, fellowships, financial support, and faculty development workshops.

---

"---" indicates that no data was submitted for this field

## Does the institution have a program to encourage student sustainability research that meets the criteria for this credit? :

Yes

## A brief description of the institution's program(s) to encourage student research in sustainability :

The Environmental Research Fund supports environmental research projects in the amount of \$250 - \$1,000, which can be used for supplies, materials and travel expenses. Students enrolled in ENV 450 Independent Study or ENV 300/301 Senior Integrative Experience may apply. Early Career students are also encouraged to apply for this fund. Selection will be based on criteria such as: relevance to environmental studies, student motivation, preference to students early in their careers, feasibility of the project and student academic record. The Selection Committee is made up of both students and faculty.

### Guidelines for Proposals

The Kloman Fellowship Fund is designed to underwrite Hobart or William Smith student research projects about whales and the natural environment up to \$1,000, which may be used for supplies, materials, travel and living expenses. Students work with a faculty sponsor. Selection is determined by the Kloman Fund Selection Committee and is based on criteria such as: relevance to Kloman's interests, student motivation, feasibility of the project and the student's academic record.

## The website URL where information about the student research program is available :

<http://www.hws.edu/academics/envirostudies/research.aspx>

**Does the institution have a program to encourage faculty sustainability research that meets the criteria for this credit? :**

No

**A brief description of the institution's program(s) to encourage faculty research in sustainability :**

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**The website URL where information about the faculty research program is available :**

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# Interdisciplinary Research in Tenure and Promotion

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

Institution gives positive recognition to interdisciplinary, transdisciplinary, and multidisciplinary research during faculty promotion and tenure decisions.

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"---" indicates that no data was submitted for this field

## Does the institution's treatment of interdisciplinary research meet the criteria for this credit? :

Yes

## A brief description or a copy of the institution's policy regarding interdisciplinary research :

Faculty within the Environmental Studies program will have a broad range of disciplinary and interdisciplinary interests, ranging from geoscience and biology to economics, sociology, religious studies, art, and literature. As such, scholarship within Environmental Studies must be evaluated in terms of standards relevant to that individual's disciplinary or interdisciplinary interests. If a candidate has clear disciplinary scholarship, then that person's scholarship should be evaluated by standards typical for his/her primary disciplinary interests. However, this does not imply that a faculty member in Environmental Studies should be bound by the SAC of another department at HWS, as Environmental Studies professors' research may be more interdisciplinary in nature than would be research solely acceptable by a disciplinary program. For example, an economist by training but located within the Environmental Studies program may have a more interdisciplinary research agenda and publication record than would be acceptable for the same candidate within an economics program.

In general, the burden falls to the candidate, his/her review team, and external reviewers to frame the importance of a scholar's research agenda and publications (or other commonly accepted forms of scholarship) from the perspective of the Environmental Studies program. This will usually require a thorough review of the candidate's statement of scholarship and her/his scholarly materials by the external reviewers, ideally other faculty affiliated with Environmental Studies at peer institutions during Review II and Review III. It is conceivable that a faculty member within Environmental Studies might have a more disciplinary scholarship record (such as the economics professor within the program but whose research is focused on economic issues and whose publication record would be suitable for scholarship in the economics department); in this case, the candidate and review committee may agree on review of scholarship by disciplinary faculty at other schools. In selecting outside reviewers for scholarship, the Environmental Studies Program may look towards national organizations for advice and possible reviewers. These national organizations include the National Council for Science and the Environment (NCSE), the Council of Environmental Deans and Directors (CEED), and the North East Environmental Studies (NEES) group. These national organizations are also valuable resources for faculty in Environmental Studies.

## The website URL where information about the treatment of interdisciplinary research is available :

---

# Operations

## Buildings

This subcategory seeks to recognize institutions that are taking steps to improve the sustainability performance of their buildings. Buildings are generally the largest user of energy and the largest source of greenhouse gas emissions on campuses. Buildings also use significant amounts of potable water. Institutions can design, build, and maintain buildings in ways that provide a safe and healthy indoor environment for inhabitants while simultaneously mitigating the building’s impact on the outdoor environment.

<b>Credit</b>
Building Operations and Maintenance
Building Design and Construction
Indoor Air Quality

# Building Operations and Maintenance

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

Institution owns and operates buildings that are:

1) Certified under the LEED® for Existing Buildings: Operations & Maintenance (O&M) Green Building Rating System,

and/or

2) Operated and maintained in accordance with sustainable operations and maintenance guidelines and policies that cover the following:

- Impacts on the surrounding site
  - Energy consumption
  - Usage of environmentally preferable materials
  - Indoor environmental quality
  - Water consumption
- 

"---" indicates that no data was submitted for this field

## **Total building space that meets "Eligible Buildings Criteria" :**

1496352 *Square Feet*

## **Building space that is maintained in accordance with sustainable building operations and maintenance guidelines or policies but is NOT certified under LEED for Existing Buildings: O&M :**

1496352 *Square Feet*

## **Building space that is LEED for Existing Buildings: O&M Certified :**

0 *Square Feet*

## **Building space that is LEED for Existing Buildings: O&M Silver certified :**

0 *Square Feet*

## **Building space that is LEED for Existing Buildings: O&M Gold certified :**

0 *Square Feet*

## **Building space that is LEED for Existing Buildings: O&M Platinum certified :**

STARS Reporting Tool | AASHE | Sierra Magazine



0 Square Feet

**The website URL where a copy of the institution's guidelines or policies for sustainable building operations and maintenance is available :**

<http://www.hws.edu/offices/facilities/>

**An electronic copy of the guidelines or policies :**

[Climate Action Plan.pdf](#)

**The date(s) the policies or guidelines were adopted :**

2010

**A brief description of how the institution ensures compliance with sustainable building operation and maintenance guidelines and policies :**

There is an ongoing review process led by Climate Task Force - performance is assessed by key waste, water and energy metrics as well as through ghg inventories (refrigerant & grounds management)

**The names and certification levels of all buildings that are certified under LEED for Existing Buildings: O&M :**

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**The names of all buildings operated and maintained in accordance with similar sustainable operations and maintenance guidelines and policies :**

All campus buildings are operated to the same high level of environmental standards.

## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

---

## Criteria

Institution-owned buildings that were constructed or underwent major renovations in the past three years are:

1) Certified under the LEED® for New Construction and Major Renovations, LEED for Commercial Interiors, and/or LEED for Core and Shell Green Building Rating Systems,

and/or

2) Designed and built in accordance with green building guidelines and policies that cover the following topics:

- Impacts on the surrounding site
  - Energy consumption
  - Usage of environmentally preferable materials
  - Indoor environmental quality
  - Water consumption
- 

## Submission Note:

The Colleges held a LEED Charette and hired a LEED Consultant for a recent renovation of a residential space (the project didn't fit into a LEED category and could be submitted for official certification) - The Colleges held a LEED Charette and are pursuing LEED Silver (potentially gold) on a Performing Arts Project (ground should break in Spring 2013), and paid for a LEED review of a major athletic renovation to verify that internal standards were met and that HWS.

"---" indicates that no data was submitted for this field

## New building space that meets "Eligible Buildings Criteria" :

15000 Square Feet

## New building space that was designed and constructed in accordance with green building policies or guidelines but not LEED certified :

15000 Square Feet

## New building space that is LEED Certified :

0 Square Feet

**New building space that is LEED Silver certified :**

*0 Square Feet*

**New building space that is LEED Gold certified :**

*0 Square Feet*

**New building space that is LEED Platinum certified :**

*0 Square Feet*

**The website URL where a copy of the institution's guidelines or policies for green building is available :**

[http://www.hws.edu/about/green/climate\\_action\\_plan.aspx](http://www.hws.edu/about/green/climate_action_plan.aspx)

**An electronic copy of the guidelines or policies :**

[Climate Action Plan.pdf](#)

**The date(s) the policies or guidelines were adopted :**

2010

**A brief description of how the institution ensures compliance with green building design and construction guidelines and policies :**

The Sustainability Manager sits on the design team for new construction and major renovation projects and ensures that projects meet sustainability criteria. In addition, major projects must be LEED Silver certified or higher.

**The names of all buildings that are certified under the LEED for New Construction and Major Renovations, LEED for Commercial Interiors, and/or LEED for Core and Shell Green Building Rating Systems :**

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**The names of all buildings designed and constructed in accordance with green building guidelines and policies but not LEED certified :**

---

## Indoor Air Quality

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### Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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### Criteria

Institution has adopted an indoor air quality management policy, plan, and/or practices that include regular auditing or monitoring and a mechanism for occupants to register complaints. Policies and plans adopted by entities of which the institution is part (e.g. state government or the university system) may count for this credit as long as the policies apply to and are followed by the institution.

---

This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

# Climate

This subcategory seeks to recognize institutions that are measuring and reducing their greenhouse gas emissions. Global warming is expected to have myriad negative impacts throughout the world, including increased frequency and potency of extreme weather events, sea level rise, species extinction, water shortages, declining agricultural production, and spread of diseases. The impacts are expected to be particularly pronounced for poor communities and countries.

<b>Credit</b>
Greenhouse Gas Emissions Inventory
Greenhouse Gas Emissions Reduction
Air Travel Emissions
Local Offsets Program

# Greenhouse Gas Emissions Inventory

---

## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

---

## Criteria

### Part 1

Institution has conducted a GHG emissions inventory covering its Scope 1 and Scope 2 emissions. The GHG emissions inventory is publicly available, either through the American College & University Presidents' Climate Commitment reporting site, the institution's website, or another public website.

### Part 2

Institution has conducted a GHG emissions inventory covering Scope 3 emissions. The GHG emissions inventory is publicly available, either through the American College & University Presidents' Climate Commitment reporting site, the institution's website, or another public website.

---

### Submission Note:

The Colleges use the Clean Air Cool Planet Emission Calculator and report as designated by the ACUPCC to their reporting Website.

"---" indicates that no data was submitted for this field

### The website URL where the GHG emissions inventory is posted :

[http://www.hws.edu/about/green/student\\_resource.aspx](http://www.hws.edu/about/green/student_resource.aspx)

### Does the inventory include all Scope 1 and 2 emissions? :

Yes

### Does the inventory include emissions from air travel? :

Yes

### Does the inventory include emissions from commuting? :

Yes

### Does the inventory include embodied emissions from food purchases? :

No

**Does the inventory include embodied emissions from other purchased products? :**

No

**Does the inventory include emissions from solid waste disposal? :**

Yes

**Does the inventory include another Scope 3 emissions source not covered above? :**

No

**If yes, please specify :**

---

**Does the inventory include a second Scope 3 emissions source not covered above? :**

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**If yes, please specify :**

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**Does the inventory include a third Scope 3 emissions source not covered above? :**

---

**If yes, please specify :**

---

**Does the inventory include a fourth Scope 3 emissions source not covered above? :**

---

**If yes, please specify :**

---

# Greenhouse Gas Emissions Reduction

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

---

## Criteria

Institution reduced its net Scope 1 and Scope 2 GHG emissions per weighted campus user compared to a 2005 baseline.

For this credit, off-site, institution-catalyzed carbon offsets (i.e. those popularly known as “local offsets”) count in full. Purchased carbon offsets that have been verified by a third party may count towards a portion of the reduction. Purchased offsets that have not been third-party verified do not count.

To conduct a GHG emissions inventory, campuses may use any methodology and/or calculator that is consistent with the Greenhouse Gas Protocol's Corporate Accounting and Reporting Standards.

The baseline GHG emissions inventory should include the same emissions sources as the performance year emissions inventory.

---

"---" indicates that no data was submitted for this field

## Scope 1 and 2 gross GHG emissions, 2005 :

9064 Metric Tons of CO2 Equivalent

## Off-site, institution-catalyzed carbon offsets generated, 2005 :

0 Metric Tons of CO2 Equivalent

## Third-party verified carbon offsets purchased, 2005 :

0 Metric Tons of CO2 Equivalent

## On-campus residents, 2005 :

1854

## Non-residential/commuter full-time students, faculty, and staff members, 2005 :

477

## Non-residential/commuter part-time students, faculty, and staff members, 2005 :

65

## Scope 1 and 2 gross GHG emissions, performance year :



10031.42 *Metric Tons of CO2 Equivalent*

**Off-site, institution-catalyzed offsets generated, performance year :**

15 *Metric Tons of CO2 Equivalent*

**Carbon offsets purchased, performance year :**

186 *Metric Tons of CO2 Equivalent*

**List the start and end dates of the GHG emissions performance year :**

6/1/10-5/31/11

**On-campus residents, performance year :**

2136

**Non-residential/commuter full-time students, faculty, and staff members, performance year :**

539

**Non-residential/commuter part-time students, faculty, and staff members, performance year :**

162

**Time period for weighted campus user (list the consecutive 12 month period that most closely overlaps with GHG performance year) :**

6/1/10-5/31/11

## Air Travel Emissions

---

**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

---

*"---" indicates that no data was submitted for this field*

**Does the institution have policies and/or programs in place to reduce emissions from air travel? :**

No

**A brief description of the policies and/or programs :**

The Colleges currently do not have policies in place to reduce air travel, but do encourage remote participation when possible - conferencing in, using webinars etc.

**The website URL where information about the policies and/or programs is available :**

---

# Local Offsets Program

---

**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

---

*"---" indicates that no data was submitted for this field*

**Does the institution have a local offsets program through which the institution seeks to offset its greenhouse gas emissions by implementing projects that reduce GHG emissions in the local community? :**

No

**A brief description of the program :**

The Colleges are currently exploring a light bulb exchange with the community as well as participate in a composting project that reduces greenhouse gas emissions resulting from food waste diversion from the Colleges.

**The website URL where information about the program is available :**

---

# Dining Services

This subcategory seeks to recognize institutions that are supporting a sustainable food system. Modern industrial food production often has deleterious environmental impacts. Pesticides and fertilizers used in agriculture can contaminate ground and surface water, which has potentially dangerous impacts on wildlife and human health. Furthermore, the often long-distance transportation of food to institutions produces greenhouse gas emissions and other pollution. Additionally, farm workers are often paid substandard wages, subjected to harsh working conditions, and exposed to dangerous pesticides. Institutions can use their food purchases to support their local economies; encourage safe, environmentally-friendly farming methods; and help alleviate poverty for farmers.

Please note that while dining services can also play an important role in conserving energy and water, reducing waste, and purchasing environmentally preferable materials other than food, STARS measures these impacts across the institution instead of by department; therefore, the benefits of these actions are captured in the Energy, Water, Waste, and Purchasing subcategories, respectively.

<b>Credit</b>
Food and Beverage Purchasing
Trayless Dining
Vegan Dining
Trans-Fats
Guidelines for Franchisees
Pre-Consumer Food Waste Composting
PostConsumer Food Waste Composting
Food Donation
Recycled Content Napkins
Reusable Container Discounts
Reusable To-Go Containers

# Food and Beverage Purchasing

---

## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

---

## Criteria

This credit includes food and beverage purchases for on-campus dining services operated by the institution or the institution's primary on-site contractor. Institution purchases food and beverages that meet at least one of the following criteria:

- Grown and processed within 250 miles of the institution
- Third-party certified (USDA Certified Organic, Marine Stewardship Council Blue Ecolabel, Food Alliance, Fair Trade, Certified Humane Raised and Handled)

Food and beverage purchases that meet multiple criteria listed above should not be double-counted.

This credit includes food and beverage purchases for on-campus dining operations and catering services operated by the institution or the institution's primary dining services contractor (e.g. Aramark, Bon Appétit Management Company, Chartwells, Sodexo). On-site franchises, convenience stores, vending machines, or concessions are excluded from this credit unless they are operated by the institution or the institution's primary on-site contractor..

---

## Submission Note:

The Colleges have hired a Sustainable Foods intern this summer (2012) to work through sourcing barriers and prioritize student sustainable food sourcing interests. We anticipate significant growth in our sustainable foods percentage this academic year.

*"---" indicates that no data was submitted for this field*

## Percentage of food expenditures that meet one or more of the criteria for this credit (0 - 100) :

2

## A brief description of the sustainable food and beverage purchasing program :

The Colleges source local foods and beverages from a variety of sources, including Red Jacket Orchards (local tree fruits - apples, pears etc.) and Byrne Dairy (all milk).

## The Website URL where information about the institution's sustainable food and beverage purchasing efforts is available :

---

**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

---

**Submission Note:**

The Colleges have temporarily suspended trayless tuesday due to infrastructure barriers (traybelt is not conducive to trayless)

"---" indicates that no data was submitted for this field

**Does the institution have a trayless dining program in which trays are removed from or not available in dining halls?**

:

Yes

**A brief description of the trayless dining program :**

The Colleges host a trayless Tuesday - provide students the option to go trayless and the necessary support structures to make trayless dining possible.

**List the year the program was started :**

Dec. 10, 2009

**The overall percentage of meals served on campus that are trayless :**

---

**The percentage of meal plan meals served on campus that are trayless :**

25

**The percentage of retail facility meals served on campus that are trayless :**

100

**The percentage of conference meals served on campus that are trayless :**

100

**The website URL where information about the program is available :**

---

**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

---

"---" indicates that no data was submitted for this field

**Does the institution offer diverse, complete-protein vegan dining options during every meal? :**

Yes

**A brief description of the vegan dining program :**

The dining hall has a vegetarian line that always offers a vegan option. In addition, students may select a variety of self serve options - oatmeals to salads that are made available throughout the day.

**The website URL where information about the program, policy, or practice is available :**

---

## Trans-Fats

---

**Responsible Party**

**James Landi**

Sustainability Manager

Office of Sustainability

---

This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.



## Guidelines for Franchisees

---

### Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

---

"--- " indicates that no data was submitted for this field

### Has the institution adopted sustainability policies or guidelines for food service franchisees operating on campus? :

No

### A brief description of the guidelines for franchisees :

The College's third party dining services provider, Sodexo works with the Office of Sustainability to reduce its environmental impact in a number of ways - waste mitigation and diversion, energy conservation, water conservation and sustainable foods sourcing. These efforts, however are not written into explicit policy are instead implemented as basic operating procedures.

### The website URL where information about the guidelines is available :

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# Pre-Consumer Food Waste Composting

---

## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

---

"---" indicates that no data was submitted for this field

### Does the institution have a pre-consumer food waste composting program? :

Yes

### A brief description of the pre-consumer food waste composting program :

All pre-consumer foodwaste is captured and diverted to compost totes easily accessible to the kitchen.

### The overall percentage of meals for which pre-consumer scraps are composted :

100

### The percentage of meal plan meals for which pre-consumer scraps are composted :

100

### The percentage of retail facility meals for which pre-consumer scraps are composted :

100

### The percentage of conference meals for which pre-consumer scraps are composted :

100

### The website URL where information about the composting program is available :

<http://www.hws.edu/about/green>

# PostConsumer Food Waste Composting

---

## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

---

"---" indicates that no data was submitted for this field

### Does the institution have a postconsumer food waste composting program? :

Yes

### A brief description of the postconsumer food waste composting program :

Compost receptacles are located at all retail dining facilities, and postconsumer foodwaste is managed by the dishline in our cafeterias - pulped and diverted to compost totes.

### The percentage of overall meals for which postconsumer composting is available :

100

### The percentage of meal plan meals for which postconsumer composting is available :

100

### The percentage of retail facilities for which postconsumer composting is available :

100

### The percentage of conference meals for which postconsumer composting is available :

100

### The website URL where information about the composting program is available :

<http://www.hws.edu/about/green>

## Food Donation

---

**Responsible Party**

**James Landi**

Sustainability Manager

Office of Sustainability

---

This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

## Recycled Content Napkins

---

### Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

---

"--- " indicates that no data was submitted for this field

### Does the institution use recycled content napkins in its dining service operations? :

Yes

### A brief description of the purchasing behavior :

All disposable napkins have 100% recycled content - dining services manages all napkin purchases.

### The website URL where information about the purchasing is available :

---

## Reusable Container Discounts

---

**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

---

"---" indicates that no data was submitted for this field

**Does campus dining operations offer discounts to customers who use reusable mugs instead of disposable cups in to-go food service operations? :**

Yes

**A brief description of the reusable mug program :**

Students that using reusable mugs receive a \$.10 discount on coffee.

**Amount of the discount offered for using reusable mugs :**

0.10

**Description of other reusable food- or beverage-related programs (e.g. incentives for use of reusable bags, dishware, to-go containers) :**

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**The website URL where information about the reusable mug discount program is available :**

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## Reusable To-Go Containers

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**Responsible Party**

**James Landi**

Sustainability Manager

Office of Sustainability

---

This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

# Energy

This subcategory seeks to recognize institutions that are reducing their energy consumption through conservation and efficiency, and switching to cleaner and renewable sources of energy such as solar, wind, geothermal, and low-impact hydropower. For most institutions, energy consumption is the largest source of greenhouse gas emissions, which cause global warming. Global warming is expected to have myriad negative impacts throughout the world, including increased frequency and potency of extreme weather events, sea level rise, species extinction, water shortages, declining agricultural production, and spread of diseases. The impacts are expected to be particularly pronounced for poor communities and countries. In addition to causing global warming, energy generation from fossil fuels, especially coal, produces air pollutants such as sulfur dioxide, nitrogen oxides, mercury, dioxins, arsenic, cadmium and lead. These pollutants contribute to acid rain as well as health problems such as heart and respiratory diseases and cancer. Coal mining and oil and gas drilling can also damage environmentally and/or culturally significant ecosystems. Nuclear power creates highly toxic and long-lasting radioactive waste. Large-scale hydropower floods habitat and disrupts fish migration.

Implementing conservation measures and switching to renewable sources of energy can help institutions save money and protect them from utility rate volatility. Renewable energy may be generated locally and allow campuses to support local economic development. Furthermore, institutions can help shape markets by creating demand for cleaner, renewable sources of energy.

<b>Credit</b>
Building Energy Consumption
Clean and Renewable Energy
Timers for Temperature Control
Lighting Sensors
LED Lighting
Vending Machine Sensors
Energy Management System
Energy Metering



# Building Energy Consumption

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

Institution has reduced its total building energy consumption per gross square foot of building space compared to a 2005 baseline.

To aggregate energy consumption data from multiple sources, figures should be converted into MMBtu (one million British thermal units – a standard measure of energy) using the following equivalents:

1 kWh = 0.003412 MMBtu

1 MWh = 3.412 MMBtu

1 therm = 0.1 MMBtu

1 kBtu = 0.001 MMBtu

1 ton-hour = 0.012 MMBtu

1 MJ = 0.000948 MMBtu

---

### Submission Note:

Energy data for FY '05 & '06 had gaps. We currently treat FY '08 as our baseline - includes the most recent major sq.ft. addition.

"---" indicates that no data was submitted for this field

### Total building energy consumption, 2005 :

133246.10 MMBtu

### Building space, 2005 :

1422923 Gross Square Feet

### Total building energy consumption, performance year :

147408.10 MMBtu

### Building space, performance year :

1498235 Gross Square Feet

**List the start and end dates of the energy consumption performance year :**

6/1/10 - 5/31/12

## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

Institution supports the development and use of clean and renewable energy sources using any one or combination of the following options.

Option 1: Generating electricity from clean and renewable energy sources on campus and retaining or retiring the rights to the environmental attributes of such electricity. (In other words, if the institution has sold Renewable Energy Credits for the clean and renewable energy it generated, it may not claim such energy here). The on-site renewable energy generating devices may be owned and/or maintained by another party as long as the institution has contractual rights to the associated environmental attributes.

Option 2: Using renewable sources for non-electric, on-site energy generation, such as biomass for heating.

Option 3: Catalyzing the development of off-site clean and renewable energy sources (e.g. an off-campus wind farm that was designed and built to supply electricity to the institution) and retaining the environmental attributes of that energy.

Option 4: Purchasing the environmental attributes of electricity in the form of Renewable Energy Certificates (RECs) or other similar renewable energy products that are either Green-e Energy certified or meet Green-e Energy's technical requirements and are verified as such by a third party, or purchasing renewable electricity through the institution's electric utility through a certified green power purchasing option.

Option 5: Using cogeneration technologies to generate electricity more efficiently. Note: generating electricity using cogeneration technology and a renewable fuel, such as biomass, is considered Option 1 and should not be counted twice.

Since this credit is intended to recognize institutions that are generating new sources of clean and renewable energy, neither the electric grid mix for the region in which the institution is located nor the grid mix reported by the electric utility that serves the institution count for this credit.

Technologies that reduce the amount of energy used but do not generate renewable energy do not count for this credit. For example, daylighting, passive solar design, and ground-source heat pumps are not counted in this credit. The benefits of such strategies are captured by *OP Credit 5: Greenhouse Gas Emissions Reductions* and *OP Credit 7: Building Energy Consumption*.

Transportation fuels, which are covered by *OP Credit 14: Campus Fleet*, are not included in this credit.

To aggregate energy consumption data from multiple sources, figures should be converted into MMBtu (one million British thermal units – a standard measure of energy) using the following equivalents:

1 kWh = 0.003412 MMBtu

1 MWh = 3.412 MMBtu

1 therm = 0.1 MMBtu

1 kBtu = 0.001 MMBtu

1 ton-hour = 0.012 MMBtu

1 MJ = 0.000948 MMBTU

---

"---" indicates that no data was submitted for this field

**Option 1: Total clean and renewable electricity generated on site during the performance year and for which the institution retains or has retired the associated environmental attributes :**

0 MMBtu

**Option 2: Non-electric renewable energy generated :**

0 MMBtu

**Option 3: Total clean and renewable electricity generated by off-site projects that the institution catalyzed and for which the institution retains or has retired the associated environmental attributes :**

0 MMBtu

**Option 4: Total RECs and other similar renewable energy products that the institution purchased during the performance year that are Green-e certified or meet the Green-e standard's technical requirements and are third party verified :**

1805.94 MMBtu

**Option 5: Total electricity generated with cogeneration technology using non-renewable fuel sources :**

0 MMBtu

**Total energy consumed during the performance year :**

147408.08 MMBtu

**A brief description of on-site renewable electricity generating devices :**

The Colleges have a solar and geothermal installation at the Fingerlakes institute.

**A brief description of on-site renewable non-electric energy devices :**

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**A brief description of off-site, institution-catalyzed, renewable electricity generating devices :**

---

**A brief description of RECs or other similar renewable energy products purchased during the previous year, including contract timeframes :**

The Colleges purchase RECs from Community Energy and recently, in Fall 2011 increased the purchase to 100% of its electricity consumption.

**A brief description of cogeneration technologies deployed :**

---

**The website URL where information about the institution's renewable energy sources is available :**

<http://www.hws.edu/about/green>

# Timers for Temperature Control

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

**Does the institution use timers to regulate temperatures based on occupancy hours in at least one building? :**

Yes

**A brief description of the technology used :**

The Colleges have BAS across the campus.

**The percentage of building space (square footage) with timers for temperature control :**

100

**The website URL where information about the practice is available :**

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# Lighting Sensors

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**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

**Does the institution use motion, infrared, and/or light sensors to reduce energy use for lighting in at least one building? :**

Yes

**A brief description of the technology used :**

The Colleges use ambient light, motion and sonic sensors wherever applicable (payback is 5yrs or less).

**The percentage of building space with lighting sensors :**

100

**The website URL where information about the institution's use of the technology is available :**

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# LED Lighting

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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"---" indicates that no data was submitted for this field

**Does the institution use Light Emitting Diode (LED) technology in at least one lighting application? LED applications in exit signs and remote controls do not count for this credit. :**

Yes

**A brief description of the technology used :**

The Colleges use LED lighting in a variety of indoor and outdoor applications.

**The percentage of building space with LED lighting :**

20

**The percentage of parking deck space with LED lighting :**

0

**The percentage of outdoor space that uses LED lighting :**

5

**The percentage of building space with efficient, non-LED lighting (compact fluorescent, automatic daylight shutoff, or other energy-saving features) :**

100

**The website URL where information about the institution's use of the technology is available :**

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## Vending Machine Sensors

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**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

**Has the institution installed vending machine motion sensors for at least one vending machine? :**

Yes

**A brief description of the technology used :**

The College uses vending misers on a number of beverage machines.

**The percentage of vending machines with sensors :**

20

**The website URL where information about the institution's use of the technology is available :**

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# Energy Management System

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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"---" indicates that no data was submitted for this field

### **Does the institution use a centralized energy management system that allows it to track energy consumption and performance in multiple buildings in a central location? :**

No

### **A brief description of the management system :**

The Colleges BAS system does not currently monitor energy consumption - is not tied into meters but is used intensively to maximize energy efficiency in buildings (scheduling, temperature set points etc.). The Colleges are however using Lucid's Real Time Energy Monitoring Dashboard in two residential buildings and have planned to roll the dashboard into the top 10 energy consuming buildings.

### **The percentage of building space monitored with a centralized energy management system :**

---

### **A description of what systems are shut down during unoccupied periods :**

The Colleges turn down all all HVAC systems during unoccupied times and adjust temperatures to maximize energy efficiency beyond normal unoccupied thresholds during extended breaks.

### **The website URL where information about the institution's use of the technology is available :**

<http://www.hws.edu/about/green>

# Energy Metering

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**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

**Does the institution meter all energy consumption (electricity, natural gas, purchased steam, etc.) for at least one building? :**

Yes

**A brief description of the metering system :**

NYSEG and the City of Geneva read all meters. Billing is sent to a third party consultant for data assembly and mining and reported to the Colleges Energy and Climate Committee.

**The percentage of building space with energy metering :**

100

**The website URL where information about the metering system is available :**

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# Grounds

This subcategory seeks to recognize institutions that plan and maintain their grounds with sustainability in mind. Beautiful and welcoming campus grounds can be planned, planted, and maintained in any region while minimizing the use of toxic chemicals, protecting wildlife habitat, and conserving water and resources.

<b>Credit</b>
Integrated Pest Management
Native Plants
Wildlife Habitat
Tree Campus USA
Snow and Ice Removal
Landscape Waste Composting

# Integrated Pest Management

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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## Criteria

Institution's grounds are developed and maintained in accordance with an integrated pest management plan that adheres to the following four-tiered approach:

- 1) Set action thresholds
  - 2) Monitor and identify pests
  - 3) Prevention
  - 4) Control
- 

"---" indicates that no data was submitted for this field

## The size of the campus grounds :

300 Acres

## The size of campus grounds that are maintained in accordance with a four-tiered IPM plan :

188 Acres

## A brief description of the IPM plan(s) :

Our grounds manager has implemented a variety of IPM strategies ranging from planting selections to noninvasive response strategies.

## The website URL where information about the IPM plan(s) is available :

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## Native Plants

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**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

**Does the institution prioritize the use of native plant species in landscaping? :**

Yes

**A brief description of the native plant program, policy, or practice :**

The Grounds team prioritizes native, low maintenance plants and planting strategies to reduce environmental impact.

**The website URL where information about the program, policy, or practice is available :**

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## Wildlife Habitat

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**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

**Does the institution have programs in place to protect and/or create wildlife habitat on institution-owned land? :**

Yes

**A brief description of the wildlife habitat program, policy, or practice :**

The Colleges have created wildlife friendly habitat at Odells pond and in the Art Complex by preserving existing habitat and planting native species.

**The website URL where information about the program, policy, or practice is available :**

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**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

**Is the institution recognized by the Arbor Day Foundation's Tree Campus USA program? :**

Yes

**A brief description of the institution's Tree Campus USA program :**

The Colleges were awarded Tree Campus USA recognition in Spring 2012 and were awarded a grant for 70 trees that were planted on arbor day.

**The website URL where information about the program, policy, or practice is available :**

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## Snow and Ice Removal

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**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

**Has the institution implemented technologies or strategies to reduce the environmental impacts of snow and ice removal? :**

Yes

**A brief description of the snow and ice removal program, policy, or practice :**

The Colleges use plowing, sand and salting strategies that minimize the amount of salt use.

**The website URL where information about the program, policy, or practice is available :**

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# Landscape Waste Composting

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**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

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"---" indicates that no data was submitted for this field

**Does the institution compost or mulch waste from grounds keeping, including grass trimmings? :**

Yes

**A brief description of the composting or mulching program :**

The Colleges compost clippings etc. in the leafpit - a landscape compost pile maintained by the grounds crew. Finished product/soil amendment is reapplied to campus grounds.

**The percentage of landscape waste that is mulched or composted onsite :**

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**The percentage of landscape waste that is mulched or composted off-site :**

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**The website URL where information about the program, policy, or practice is available :**

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# Purchasing

This subcategory seeks to recognize institutions that are using their purchasing power to help build a sustainable economy. Collectively, colleges and universities spend many billions of dollars on goods and services annually. Each purchasing decision represents an opportunity for institutions to choose environmentally and socially preferable products and services and support companies with strong commitments to sustainability.

<b>Credit</b>
Computer Purchasing
Cleaning Products Purchasing
Office Paper Purchasing
Vendor Code of Conduct
Historically Underutilized Businesses
Local Businesses

# Computer Purchasing

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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## Criteria

### *Part 1*

Institution has an institution-wide stated preference to purchase Electronic Product Environmental Assessment Tool (EPEAT) Silver or higher products. This can take the form of purchasing policies, guidelines, or directives. This credit does not include specialized computers for which no EPEAT certified products are available. Policies and directives adopted by entities of which the institution is part (e.g. state government or the university system) may count for this credit as long as the policies apply to and are followed by the institution.

### *Part 2*

Institution purchases Electronic Product Environmental Assessment Tool (EPEAT) Silver and/or Gold registered products for standard desktop and notebook/laptop computers and monitors. This credit does not include specialized computers for which no EPEAT certified products are available.

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

# Cleaning Products Purchasing

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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## Criteria

### *Part 1*

Institution has an institution-wide stated preference to purchase Green Seal™ or EcoLogo™ certified cleaning products. The stated preference can take the form of purchasing policies, guidelines, or directives to purchase green cleaning products. Policies and directives adopted by entities of which the institution is part (e.g. state government or the university system) may count for this credit as long as the policies apply to and are followed by the institution.

### *Part 2*

Institution's main cleaning or housekeeping department(s) and/or contractor(s) purchase Green Seal or EcoLogo certified cleaning products. This credit does not include cleaning products for which no Green Seal or EcoLogo certified products are available.

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"---" indicates that no data was submitted for this field

**Does the institution have an institution-wide stated preference to purchase Green Seal (tm) or EcoLogo (tm) certified cleaning products? :**

Yes

**The website URL where the green cleaning product purchasing policy, directive, or guidelines are posted :**

[http://www.hws.edu/about/green/take\\_action.aspx](http://www.hws.edu/about/green/take_action.aspx)

**A brief description of steps the institution has taken to ensure that the purchasing policy, directives, or guidelines are followed :**

The Office of Sustainability routinely checks on Cleaning Services practices and verifies that policies are being kept and particularly with green seal certified/EcoLogo products are adhered to very closely.

**Does the institution wish to pursue points for Part 2 of this credit (expenditures on cleaning products)? :**

No

**Expenditures on Green Seal and/or EcoLogo certified cleaning products :**

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**Total expenditures on cleaning products :**

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**A copy of the sections of the cleaning contract(s) that reference certified green products :**

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# Office Paper Purchasing

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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## Criteria

### *Part 1*

Institution has an institution-wide stated preference to purchase recycled content office paper. This can take the form of purchasing policies, guidelines, or directives to purchase recycled content office paper. Policies and directives adopted by entities of which the institution is part (e.g. state government or the university system) may count for this credit as long as the policies apply to and are followed by the institution.

### *Part 2*

Institution purchases recycled content office paper.

---

This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

# Vendor Code of Conduct

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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## Criteria

Institution has and acts on a vendor code of conduct or equivalent policy that sets expectations about the social and environmental responsibility of vendors with whom the institution does business. Policies adopted by entities of which the institution is part (e.g. state government or the university system) may count for this credit as long as the policies apply to and are followed by the institution.

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.



## Historically Underutilized Businesses

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**Responsible Party**

**James Landi**

Sustainability Manager

Office of Sustainability

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

## Local Businesses

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**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

**Does the institution give preference to local products and businesses in its purchasing decisions? Local food purchases, which are covered in OP Credit 6: Food Purchasing, are not included in this credit. :**

Yes

**A brief description of the program :**

The Colleges do look to local and/or regional suppliers/businesses.

**The website URL where information about the program, policy, or practice is available :**

---

# Transportation

This subcategory seeks to recognize institutions that are moving toward sustainable transportation systems. Transportation is a major source of greenhouse gas emissions and other pollutants that contribute to health problems such as heart and respiratory diseases and cancer. Due to disproportionate exposure, these health impacts are frequently more pronounced in low-income communities next to major transportation corridors. In addition, the extraction, production, and global distribution of fuels for transportation can damage environmentally and/or culturally significant ecosystems and may financially benefit hostile and/or oppressive governments.

At the same time, campuses can reap benefits from modeling sustainable transportation systems. Bicycling and walking provide human health benefits and mitigate the need for large areas of paved surface, which can help campuses to better manage storm water. Institutions may realize cost savings and help support local economies by reducing their dependency on petroleum-based fuels for transportation.

<b>Credit</b>
Campus Fleet
Student Commute Modal Split
Employee Commute Modal Split
Bicycle Sharing
Facilities for Bicyclists
Bicycle and Pedestrian Plan
Mass Transit Programs
Condensed Work Week
Telecommuting
Carpool/Vanpool Matching
Cash-out of Parking
Carpool Discount
Local Housing
Prohibiting Idling
Car Sharing

**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

---

**Criteria**

Institution supports alternative fuel and power technology by including in its motorized vehicle fleet (cars, trucks, tractors, buses) vehicles that are:

- 1. Gasoline-electric hybrid
- 2. Diesel-electric hybrid
- 3. Plug-in hybrid
- 4. 100 percent electric
- 5. Fueled with Compressed Natural Gas (CNG)
- 6. Hydrogen fueled
- 7. Fueled with B20 or higher biofuel for more than 6 months of the year; and/or
- 8. Fueled with E85 or higher ethanol for more than 6 months of the year.

For this credit, the institution’s motorized fleet includes all institution-owned and operated vehicles that are used for transporting people and/or goods. Heavy construction equipment (e.g. excavators and pavers) and maintenance equipment (e.g. lawn-mowers and leaf blowers) are not included in this credit.

---

**Submission Note:**

Total vehicle is an estimate based on past vehicle report from Conferences and Events

*"---" indicates that no data was submitted for this field*

**Gasoline-electric, non-plug-in hybrid vehicles in the institution’s fleet :**

1

**Diesel-electric, non-plug-in hybrid vehicles in the institution’s fleet :**

0

**Plug-in hybrid vehicles in the institution’s fleet :**

0

**100 percent electric vehicles in the institution’s fleet :**

5

**Vehicles in the institution's fleet that are fueled with Compressed Natural Gas (CNG) :**

0

**Hydrogen fueled vehicles in the institution's fleet :**

0

**Vehicles in the institution's fleet that are fueled with B20 or higher biofuel for more than 6 months of the year :**

10

**Vehicles in the institution's fleet that are fueled with E85 or higher ethanol for more than 6 months of the year :**

0

**Total number of vehicles in the institution's fleet, including all of the above :**

40

# Student Commute Modal Split

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

---

## Criteria

Institution's students commute to and from campus using more sustainable options such as walking, bicycling, vanpooling or carpooling, taking public transportation, riding motorcycles or scooters, riding a campus shuttle, or a combination of these options. Students who live on campus should be included in the calculation based on how they get to and from their classes.

---

### Submission Note:

HWS is a residential campus - the majority of students have no reason to drive/driving is less convenient than walking or biking.

*"---" indicates that no data was submitted for this field*

**The percentage (0-100) of institution's students who use more sustainable commuting options :**

95

**The percentage (0-100) of institution's students who commute with only the driver in the vehicle (excluding motorcycles and scooters) as their primary method of transportation :**

5

**The percentage (0-100) of institution's students who walk, bicycle, or use other non-motorized means as their primary method of transportation. Please note that this may include on-campus residents :**

90

**The percentage (0-100) of institution's students who vanpool or carpool as their primary method of transportation :**

5

**The percentage (0-100) of institution's students who take a campus shuttle or public transportation as their primary method of transportation :**

0

**The percentage (0-100) of institution's students who use a motorcycle, scooter or moped as their primary method of transportation :**

0

**The website URL where information about alternative transportation is available :**

<http://www.hws.edu/about/green>

# Employee Commute Modal Split

---

## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

---

## Criteria

Institution's employees (faculty, staff, and administrators) commute to and from campus using more sustainable options such as walking, bicycling, vanpooling or carpooling, taking public transportation, riding motorcycles or scooters, riding a campus shuttle, or a combination of these options. Employees who live on campus should be included in the calculation based on how they get to and from their workplace.

---

*"---" indicates that no data was submitted for this field*

**The percentage (0-100) of institution's employees that use more sustainable commuting options :**

20

**The percentage (0-100) of institution's employees who commute with only the driver in the vehicle (excluding motorcycles and scooters) as their primary method of transportation :**

80

**The percentage (0-100) of institution's employees who walk, bicycle, or use other non-motorized means as their primary method of transportation. Please note that this may include on-campus residents :**

10

**The percentage (0-100) of institution's employees who vanpool or carpool as their primary method of transportation :**

10

**The percentage (0-100) of institution's employees who take a campus shuttle or public transportation as their primary method of transportation :**

0

**The percentage (0-100) of institution's employees who use a motorcycle, scooter, or moped as their primary method of transportation :**

0

**The website URL where information about alternative transportation is available :**

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## Bicycle Sharing

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**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

**Does the institution have a bicycle-sharing program or participate in a local bicycle-sharing program? :**

Yes

**A brief description of the program, including an indication of its scope (e.g., the number of bicycles the program makes available, participation levels, etc.) :**

The Colleges maintain a fleet of 40 yellow bikes - now in its 5th year, the bikes are offered to students in exchange for a deposit - the deposit is returned when the bike is returned.

**The website URL where information about the program, policy, or practice is available :**

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## Facilities for Bicyclists

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### Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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"---" indicates that no data was submitted for this field

**Does the institution have indoor and secure bike storage, shower facilities, and lockers for bicycle commuters in at least one building? :**

Yes

**A brief description of the facilities :**

The Field House and Winn Seeley have all the necessary facilities for convenient bicycle commuting. In addition, Performing Arts will be a bike commuter friendly.

**The website URL where information about the program, policy, or practice is available :**

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# Bicycle and Pedestrian Plan

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

### Has the institution developed a bicycle plan? :

Yes

### A brief description of the plan :

The campus is designed to be bike friendly. All locations are accessible by bike and with over 40 bike racks, the Colleges offer areas to secure bikes convenient to nearly every building.

### The website URL where information about the plan is available :

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# Mass Transit Programs

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

## Does the institution offer free or reduced price transit passes and/or operate a free campus shuttle? :

Yes

## A brief description of the program(s), (s), including availability, participation levels, and specifics about discounts or subsidies offered (including pre-tax options) :

The Colleges have a free shuttle service that has a number of stops both on campus and in the surrounding community (shopping and dining areas).

## The website URL where information about the program is available :

[http://www.hws.edu/studentlife/campsaftey\\_shuttle.aspx](http://www.hws.edu/studentlife/campsaftey_shuttle.aspx)

## Condensed Work Week

---

### Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

**Does the institution offer a condensed work week option for employees? The institution does not have to offer the option to all employees in order to earn this credit. :**

Yes

### **A brief description of the program :**

A number of employees are 10 month and are only required to be on campus during the academic year. 12month employees are offered a reduced week from May-August allowing B&G to take advantage of shorter AC runtimes etc..

**The website URL where information about the program is available :**

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## Telecommuting

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**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

## Carpool/Vanpool Matching

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**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

**Does the institution participate in a carpool/vanpool matching program? :**

Yes

**A brief description of the program :**

The Colleges have a rideboard available to employees and offer a shuttle service for employees coming from Rochester/Victor.

**The website URL where information about the program is available :**

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## Cash-out of Parking

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**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

## Carpool Discount

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**Responsible Party**

**James Landi**

Sustainability Manager

Office of Sustainability

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

**Responsible Party**

**James Landi**

Sustainability Manager

Office of Sustainability

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

## Prohibiting Idling

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### Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

### Has the institution adopted a policy prohibiting idling? :

Yes

### A brief description of the policy :

All facilities and cleaning services crews maintain a strict no idling policy.

### The website URL where information about the policy is available :

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## Car Sharing

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**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

**Does the institution participate in a car sharing program, such as ZipCar or HourCar? :**

Yes

**A brief description of the program :**

The Colleges host two zipcars and actively promote the service to faculty, staff, students and the local community.

**The website URL where information about the program, policy, or practice is available :**

<http://www.zipcar.com/hws/>

# Waste

This subcategory seeks to recognize institutions that are moving toward zero waste by reducing, reusing, recycling, and composting. These actions mitigate the need to extract virgin materials, such as trees and metals. It generally takes less energy and water to make a product with recycled material than with virgin resources. Reducing waste generation also reduces the flow of waste to incinerators and landfills which produce greenhouse gas emissions, can contaminate air and groundwater supplies, and tend to have disproportionate negative impacts on low-income communities. Waste reduction and diversion also save institutions costly landfill and hauling service fees. In addition, waste reduction campaigns can engage the entire campus community in contributing to a tangible sustainability goal.

<b>Credit</b>
Waste Reduction
Waste Diversion
Construction and Demolition Waste Diversion
Electronic Waste Recycling Program
Hazardous Waste Management
Materials Exchange
Limiting Printing
Materials Online
Chemical Reuse Inventory
Move-In Waste Reduction
Move-Out Waste Reduction

# Waste Reduction

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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## Criteria

Institution has implemented source reduction strategies to reduce total waste generation (garbage, recycling, and compost) per weighted campus user compared to a 2005 baseline.

Total waste generation includes all materials recycled, composted, and disposed of as trash except construction, demolition, electronic, hazardous, special (e.g. coal ash), universal and non-regulated chemical waste, which are covered in *OP Credit 19: Construction and Demolition Waste Diversion*, *OP Credit 20: Electronic Waste Recycling Program*, and *OP Credit 21: Hazardous Materials Management*.

---

### Submission Note:

The Colleges did not track waste before 2007 - the benchmark numbers provided are for 2007.

"---" indicates that no data was submitted for this field

### Weight of materials recycled, 2005 baseline year :

106.58 Tons

### Weight of materials composted, 2005 baseline year :

0 Tons

### Weight of materials disposed as garbage, 2005 baseline year :

774.53 Tons

### Weight of materials recycled, performance year :

125.17 Tons

### Weight of materials composted, performance year :

71.90 Tons

### Weight of materials disposed as garbage, performance year :

623.67 Tons

**List the start and end dates of the waste reduction performance year :**

6/1/10 - 5/31/11

**On-campus residents, 2005 :**

2000

**Non-residential/commuter full-time students, faculty, and staff members, 2005 :**

500

**Non-residential/commuter part-time students, faculty, and staff members, 2005 :**

100

**On-campus residents, performance year :**

2136

**Non-residential/commuter full-time students, faculty, and staff members, performance year :**

539

**Non-residential/commuter part-time students, faculty, and staff members, performance year :**

162

**Time period for weighted campus user (list the consecutive 12 month period that most closely overlaps with waste reduction performance year) :**

6/1/10 - 5/31/11

**Indication of whether institution has a stated commitment to waste-reduction goals, such as zero waste :**

Yes

**A brief description of the plan of action to achieve waste reduction goals :**

The Colleges have a stated short term 28% recycling rate goal

**The website URL where information about the institution's waste reduction initiatives is available :**

[http://www.hws.edu/about/green/climate\\_action\\_plan.aspx](http://www.hws.edu/about/green/climate_action_plan.aspx)



# Waste Diversion

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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## Criteria

Institution diverts materials from the landfill or incinerator by recycling, composting, reusing, donating, or re-selling.

This credit does not include construction, demolition, electronic, hazardous, special (e.g. coal ash), universal and non-regulated chemical waste, which are covered in *OP Credit 19: Construction and Demolition Waste Diversion*, *OP Credit 20: Electronic Waste Recycling Program*, and *OP Credit 21: Hazardous Materials Management*.

---

### Submission Note:

used FY '11 data, and only included added compost tonnage to the pure recycling weight.

Did not include barnsale/reused materials and C&D recycled materials.

"---" indicates that no data was submitted for this field

### Materials recycled, composted, reused, donated, re-sold, or otherwise diverted :

197.07 Tons

### Materials disposed in a solid waste landfill or incinerator :

623.67 Tons

### A brief description of programs, policies, infrastructure investments, outreach efforts, and/or other factors that contributed to the diversion rate :

The Colleges have implemented a recycling policy that requires each trash bin be matched with a recycling bin, and have added over 1500 receptacles to campus in the past 3 years. In addition, the Colleges ramped up composting diverting all compostable waste (including the implementation of compostable serviceware at catered events and in retail locations) from dining services to the compost facility.

# Construction and Demolition Waste Diversion

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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## Criteria

Institution diverts non-hazardous construction and demolition waste from the landfill and/or incinerator.

Soil and organic debris from excavating or clearing the site do not count for this credit.

---

### Submission Note:

The most recent numbers show a 15% diversion rate for C&D materials - we do not have actual tonnage breakdowns on hand so plugged in weights to represent the diversion rate provided by B&G.

*"---" indicates that no data was submitted for this field*

### Amount of construction and demolition materials recycled, donated, or otherwise recovered :

15 Tons

### Amount of construction and demolition materials landfilled or incinerated :

100 Tons

### A brief description of programs, policies, infrastructure investments, outreach efforts, and/or other factors that contribute to the diversion rate for construction and demolition waste :

The Colleges require contractors to divert recyclable/reusable materials from the landfill - most recent success includes the repurposing of old stone for foundation and the diversion of a large bleacher installation to the recycling facility.

# Electronic Waste Recycling Program

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

### *Part 1*

Institution has a program in place to recycle, reuse, and/or refurbish all electronic waste generated by the institution. Institution takes measures to ensure that the electronic waste is recycled responsibly.

### *Part 2*

Institution has a program in place to recycle, reuse, and/or refurbish electronic waste generated by students. Institution takes measures to ensure that the electronic waste is recycled responsibly.

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"---" indicates that no data was submitted for this field

**Does the institution have a program in place to recycle, reuse, and/or refurbish all electronic waste generated by the institution and take measures to ensure that the electronic waste is recycled responsibly? :**

Yes

**Does the institution have a program in place to recycle, reuse, and/or refurbish electronic waste generated by students and take measures to ensure that the electronic waste is recycled responsibly? :**

Yes

**A brief description of steps taken to ensure that e-waste is recycled responsibly, workers' basic safety is protected, and environmental standards are met :**

The Colleges e-waste handler is e-steward certified. The recycler's facility is only a few miles from the Colleges, and Environmental Studies classes frequently make site visits to evaluate practices and better understand the complications of electronic waste handling.

**A brief description of the electronic waste recycling program for institution-generated materials :**

All college e-waste is diverted to the Colleges central electronic waste holding area. Once a full load has been gathered, the e-waste handler takes the load for proper disposal (or resale).

**A brief description of the electronic waste recycling program for student-generated materials :**

The Office of Sustainability holds an e-waste collection for students, faculty and staff at the end of the Fall and Spring Semesters. In addition, Cleaning Services staff are trained to pull e-waste and deliver it to the proper handling location if they spot materials in the msw stream.

**The website URL where information about the e-waste recycling program is available :**

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# Hazardous Waste Management

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

Institution has strategies in place to safely dispose of all hazardous, special (e.g. coal ash), universal, and non-regulated chemical waste and seeks to minimize the presence of these materials on campus.

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*"---" indicates that no data was submitted for this field*

**Does the institution have strategies in place to safely dispose of all hazardous, special (e.g. coal ash), universal, and non-regulated chemical waste and seek to minimize the presence of these materials on campus? :**

Yes

**A brief description of steps taken to reduce hazardous, special (e.g. coal ash), universal, and non-regulated chemical waste :**

N/A

**A brief description of how the institution safely disposes of hazardous, universal, and non-regulated chemical waste :**

Campus Safety, in coordination with facilities manages all hazardous waste materials.

Materials are safely stored until proper handling is arranged.

**The website URL where information about hazardous materials management is available :**

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# Materials Exchange

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**Responsible Party**

**James Landi**

Sustainability Manager

Office of Sustainability

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

## Limiting Printing

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### Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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"---" indicates that no data was submitted for this field

### Does the institution limit free printing for students in all computer labs and libraries? :

Yes

### A brief description of how printing is limited :

Students are given a limited number of print credits and are charged \$.05 per page to print. Double sided printing is the equivalent to printing one page (incentivise paper reduction).

### The website URL where information about the program, policy, or practice is available :

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**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

**Is the institution's default not to print course catalogs, course schedules, and directories, but instead make these materials available online? :**

Yes

**A brief description of the practice :**

All major print items are available online and are only printed upon request. Departments/students are charged for printed items.

**The website URL where information about the practice is available :**

<http://www.hws.edu/about/green>



# Chemical Reuse Inventory

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**Responsible Party**

**James Landi**

Sustainability Manager

Office of Sustainability

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

## Move-In Waste Reduction

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**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

**Does the institution have a program to reduce residence hall move-in waste? :**

Yes

**A brief description of the program :**

The Colleges connect roommates and encourage coordination of room furnishings. In addition, a list of environmentally preferable items (ranging from energy star refrigerators to reusable dishware) is made available through orientation and res. ed.. Also, Environmental Representatives coordinate a move in waste reduction/diversion competition in all first year residence halls during move-in. The competition awards the hall that throws away the least and the hall that diverts the most material (per capita) from the landfill to the recycling facility.

**The website URL where information about the program is available :**

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# Move-Out Waste Reduction

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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"--- " indicates that no data was submitted for this field

## Does the institution have a program to reduce residence hall move-out waste? :

Yes

## A brief description of the program :

The Office of Sustainability works with Res. Ed. to coordinate distribution of blue recycling bags and clear trash bags during end of semester floor meetings to all residents. In addition, a reusable item and e-waste collection is coordinated leading up to and during move-out.

Environmental Representatives are stationed in residents halls during the busiest move-out times and a reuse team of students is on call to collect and store heavy items (couches, televisions etc.)

## The website URL where information about the program is available :

---

# Water

This subcategory seeks to recognize institutions that are conserving water and making efforts to protect water quality. Pumping, delivering, and treating water is a major energy user, so institutions can help reduce energy consumption and the greenhouse gas emissions associated with energy generation by conserving water. Likewise, conservation and effective stormwater management are important in maintaining and protecting finite groundwater supplies. Water conservation and effective stormwater management also reduce the need for effluent discharge into local surface water supplies, which helps improve the health of local water ecosystems.

<b>Credit</b>
Water Consumption
Stormwater Management
Waterless Urinals
Building Water Metering
Non-Potable Water Usage
Xeriscaping
Weather-Informed Irrigation

# Water Consumption

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

Institution has reduced its total water consumption per weighted campus user compared to a 2005 baseline.

Total water consumption includes both potable and non-potable water.

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*"---" indicates that no data was submitted for this field*

### **Water consumption, 2005 baseline year :**

35863608 Gallons

### **Water consumption, performance year :**

36500647 Gallons

### **List the start and end dates of the water consumption performance year :**

1/1/11 - 12/31/11

### **On-campus residents, 2005 :**

1854

### **Non-residential/commuter full-time students, faculty, and staff members, 2005 :**

477

### **Non-residential/commuter part-time students, faculty, and staff members, 2005 :**

65

### **On-campus residents, performance year :**

2136

### **Non-residential/commuter full-time students, faculty, and staff members, performance year :**

539

### **Non-residential/commuter part-time students, faculty, and staff members, performance year :**

**Time period for weighted campus user (list the consecutive 12 month period that most closely overlaps with water consumption performance year) :**

1/1/11 - 12/31/11

**Indication of whether institution has a stated commitment to water use reduction goals :**

No

**A brief description of the plan of action to achieve water use reduction goals :**

The Colleges haven't formally adopted but are implementing a student proposal designed to replace fixtures - sinks, shower heads, some toilets with high efficiency alternatives.

**The website URL where information about the institution's water conservation initiatives is available :**

<http://www.hws.edu/about/green>

# Stormwater Management

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

### *Part 1*

Institution has adopted a stormwater management policy, plan, and/or strategies that mitigate the stormwater runoff impacts of new construction, major renovation, and other projects that increase paved surface area on campus or otherwise significantly change the campus grounds.

The policy, plan, and/or strategies address both the quantity and quality (or contamination level) of stormwater runoff.

The policy, plan, and/or strategies cover the entire campus. While the specific strategies or practices adopted may vary depending on project type and location, this credit is reserved for institutions that mitigate stormwater runoff impacts consistently during new construction. Implementing a strategy or strategies for only one new development project is not sufficient for this credit.

Policies adopted by entities of which the institution is part (e.g. state government or the university system) may count for this credit as long as the policies apply to and are followed by the institution.

### *Part 2*

Institution has adopted a stormwater management policy, plan, or strategies that mitigate the stormwater runoff impacts of ongoing campus operations.

The policy, plan, or strategies address both the quantity and quality (or contamination level) of stormwater runoff.

Though specific practices adopted may vary across the campus, the policy, plan, and/or strategies cover the entire institution. Implementing strategies for only one building or area of campus is not sufficient for this credit.

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*"---" indicates that no data was submitted for this field*

**Does the institution have a policy, plan, and/or strategies to reduce stormwater runoff from new development projects? :**

Yes

**Does the institution have a policy, plan, and/or strategies to reduce stormwater runoff from ongoing campus operations? :**

Yes

**A brief description of the institution's stormwater management initiatives :**

The Finger Lakes Institute is the primary driver of campus storm water management strategies. Implemented projects include rain barrel construction and deployment, strategic placement of rain gardens and bioswale construction. In addition, the Colleges have experimented with permeable pavement and green roof installations.

**The website URL where information about the institution's stormwater management initiatives, plan or policy is available :**

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**Does the institution have a living or vegetated roof? :**

Yes

**A brief description of the institution's living or vegetated roof :**

The Colleges have two green roofs on campus. The projects grew out of a student senior capstone project. In addition, a green roof is planned for inclusion in the Colleges new performing arts project.

**Does the institution have porous paving? :**

Yes

**A brief description of the institution's porous paving :**

The Colleges have a number of porous pavement applications.

**Does the institution have retention ponds? :**

Yes

**A brief description of the institution's retention ponds :**

The Colleges have three retention ponds. Landscape strategies have been deployed to integrate the ponds into the aesthetic of the campus, create habitat for wildlife and slow and clean run-off.

**Does the institution have stone swales? :**

Yes

**A brief description of the institution's stone swales :**

The Colleges have a stone - river rock swale at the art complex. The stone swale offers an initial/staged entry to storm water before it enters a retention pond.



**Does the institution have vegetated swales? :**

Yes

**A brief description of the institution's vegetated swales :**

The Colleges have a number of vegetated swales - many of the vegetated swales offer a first entry to storm water before it flows into a retention pond.

**Does the institution employ any other technologies or strategies for stormwater management? :**

Yes

**A brief description of other technologies or strategies for stormwater management employed :**

Rain gardens and rain barrells.

## Waterless Urinals

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**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

## Building Water Metering

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**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

**Does the institution have building-level water consumption meters for at least one building? :**

Yes

**A brief description of the water metering employed :**

The Colleges theme houses as well as a number of major academic and office buildings are on individual meters

**The percentage of building space with water metering :**

100

**The website URL where information about the practice is available :**

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# Non-Potable Water Usage

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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*"---" indicates that no data was submitted for this field*

**Does the institution use non-potable water (e.g., harvested rainwater or graywater) for irrigation and/or other applications? :**

Yes

**A brief description of the source of non-potable water and how it is used :**

The Colleges irrigate a number of fields using rain water held in a retention pond.

**The percentage of irrigation water usage from recovered, reclaimed or untreated sources :**

2

**The percentage of building space using water from recovered, reclaimed or untreated sources :**

0

**The percentage of water used in utility plants from recovered, reclaimed or untreated sources :**

0

**The website URL where information about the program, policy, or practice is available :**

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**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

---

*"---" indicates that no data was submitted for this field*

**Does the institution use xeriscape landscaping techniques, including the selection of drought tolerant plants? :**

Yes

**A brief description of the program or practice :**

The Colleges have a designated xeriscape at the arts complex and are treating the space as a pilot for potential rollout in other campus areas.

**The website URL where information about the program or practice is available :**

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# Weather-Informed Irrigation

---

## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

### **Does the institution use weather data or weather sensors to automatically adjust irrigation practices? :**

Yes

### **A brief description of how weather data or sensors are used :**

The grounds manager carefully analyzes and anticipates weather events to minimize the need for irrigation. In addition, techniques have been deployed to time irrigation to reduce evaporation and maximize benefit.

### **The website URL where information about the practice is available :**

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# Planning, Administration & Engagement

## Coordination and Planning

This subcategory seeks to recognize colleges and universities that are institutionalizing sustainability by dedicating resources to sustainability coordination, incorporating sustainability into their primary campus plans, and developing plans to move towards sustainability. Staff and other resources help an institution organize, implement, and publicize sustainability initiatives. These resources provide the infrastructure that fosters sustainability within an institution. Strategic and physical campus plans guide an institution and its physical development. These important documents establish an institution's priorities and influence budgeting and decision making. Incorporating sustainability into these plans is an important step in making sustainability a campus priority and may help advocates implement sustainable changes. Sustainability plans and climate plans provide a road map for how to achieve sustainability goals.

<b>Credit</b>
Sustainability Coordination
Strategic Plan
Physical Campus Plan
Sustainability Plan
Climate Action Plan

# Sustainability Coordination

---

## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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## Criteria

Institution has a sustainability committee, office, and/or coordinator that are tasked by the administration or board of trustees to advise on and implement policies and programs related to sustainability on campus.

The committee, office, and/or coordinator focus on sustainability broadly (i.e. not just one sustainability issue, such as climate change) and cover the entire institution. A committee, office, or coordinator that focuses on just one department or school within the institution does not count for this credit.

---

*"---" indicates that no data was submitted for this field*

## Does the institution have a sustainability committee? :

Yes

## The charter or mission statement of the committee or a brief description of the committee's purview and activities :

The President's Climate Task Force oversees the planning and implementation of the American College and University Presidents Climate Commitment with the immediate goal of delivering Hobart and William Smith Colleges to climate neutrality.

## Members of the committee, including affiliations :

President Mark Gearan  
Professor of Economics and Environmental Studies Tom Drennen (Co-Chair)  
Vice President of Finance Pete Polinak (Co-Chair)  
Director of Grants Martha Bond  
Professor of Geoscience Tara Curtin  
Director of Finger Lakes Institute Lisa Cleckner  
Jeremiah Booream-Phelps '11  
Stacey Rice '11 (Campus Greens President)  
Director of Communications Cathy Williams  
Assistant to the President and Chief of Staff Michael Hoepp '05  
Vice President of Student Affairs Robert Flowers  
Director of Buildings and Grounds Howard Simmons  
General Manager of Dining Services Lynn Pelkey  
Assistant Director of Buildings and Grounds Scott Woodworth  
Sustainability Manager James Landi '08



**The website URL where information about the sustainability committee is available :**

<http://www.hws.edu/about/green/taskforce.aspx>

**Does the institution have a sustainability office? :**

Yes

**A brief description of the sustainability office :**

The Office of Sustainability oversees the HWS Sustainability Program - working to develop a culture of environmental sustainability and reduce the Colleges impact on the environment.

**The number of people employed in the sustainability office :**

6

**The website URL where information about the sustainability office is available :**

<http://www.hws.edu/about/green/>

**Does the institution have a sustainability coordinator? :**

Yes

**Sustainability coordinator's name :**

James Landi

**Sustainability coordinator's position title :**

Sustainability Manager

**A brief description of the sustainability coordinator's position :**

The Sustainability Manager directs the Office of Sustainability, and oversees the Colleges Sustainability Program. Direct report is to the Climate Task Force co-Chairs (VP of Finance and Chair of Environmental Studies). In addition, the Sustainability Manager delivers a biannual status report on sustainability initiatives to the Climate Task Force.

Also, the Sustainability Manager steers projects through Climate Task Force working groups from phase development through implementation.

**The website URL where information about the sustainability coordinator is available :**

<http://www.hws.edu/about/green>

# Strategic Plan

---

## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

---

## Criteria

Institution's current, formally adopted strategic plan or equivalent guiding document includes sustainability at a high level. The plan covers the entire institution.

An amendment to the strategic plan may count for this credit, as long as the institution always presents the amendment with the original plan.

Neither a physical campus plan (which is covered in *PAE Credit 3: Physical Campus Plan*) nor an independent sustainability plan (which is covered in *PAE Credit 5: Sustainability Plan*) counts for this credit.

---

"---" indicates that no data was submitted for this field

## Year the strategic plan or equivalent was completed or adopted :

2010

## Does the institution's strategic plan or equivalent guiding document include the environmental dimensions of sustainability at a high level? :

Yes

## A brief description of how the strategic plan or amendment addresses the environmental dimensions of sustainability :

The Strategic Plan has explicit language about sustainability as it relates to the physical plant and its role in assisting the academic/educational mission of the college by creating a living laboratory where theory is applied in physical plant projects.

## Does the institution's strategic plan or equivalent guiding document include the social dimensions of sustainability at a high level? :

Yes

## A brief description of how the strategic plan or amendment addresses the social dimensions of sustainability :

The strategic plan does not contain explicit language about the social dimensions of sustainability, however, developing a culture of sustainability and fostering a broader discussion about sustainability through campus conferences and symposia has been a key priority of the President's and led to the creation of the Office of Sustainability.

**Does the institution's strategic plan or equivalent guiding document include the economic dimensions of sustainability at a high level? :**

Yes

**A brief description of how the strategic plan or amendment addresses the economic dimensions of sustainability :**

Economic sustainability has entered into the discussion from a physical plant/infrastructure perspective - first cost is no longer the primary driver for construction/renovation decisions.

**The website URL where information about the strategic plan is available :**

[http://www.hws.edu/about/hws\\_2015/](http://www.hws.edu/about/hws_2015/)

# Physical Campus Plan

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

Institution's current plan for its physical campus (commonly referred to as the campus master plan) includes sustainability at a high level.

An amendment to the plan may count for this credit, as long as the institution always presents the amendment with the original plan.

Neither a strategic plan (which is covered in *PAE Credit 2: Strategic Plan*) nor an independent sustainability plan (which is covered in *PAE Credit 4: Sustainability Plan*) counts for this credit.

Plans developed at the system level are eligible for this credit. Likewise, multiple plans which together cover the institution's entire physical campus are eligible for this credit.

---

*"---" indicates that no data was submitted for this field*

## Does the institution's physical campus plan include sustainability at a high level? :

Yes

## A brief description of how the physical campus plan or amendment includes sustainability :

The Climate Action Plan has become a primary driver campus physical/master plan.

## The year the physical campus plan was developed or adopted :

2004

## The website URL where the physical campus plan is available :

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# Sustainability Plan

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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## Criteria

Institution has a sustainability plan that was developed with input from faculty, staff, and students. The plan includes measurable goals with corresponding strategies and timeframes to achieve the goals. The plan need not be formally adopted.

The plan covers multiple sustainability topics and issues. Plans focused exclusively on climate change, which are covered by *PAE Credit 5: Climate Plan*, are not eligible for this credit.

Strategic or master plans that cover sustainability may count for this credit if they meet the other criteria outlined above.

---

### Submission Note:

The Climate Action Plan goes beyond ghg reduction and elimination and has really taken form as a strategic plan for sustainability.

"---" indicates that no data was submitted for this field

### Does the institution have a sustainability plan that meets the criteria for this credit? :

Yes

### A brief description of how multiple stakeholder groups were involved in developing the plan :

A team of students, faculty and staff created the plan - the plan was vetted by student enrolled in an independent study.

### A brief description of the plan's measurable goals :

The plan has waste minimization and diversion, energy efficiency and transportation goals - reducing key performance metrics for each category to help drive down the physical plants environmental impact.

### A brief description of how progress in meeting the plan's goals is measured :

The Office of Sustainability tracks performance metrics and reports to the Climate Task Force and Task Force Working Groups.

### The website URL where more information about the sustainability plan is available :

[http://www.hws.edu/about/green/climate\\_action\\_plan.aspx](http://www.hws.edu/about/green/climate_action_plan.aspx)

**The year the plan was developed or last updated :**

2010

# Climate Action Plan

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

Institution has a formal plan to mitigate its greenhouse gas emissions. The plan includes a measurable, numerical goal or goals and a corresponding date or dates by which the institution aims to achieve its goal(s). The plan has been adopted by the institution's administration.

A formal sustainability plan (i.e. a plan that has been adopted by the administration) counts for this credit if it includes climate change goals, strategies, and corresponding timeframes. Such a plan may also count toward *PAE Credit 4: Sustainability Plan*.

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### Submission Note:

Baseline emission level provided is from projection in CAP - the Office of Sustainability prefers to use scope 1 & 2 emissions from FY '08 as opposed to the above total (that includes scope 3 emissions).

"---" indicates that no data was submitted for this field

## Does the institution have a plan to mitigate its greenhouse gas emissions that meets the criteria for this credit? :

Yes

## A brief summary of the climate plan's long-term goals :

The Climate Action Plan delivers the Colleges to Climate Neutrality by 2025 - with focus on investment in physical plant emission reduction, the HWS CAP backs project emission reduction efforts with an offset strategy that gauruntees the timely arrival at net-zero greenhouse gas emissions by 2025.

## A brief summary of the climate plan's short-term goals :

The CAP reduces ghg emissions by 1/3rds every five years, and develops structures to both guide physical plant emission reduction efforts (creation of the Climate and Energy Committee has led to investment of over \$750,000 in energy efficiency/ghg reducing projects - over 10% reduction in energy related ghg emission from FY '08 baseline) as well as steer the purchase of renewable energy investments (onsite, offsite, and recs) and offsets.

## Year the climate plan was formally adopted or approved :

2010

**An indication of whether institution has made a commitment to reduce GHG emissions a specific amount by a target year :**

Yes

**List which emissions (scope 1, 2, and/or 3) are included in its GHG emissions commitment :**

1, 2 and 3

**The reduction level (percentage) institution has committed to :**

100

**The baseline year the institution used in its GHG emissions commitment :**

June 1, 2008

**The baseline emissions level institution used in its GHG emissions commitment :**

17137

**The target year the institution specified in its GHG emissions commitment :**

June 1, 2025

**The website URL where information about the climate plan is available :**

[http://www.hws.edu/about/green/climate\\_action\\_plan.aspx](http://www.hws.edu/about/green/climate_action_plan.aspx)



# Diversity and Affordability

This subcategory seeks to recognize institutions that are working to advance diversity and affordability on campus. In order to build a sustainable society, diverse groups will need to be able to come together and work collaboratively to address sustainability challenges. People of color and low-income communities tend to suffer disproportionate exposure to environmental problems. This environmental injustice happens as a result of unequal and segregated communities. To achieve environmental and social justice, society must work to address discrimination and promote equality. The historical legacy and persistence of discrimination based on racial, gender, religious, and other differences makes a proactive approach to promoting a culture of inclusiveness an important component of creating an equitable society. Higher education opens doors to opportunities that can help create a more equitable world, and those doors must be open through affordable programs accessible to all regardless of race, gender, religion, socio-economic status and other differences. In addition, a diverse student body, faculty, and staff provide rich resources for learning and collaboration.

<b>Credit</b>
Diversity and Equity Coordination
Measuring Campus Diversity Culture
Support Programs for Underrepresented Groups
Support Programs for Future Faculty
Affordability and Access Programs
Gender Neutral Housing
Employee Training Opportunities
Student Training Opportunities

# Diversity and Equity Coordination

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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## Criteria

Institution has a diversity and equity committee, office, and/or coordinator that are tasked by the administration or board of trustees to advise on and implement policies, programs, and trainings related to diversity and equity on campus.

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"---" indicates that no data was submitted for this field

## Does the institution have a diversity and equity committee? :

Yes

## The charter or mission statement of the committee or a brief description of the committee's purview and activities :

Scholars and practitioners have recognized that for any institution of higher education to be viable and competitive it must situate inclusion, equity, diversity and justice at the "core of the academic mission and institutional functioning" including:

Faculty and staff hiring, training and evaluation

Student recruiting, admissions and retention

Campus wide communications and assessments

Strategic Planning and Budgeting

Regular campus climate checks and measures of accountability

Every aspect of student life and learning

An active commitment to Inclusive Excellence will move campus conversations beyond obstacles connected to "understanding what the term means" to using Inclusive Excellence as a strategic framework for actively examining and evaluating our institution's practices and policies and setting goals with measurable outcomes.

## Members of the committee, including job titles and affiliations :

Reverend Lesley Adams, Chaplain

Eugen Baer, Dean of Hobart College

Sandy Bissell, Director of Human Resources

Robb Flowers, Vice President for Student Affairs

Mark D. Gearan, President

Karen Goulet, William Smith Dean's Office

Lisa Kaenzig, Associate Dean of William Smith College

David Mapstone, Assistant Dean of Hobart College

Alejandra Molina, Director of Intercultural Affairs

[STARS Reporting Tool](#) | [AASHE](#) | [Sierra Magazine](#)

Susan Pliner, Director of the Center for Teaching and Learning  
Cathy Williams, Director of Communications

**The website URL where information about the diversity and equity committee is available :**

[http://www.hws.edu/about/div\\_commission.aspx](http://www.hws.edu/about/div_commission.aspx)

**Does the institution have a diversity and equity office? :**

Yes

**A brief description of the diversity office :**

HR serves a dual purpose role acting as the diversity office

**The number of people employed in the diversity office :**

4

**The website URL where information about the diversity and equity office is available :**

<http://www.hws.edu/offices/hr/>

**Does the institution have a diversity and equity coordinator? :**

Yes

**Diversity coordinator's name :**

Sandy Bissell

**Diversity coordinator's position title :**

Vice President of Human Resources

**A brief description of the diversity coordinator's position :**

The Diversity Coordinator sits on the Committee for Inclusive Excellence

**The website URL where information about the diversity and equity coordinator is available :**

[http://www.hws.edu/about/senior\\_staff.aspx](http://www.hws.edu/about/senior_staff.aspx)

# Measuring Campus Diversity Culture

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

Institution assesses attitudes about diversity and equity on campus and uses the results to guide policy, programs, and initiatives.

Institution may measure its culture of diversity and equity using one assessment for the entire institution or using separate assessments that taken together cover the entire institution.

Assessments conducted during the previous five years are eligible for this credit.

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*"---" indicates that no data was submitted for this field*

**Has the institution assessed attitudes about diversity and equity on campus in a way that meets the criteria for this credit? :**

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**A brief description of the assessment(s) :**

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**Year the assessment was last administered :**

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**A brief description of how the results of the assessment(s) are used in shaping policy, programs, and initiatives :**

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**The website URL where information about the assessment(s) is available :**

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# Support Programs for Underrepresented Groups

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

Institution has mentoring, counseling, peer support, affinity groups, academic support programs, or other programs in place to support underrepresented groups on campus.

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*"---" indicates that no data was submitted for this field*

## **Does the institution have mentoring, counseling, peer support, affinity groups, academic support programs, or other programs in place to support underrepresented groups on campus? :**

Yes

## **A brief description of the programs sponsored by the institution to support underrepresented groups within the student body :**

### Higher Education Opportunity Program

The Higher Education Opportunity Program (HEOP) provides access to educationally and economically disadvantaged students, increasing campus diversity.

### The Office of Intercultural Affairs

The Office of Intercultural Affairs (ICA) promotes racial and ethnic pluralism by fostering interaction among people of many cultures. ICA provides opportunities for all HWS community members to celebrate their cultural heritage by regularly hosting a variety of cultural events, like Kwanzaa, Ramadan, Hispanic Heritage Month and Women's History Month.

### The Office of Religious Life

The Office of Religious Life seeks to constructively engage the pluralism of contemporary life and promote a respect for the dignity of every human being, a concern for justice and peace among all people.

### Community Engagement and Service-Learning

Bringing the classroom into the community, the Center for Community Engagement and Service-Learning encourages students become engaged in the many cultures of our own society.

### Center for Counseling and Student Wellness

The Center for Counseling and Student Wellness (CCSW) strives to enhance the well-being of students through facilitating their emotional, interpersonal, and intellectual development. The CCSW team work to create a safe environment that is inclusive and welcoming of all students, and serve as consultants to the greater campus.

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More on Academic Opportunity Program

The mission of Academic Opportunity Programs is to promote and provide access to higher education to residents\* of New York State who are economically disadvantaged, academically under-served and traditionally under represented in higher education. We serve our constituents by providing a supportive network that fosters academic, social and personal development that inspires students to become fully active members of the campus community that enhances their persistence toward graduation and success beyond HWS.

\*Academic Opportunity Programs also provides access to individuals outside New York State through the AOP HWS grant program which represents approximately 2% of OP student roster. Academic Opportunity Programs also provides support to traditional students of color, international and non-program students as needed.

Support services offered to students include the following:

Academic, personal, financial and career counseling: The Academic Opportunity Program staff can assist its students by providing essential counseling and advising support in the areas of academic, financial aid and social support. The staff also works closely with students to help them take advantage of many other campus resources available such as Career Services, the Counseling Center, faculty advisers, and the Center for Teaching and Learning.

Tutorials: Tutoring and academic support is provided by both Academic Opportunity Program staff and through the Colleges' Center for Teaching and Learning.

Full-need financial aid package: Financial aid is provided through a combination of grants, loans and work. First-year students also receive assistance in purchasing their books and supplies.

**A brief description of the programs sponsored by the institution to support underrepresented groups within the faculty :**

The Office of Human Resources is committed to attracting and supporting faculty and staff comprised of women and men that fully represent the racial, ethnic, and cultural diversity of the nation and actively seek applications from under-represented groups.

**A brief description of the programs sponsored by the institution to support underrepresented groups within the staff :**

The Office of Human Resources is committed to attracting and supporting faculty and staff comprised of women and men that fully represent the racial, ethnic, and cultural diversity of the nation and actively seek applications from under-represented groups.

**The website URL where more information about the programs in each of the three categories is available :**

[http://www.hws.edu/about/div\\_resources.aspx](http://www.hws.edu/about/div_resources.aspx)

# Support Programs for Future Faculty

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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## Criteria

Institution administers and/or participates in a program or programs to help build a diverse faculty throughout higher education.

Such programs could take any of the following forms:

- Teaching fellowships or other programs to support terminal degree students from underrepresented groups in gaining teaching experience. (The terminal degree students may be enrolled at another institution).
  - Mentoring, financial, and/or other support programs to prepare and encourage undergraduate or other non-terminal degree students to pursue further education and careers as faculty members.
  - Mentoring, financial, and/or other support programs for doctoral and post-doctoral students from underrepresented groups.
- 

*"---" indicates that no data was submitted for this field*

**Does the institution administer and/or participate in programs that meet the criteria for this credit? :**

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**A brief description of the institution's programs that help increase the diversity of higher education faculty :**

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**The website URL where more information about the program(s) is available :**

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# Affordability and Access Programs

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

Institution has policies and programs in place to make it accessible and affordable to low-income students. Such policies and programs may include, but are not limited to, the following:

- Policies and programs to minimize the cost of attendance for low-income students
- Programs to equip the institution's faculty and staff to better serve students from low-income backgrounds
- Programs to prepare students from low-income backgrounds for higher education such as the federal TRIO programs
- Scholarships for low-income students
- Programs to guide parents of low-income students through the higher education experience
- Targeted outreach to recruit students from low-income backgrounds
- Other admissions policies or programs
- Other financial aid policies or programs

Institutions are not required to have programs or policies in each of the above areas in order to earn this credit. They may pursue the policies and programs that are appropriate for their context.

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*"---" indicates that no data was submitted for this field*

**Does the institution have policies and programs in place to make it accessible and affordable to low-income students?**

:

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**A brief description of the institution's participation in federal TRIO programs :**

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**A brief description of the institution's policies and programs to minimize the cost of attendance for low-income students? :**

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**A brief description of the institution's programs to equip the institution's faculty and staff to better serve students from low-income backgrounds :**

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**A brief description of the institution's programs to prepare students from low-income backgrounds for higher education :**

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**A brief description of the institution's scholarships for low-income students :**

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**A brief description of the institution's programs to guide parents of low-income students through the higher education experience :**

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**A brief description of the institution's targeted outreach to recruit students from low-income backgrounds :**

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**A brief description of the institution's other admissions policies and programs :**

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**A brief description of the institution's other financial aid policies or programs :**

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**A brief description of the institution's other policies and programs not covered above :**

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**The website URL where information about programs in each of the areas listed above is available :**

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# Gender Neutral Housing

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**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

**Does the institution offer housing options to accommodate the special needs of transgender and transitioning students (either as a matter of policy or as standard practice)? :**

Yes

**A brief description of the program, policy, or practice :**

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**The website URL where information about the program, policy, or practice is available :**

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# Employee Training Opportunities

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**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

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"---" indicates that no data was submitted for this field

**Does the institution make cultural competence trainings and activities available to all employees? :**

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**A brief description of the cultural competence trainings and activities :**

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**The website URL where information about the trainings and activities are available :**

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# Student Training Opportunities

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**Responsible Party**

**James Landi**  
Sustainability Manager  
Office of Sustainability

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*"---" indicates that no data was submitted for this field*

**Does the institution make cultural competence trainings and activities available to all students? :**

Yes

**A brief description of the cultural competence trainings and activities :**

Trainings and activities are coordinated by the Deans Office during first year orientation and the fall semester.

**The website URL where information about the trainings and activities are available :**

---

# Human Resources

This subcategory seeks to recognize institutions that have incorporated sustainability into their human resources programs and policies. This includes recognition for treating and remunerating their workers responsibly and fairly. An institution's people define its character and capacity to perform; and so, an institution's achievements can only be as strong as its community. An institution can bolster the strength of its community by making fair and responsible investments in its human capital. Such investments include offering benefits, wages, and other assistance that serve to respectfully and ethically compensate workers. Investment in human resources is integral to the achievement of a healthy and sustainable balance between human capital, natural capital, and financial capital.

In addition, this subcategory recognizes faculty and staff training and development programs in sustainability. Faculty and staff members' daily decisions impact an institution's sustainability performance. Equipping faculty and staff with the tools, knowledge, and motivation to adopt behavior changes that promote sustainability is an essential activity of a sustainable campus.

<b>Credit</b>
Sustainable Compensation
Employee Satisfaction Evaluation
Staff Professional Development in Sustainability
Sustainability in New Employee Orientation
Employee Sustainability Educators Program
Childcare
Employee Wellness Program
Socially Responsible Retirement Plan

# Sustainable Compensation

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

Institution evaluates, and updates as appropriate, its wages and benefits policies and its guidelines for contractors operating on campus to ensure that total compensation (wages plus benefits) for all on-campus workers is sufficient to enable these employees to meet their basic needs, as defined by the institution. This evaluation is completed at least once every three years.

Student workers are not covered by this credit.

While wages and total compensation set in the following ways may constitute sustainable compensation, institutions should conduct a basic needs assessment to ensure that the total compensation is adequate before claiming points for this credit:

- Paying prevailing wages for job type or classification
- Paying average or above average wages for the region or city where the institution is located
- Paying minimum wages or a set amount above the minimum wage

Policies and practices adopted by entities of which the institution is part (e.g. state government or the university system) may count for this credit as long as the policies apply to and are followed by the institution.

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*"---" indicates that no data was submitted for this field*

### **Total number of employees working on campus (including contractors) :**

701

### **Number of employees (including contractors) that the institution ensures earn sustainable compensation :**

701

### **A brief description of how the institution ensures that its lowest-paid workers (including contractors, if applicable) receive sustainable compensation :**

The Colleges meet all federal and NY State wage and benefits requirements

### **The most recent year total compensation for the institution's lowest-paid workers (including contractors, if applicable) was evaluated to ensure that it was sustainable :**

2011

**The website URL where information about the institution's compensation policies and practices is available :**

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# Employee Satisfaction Evaluation

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

Institution conducts a survey or other evaluation that allows for anonymous feedback at least once every five years to measure employee satisfaction. The survey or equivalent may be conducted institution-wide or may be done by individual departments as long as all departments are covered by a survey. The institution has a mechanism in place to address issues raised by the evaluation.

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*"---" indicates that no data was submitted for this field*

**Does the institution evaluate employee satisfaction in a way that meets the criteria for this credit? :**

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**A brief description of the institution's methodology for evaluating employee satisfaction :**

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**The year the employee satisfaction evaluation was last administered :**

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**The website URL where information about the institution's employee satisfaction evaluation process is available :**

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# Staff Professional Development in Sustainability

## Criteria

Institution makes available training and/or other professional development opportunities in sustainability to all staff at least once per year.

Separate training opportunities for each department would count for this credit, as long as each staff member has an opportunity to learn about sustainability at least once per year.

It is not necessary that each staff member attend such trainings; the credit is based on making training *available* to all staff.

This credit applies to staff members only; it does not include faculty members.

The following training opportunities are not sufficient for this credit:

- Specialized training for a small group of staff
- The opportunity to participate in an institutional sustainability committee or group

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

# Sustainability in New Employee Orientation

## Criteria

Institution covers sustainability topics in new employee orientation and/or in outreach and guidance materials distributed to new employees, including faculty and staff.

---

This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

# Employee Sustainability Educators Program

## Criteria

Institution administers or oversees an ongoing faculty/staff peer-to-peer sustainability outreach and education program. In the program, employee sustainability educators are formally designated and receive formal training or participate in an institution-sponsored orientation. The institution offers financial or other support to the program.

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

# Childcare

This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

## Employee Wellness Program

This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

## Socially Responsible Retirement Plan

This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

# Investment

This subcategory seeks to recognize institutions that make investment decisions that promote sustainability. Most institutions invest some of their assets in order to generate income. Together, colleges and universities invest hundreds of billions of dollars. Schools with transparent and democratic investment processes promote accountability and engagement by the campus and community. Furthermore, institutions can support sustainability by investing in companies and funds that, in addition to providing a strong rate of return, are committed to social and environmental responsibility. Investing in these industries also supports the development of sustainable products and services. Finally, campuses can engage with the businesses in which they are invested in order to promote sustainable practices.

Throughout this subcategory, the term “sustainable investment” is inclusive of socially responsible, environmentally responsible, ethical, impact, and mission-related investment.

<b>Credit</b>
Committee on Investor Responsibility
Shareholder Advocacy
Positive Sustainability Investments
Student-Managed Sustainable Investment Fund
Sustainable Investment Policy
Investment Disclosure

# Committee on Investor Responsibility

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

Institution has a formally established and active CIR or similar body that makes recommendations to the Board of Trustees on socially and environmentally responsible investment opportunities across asset classes, including proxy voting. The body has multi-stakeholder representation, which means its membership includes faculty, staff, and students and may include alumni, trustees, and/or other parties.

Institutions for which investments are handled by the university system and/or a separate foundation of the institution should report on the investment policies and activities of those entities.

A general committee that oversees the institution's investments does not count for this credit unless social and environmental responsibility is an explicit part of its mission and/or agenda.

This credit applies to institutions with endowments of US \$1 million or larger. Institutions with endowments totaling less than US \$1 million may choose to omit this credit.

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.



## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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## Criteria

There are two possible approaches to earning this credit.

1) Institution filed or co-filed one or more shareholder resolutions that address sustainability or submitted one or more letters about social or environmental responsibility to a company in which it holds investments, during the previous three years.

and/or

2) Institution has conducted a negative screening of its entire investment pool within the last three years. This could take the form of prohibiting investment in an industry (e.g. tobacco or weapons manufacturing) or participating in a divestment effort (e.g. companies operating in South Africa during apartheid). The negative screen includes selling all but \$2,000 or less of the affected direct holdings and writing a letter to all fund managers encouraging them to remove affected holdings as well.

Institutions for which investments are handled by the university system and/or a separate foundation of the institution should report on the shareholder advocacy activities of those entities.

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

# Positive Sustainability Investments

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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## Criteria

Institution invests in any of the following:

- Sustainable industries, such as renewable energy or sustainable forestry
- Businesses selected for exemplary sustainability performances
- Sustainability investment funds, such as a renewable energy investment fund
- Community development financial institutions (CDFI)
- Socially responsible mutual funds with positive screens.

Investment in a socially responsible mutual fund with only negative screens (i.e. one that excludes egregious offenders or certain industries, such as tobacco or weapons manufacturing) does not count for this credit.

Institutions for which investments are handled by the university system and/or a separate foundation of the institution should report on the investment policies and activities of those entities.

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"---" indicates that no data was submitted for this field

## Total value of the investment pool :

170149882 US/Canadian \$

## Value of holdings in sustainable industries, such as renewable energy or sustainable forestry :

3151464 US/Canadian \$

## Value of holdings in businesses selected for exemplary sustainability performances :

0 US/Canadian \$

## Value of holdings in sustainability investment funds, such as a renewable energy investment fund :

0 US/Canadian \$

## Value of holdings in community development financial institutions (CDFIs) :

0 US/Canadian \$

## Value of holdings in socially responsible mutual funds with positive screens :

0 US/Canadian \$

**A brief description of the companies, funds, and/or institutions referenced above :**

The Colleges invest in First Reserve Corporation that have a renewable energy portfolio, and also invests in Hancock Timber Resource Group that practices sustainable forestry.

**The website URL where information about the institution's sustainability investment activities is available :**

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## Student-Managed Sustainable Investment Fund

This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

# Sustainable Investment Policy

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**Responsible Party**

**James Landi**

Sustainability Manager

Office of Sustainability

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

## Investment Disclosure

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**Responsible Party**

**James Landi**

Sustainability Manager

Office of Sustainability

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

# Public Engagement

This subcategory seeks to recognize institutions that give back to their communities through community service, engagement, and partnerships. Volunteerism and the sense of compassion that community service helps develop are fundamental to achieving sustainability. From tutoring children to removing invasive species to volunteering at a food bank, students, faculty, and staff can make tangible contributions that address sustainability challenges through community service. Community engagement can help students develop leadership skills while deepening their understandings of practical, real-world problems. Institutions can contribute to their communities by harnessing their financial and academic resources to address community needs. For example, faculty research and courses can focus on how to address community problems. In addition, colleges and universities can offer incentives for their graduates to pursue careers that fill community needs, and schools can use their prominence to advocate for sustainability outside of their institutions.

<b>Credit</b>
Community Sustainability Partnerships
Inter-Campus Collaboration on Sustainability
Sustainability in Continuing Education
Community Service Participation
Community Service Hours
Sustainability Policy Advocacy
Trademark Licensing
Graduation Pledge
Community Service on Transcripts
Farmers' Market

# Community Sustainability Partnerships

## Criteria

Institution has formal partnership(s) with the local community, including school districts, government agencies, non-profit organizations, or other entities, to work together to advance sustainability within the community.

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.



# Inter-Campus Collaboration on Sustainability

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

---

## Criteria

Institution collaborates with other colleges and universities to support and help build the campus sustainability community.

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*"---" indicates that no data was submitted for this field*

### **Does the institution collaborate with other colleges and universities to support and help build the campus sustainability community? :**

Yes

### **A brief summary of papers, guides, presentations, and other resources the institution has developed to share their sustainability experience with other institutions :**

The Colleges are tied in closely with regional institutions and most recently shared curriculum development and every competition best practices.

### **The names of local, state, regional, national, and other campus sustainability organizations or consortia in which the institution participates and/or is a member :**

AASHE, NEES, NECSC, LEED, NYCSHE

### **A brief summary of additional ways the institution collaborates with other campuses to advance sustainability :**

The Office of Sustainability has a travel budget to visit other colleges and universities, discuss best practices and potential collaborations as well as attend USGBC and AASHE national conferences.

### **The website URL where information about cross-campus collaboration is available :**

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# Sustainability in Continuing Education

## Criteria

### *Part 1*

Institution offers continuing education courses that are focused on or related to sustainability.

Courses that can be taken for academic credit are not included in this credit. They are covered by the *Curriculum* subcategory.

### *Part 2*

Institution has a sustainability-related certificate program through its continuing education or extension department.

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

# Community Service Participation

## Criteria

Institution engages its student body in community service, as measured by the percentage of students who participate in community service.

Institutions may exclude non-credit, continuing education, and/or part-time students from this credit.

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

# Community Service Hours

## Criteria

Institution engages students in community service, as measured by average hours contributed per full-time student per year.

Institutions may exclude non-credit, continuing education, and/or part-time students from this credit.

---

This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

# Sustainability Policy Advocacy

## Criteria

Institution advocates for federal, state, or local public policies that support campus sustainability or that otherwise advance sustainability.

The policy advocacy must be done by the institution, not by students or a student group.

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

# Trademark Licensing

## Criteria

### *Part 1*

Institution is a member of the Fair Labor Association or Worker Rights Consortium.

### *Part 2*

Institution has signed on to participate in the Designated Suppliers Program.

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

# Graduation Pledge

This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

# Community Service on Transcripts

This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.



## Farmers' Market

This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

# Innovation

## Innovation

These credits recognize institutions that are seeking innovative solutions to sustainability challenges and demonstrating sustainability leadership in ways that are not otherwise captured by STARS.

Credit
Innovation 1
Innovation 2
Innovation 3
Innovation 4

# Innovation 1

## Criteria

- 1) Innovation credits are reserved for new, extraordinary, unique, groundbreaking, or uncommon outcomes, policies, and practices that greatly exceed the highest criterion of an existing STARS credit or are not covered by an existing STARS credit.
- 2) In general, innovation credits should have roughly similar impacts or be on the same scale as Tier One credits.
- 3) The innovative practice, policy, program, or outcome should have occurred within the past three years.
- 4) The innovative practice or program has to be something that the institution has already done; planned activities do not count.
- 5) An institution can only claim a particular activity as an innovation credit once. When re-submitting for a STARS rating, an innovation credit that the institution submitted previously cannot be re-submitted.
- 6) Practices, policies, and programs that were once considered innovative but are now widely adopted (e.g. being the first institution to enact a policy 20 years ago that is now common) may not be claimed as innovation credits.
- 7) Multiple activities or practices whose sum is innovative can be considered for an innovation credit as long as those activities or practices are related. For example, three innovative waste reduction programs in research laboratories could be listed together under a single innovation credit for Greening Laboratories. Listing a series of unrelated accomplishments or events under a single innovation credit is not accepted.
- 8) While the practices that led to receiving an award may be appropriate for an innovation credit, winning awards and/or high sustainability rankings in other assessments is not, in and of itself, grounds for an innovation credit.
- 9) Outcomes, policies, and practices that are innovative for the institution's region or school type are eligible for innovation credits.
- 10) When the innovation is part of a partnership, the summary provided must clearly describe the institution's role in the innovation.

---

This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

## Innovation 2

### Criteria

- 1) Innovation credits are reserved for new, extraordinary, unique, groundbreaking, or uncommon outcomes, policies, and practices that greatly exceed the highest criterion of an existing STARS credit or are not covered by an existing STARS credit.
- 2) In general, innovation credits should have roughly similar impacts or be on the same scale as Tier One credits.
- 3) The innovative practice, policy, program, or outcome should have occurred within the past three years.
- 4) The innovative practice or program has to be something that the institution has already done; planned activities do not count.
- 5) An institution can only claim a particular activity as an innovation credit once. When re-submitting for a STARS rating, an innovation credit that the institution submitted previously cannot be re-submitted.
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- 9) Outcomes, policies, and practices that are innovative for the institution's region or school type are eligible for innovation credits.
- 10) When the innovation is part of a partnership, the summary provided must clearly describe the institution's role in the innovation.

---

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## Innovation 3

### Criteria

- 1) Innovation credits are reserved for new, extraordinary, unique, groundbreaking, or uncommon outcomes, policies, and practices that greatly exceed the highest criterion of an existing STARS credit or are not covered by an existing STARS credit.
- 2) In general, innovation credits should have roughly similar impacts or be on the same scale as Tier One credits.
- 3) The innovative practice, policy, program, or outcome should have occurred within the past three years.
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- 9) Outcomes, policies, and practices that are innovative for the institution's region or school type are eligible for innovation credits.
- 10) When the innovation is part of a partnership, the summary provided must clearly describe the institution's role in the innovation.

---

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## Innovation 4

### Criteria

- 1) Innovation credits are reserved for new, extraordinary, unique, groundbreaking, or uncommon outcomes, policies, and practices that greatly exceed the highest criterion of an existing STARS credit or are not covered by an existing STARS credit.
- 2) In general, innovation credits should have roughly similar impacts or be on the same scale as Tier One credits.
- 3) The innovative practice, policy, program, or outcome should have occurred within the past three years.
- 4) The innovative practice or program has to be something that the institution has already done; planned activities do not count.
- 5) An institution can only claim a particular activity as an innovation credit once. When re-submitting for a STARS rating, an innovation credit that the institution submitted previously cannot be re-submitted.
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- 10) When the innovation is part of a partnership, the summary provided must clearly describe the institution's role in the innovation.

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

# Supplemental

## Supplemental Data

The supplemental section includes reporting fields that are not part of STARS, but that have been requested by campus survey organizations (the Sustainable Endowments Institute, The Princeton Review, and Sierra magazine). Institutions that wish to share their data with one or more of these organizations should complete the fields in full or contact the relevant organization(s) for guidance regarding minimum reporting requirements.

<b>Credit</b>
New Student Orientation
Food Education
Food and Beverage Purchases
Confinement-Free Food Purchases
Vegetarian-Fed Food Purchases
Hormone-Free Food Purchases
Seafood Purchases
Dishware
Energy Initiatives
Energy Use by Type
Procurement
Bike Sharing
Water Initiatives
Endowment
Sustainability Staffing

# New Student Orientation

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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## Criteria

Institution provides details about how it incorporates sustainability into new student orientation.

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*"---" indicates that no data was submitted for this field*

**Does new student orientation include presentations, speakers, or skits that address sustainability and take place in large venues that most or all first-year students attend? :**

Yes

**Provide a brief description of the presentations, speakers or skits :**

Faculty, Staff and Student environmental leaders are recruited to lead a 25-30min discussion on environmental sustainability at the Colleges and MC a sustainability sprint (relay race to sort lunch waste - lunch packaging etc. is selected to require students to consciously sort trash, recyclable and compostable materials). The entire first year class is broken into Orientation Groups (approx. 15 students per group) - each group has an 'Environmental Leader'.

**Does new student orientation incorporate sustainability information into presentations (e.g., made by Residential Advisors to individual dorm floors)? :**

Yes

**Provide a brief description of the presentations :**

RAs discuss sustainability and environmental performance expectations during their floor meetings.

**Does new student orientation actively engage students in activities that raise awareness about sustainability, highlight how sustainability plays out on campus, or allows students to take part in a productive green activity? :**

Yes

**Provide a brief description of the activities :**

In addition to the 1.5hr sustainability lunch/sorting spring, First Years are supplied a reusable water bottle - which they must use throughout orientation (no cups or disposable water bottles are available during orientation). The First Years are encouraged to continue to use their bottles throughout their tenure at HWS.



**Does the institution make new student orientation more sustainable via efforts such as a zero-waste meal or carbon offsets? :**

---

**Provide a brief description of the efforts :**

---

**Does the institution incorporate sustainability into new student orientation in other ways? :**

Yes

**Provide a brief description :**

All catered events use compostable serviceware and have a three bin system to accomodate compost, recycling and landfill needs.

# Food Education

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

Institution provides education about eco-positive food and gardening techniques.

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*"---" indicates that no data was submitted for this field*

### **Are students educated in an academic class about how to make eco-positive food choices? :**

Yes

#### **Provide a brief description :**

HIST 151 - Food Systems in History requires students to complete at least 15 total hours of a local food experience, which can include going to farms, farmers' markets or restaurants. These outside hours go toward the main goal of the class - understanding meaning of changes in the food systems for individual lives. Through these outside experiences, students get to really see how food moves and who is behind the work.

### **Are students educated in dining facilities about how to make eco-positive food choices? :**

Yes

#### **Provide a brief description :**

The Colleges hold a number of sustainable food days and have sustainable food options available (indicated by local farm logo and description/or organic label etc.). In addition, signage about sustainable food sourcing and eating is consistently up in the dining hall and regularly updated.

### **Are students educated during orientation about how to make eco-positive food choices? :**

No

#### **Provide a brief description :**

---

### **Are students educated in other venues about how to make eco-positive food choices? :**

Yes

**Provide a brief description :**

Student Government approved a Sustainable Foods Club and Res. Ed. provided space for a sustainable foods theme house.

**Is there a program by which students are encouraged to and/or taught how to grow their own food? :**

Yes

**Provide a brief description of the program :**

There are two student gardens on campus - the gardens are overseen by the Sustainable Foods Club, and Faculty and Staff expert 'mentors' assist with planning and educational programming related to the garden.

# Food and Beverage Purchases

---

## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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## Criteria

Institution provides details of its food and beverage purchases.

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*"---" indicates that no data was submitted for this field*

**The percentage of food and beverage expenditures that were processed within 100 miles of the institution by a company that is not publicly traded :**

20

**The percentage of food and beverage expenditures that were grown within 100 miles of the institution :**

2

**List what tool your institution is using to track this information (e.g. Center for Environmental Farming Systems or CBORD) :**

addresses

**List items procured for dining services from on-campus organic garden(s) :**

na

**The percentage of total food and beverage expenditures spent by dining services to procure items from on-campus organic garden(s) :**

0

**List all Fair Trade certified items purchased :**

Chocolates and Coffees

## Confinement-Free Food Purchases

---

### Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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### Criteria

Institution provides details of its confinement-free animal product purchases.

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

## Vegetarian-Fed Food Purchases

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### Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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### Criteria

Institution provides details of its vegetarian-fed animal product purchases.

---

This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

## Hormone-Free Food Purchases

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### Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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### Criteria

Institution provides details of its hormone-free animal product purchases.

---

This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

## Seafood Purchases

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### Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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### Criteria

Institution provides details of seafood products purchased that meet Marine Stewardship Council Blue Ecolabel standards and/or Monterey Bay Aquarium Seafood Watch guidelines.

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This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.



# Dishware

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

Institution provides details of the dishware its provides at its dining services locations.

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### Submission Note:

Compostable serviceware allows for quick and more environmental sustainable diversion than plastic or styrofoam but is viewed as a medium term solution - we hope to bring more reusable dishware into retail dining and catered events.

Our current barrier is transportation/access to dishwashers

*"---" indicates that no data was submitted for this field*

**Does the institution offer reusable dishware at its dining services locations? :**

Yes

**Does the institution offer plastic dishware at its dining services locations? :**

No

**Does the institution offer polystyrene (Styrofoam) dishware at its dining services locations? :**

No

**Does the institution offer post-consumer recycled content dishware at its dining services locations? :**

No

**Does the institution offer biodegradable / compostable dishware at its dining services locations? :**

Yes

**Does the institution offer other types of dishware at its dining services locations? :**

No

**Provide a brief description. :**

The Colleges serve all meals on reusable serviceware in the primary dining hall and have transitioned from styrofoam and plastic-ware in retail facilities and catered events to entirely compostable serviceware.



## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

Institution provides details about its energy initiatives.

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*"---" indicates that no data was submitted for this field*

**The percentage of total building space square footage that has undergone energy retrofits or renovations within the past three years :**

100

**The percentage of overall energy consumption reduced as a result of retrofits and renovations completed within the past three years :**

9.30

**The percentage of electricity consumption reduced as a result of retrofits and renovations completed within the past three years :**

11

**The percentage of thermal energy consumption reduced as a result of retrofits and renovations completed within the past three years :**

8

**The combined gross square footage of all buildings that were constructed or underwent renovations in the past three years that are ENERGY STAR labeled :**

0

**The names of all buildings that were constructed or underwent renovations in the past three years that are ENERGY STAR labeled :**

---

**The combined gross square footage of all buildings that are ENERGY STAR labeled :**

0

**The names of all buildings that are ENERGY STAR labeled :**

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# Energy Use by Type

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## Responsible Party

**James Landi**

Sustainability Manager

Office of Sustainability

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## Criteria

Institution reports its energy use by type.

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### Submission Note:

The Colleges were recognized by the EPA as a green power partner.

*"---" indicates that no data was submitted for this field*

**The percentage of total electricity use from coal. :**

---

**The percentage of total electricity use from wind. :**

100

**The percentage of total electricity use from biomass. :**

---

**The percentage of total electricity use from natural gas. :**

---

**The percentage of total electricity use from solar PV. :**

---

**The percentage of total electricity use from geothermal. :**

---

**The percentage of total electricity use from nuclear. :**

---

**The percentage of total electricity use from hydro. :**

---

**The percentage of total electricity use from other. :**

---

**Provide a brief description. :**

---

**The percentage of total energy used for heating buildings from coal. :**

---

**The percentage of total energy used for heating buildings from biomass. :**

---

**The percentage of total energy used for heating buildings from electricity. :**

---

**The percentage of total energy used for heating buildings from natural gas. :**

99

**The percentage of total energy used for heating buildings from geothermal. :**

1

**The percentage of total energy used for heating buildings from fuel oil. :**

---

**The percentage of total energy used for heating buildings from other. :**

---

**Provide a brief description. :**

The Colleges purchased Wind Energy for 100% of its electricity needs starting in Fall 2011 and for the the next 3 years.

**If cogeneration, please explain. :**

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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## Criteria

Institution provides details about its procurement efforts.

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### Submission Note:

The majority of the Colleges' office paper is FSC certified, but we currently do not have the dollar break down.

*"---" indicates that no data was submitted for this field*

**The percentage of institutionally purchased appliances that are ENERGY STAR rated (of eligible appliance categories) :**

100

**Does the institution have a policy to purchase ENERGY STAR appliances whenever possible? :**

Yes

**The percentage of expenditures on Forest Stewardship Council (FSC) certified office paper (US/Canadian dollars) :**

---

**Does the institution's vendor code or policy require vendors to use less packaging? :**

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# Bike Sharing

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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## Criteria

Institution reports the number of bicycles available through bike sharing programs.

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### Submission Note:

The Colleges maintain a fleet of 40 yellow bikes - now in its 5th year, the bikes are offered to students in exchange for a deposit - the deposit is returned when the bike is returned.

"---" indicates that no data was submitted for this field

## The number of bicycles available through bike sharing programs :

40



# Water Initiatives

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## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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## Criteria

Institution provides details about its water initiatives.

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*"---" indicates that no data was submitted for this field*

### **Is there is a ban or restriction on selling or distributing bottled water on campus? :**

No

### **Provide a brief description of any bottled water ban or restriction :**

The Colleges do supply all first years with a reusable water and have eliminated disposable cups and water bottles at all orientation events. In addition, Athletics has worked with the Office of Sustainability to eliminate disposable water bottles

### **Does the institution meter any of its non-potable water usage? :**

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### **The percentage of urinals on campus that are waterless :**

0

## Endowment

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### Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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### Criteria

Institution provides details about its endowment.

---

This credit was marked as **Not Pursuing** so Reporting Fields will not be displayed.

# Sustainability Staffing

---

## Responsible Party

**James Landi**  
Sustainability Manager  
Office of Sustainability

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## Criteria

Institution reports the amount of weekly time worked by people employed in the sustainability office, if applicable (in full-time equivalent).

---

*"---" indicates that no data was submitted for this field*

## The amount of weekly time worked by people employed in the sustainability office (in full-time equivalent) :

170

## FTE staff on payroll :

4

## FTE student intern/fellow :

2