Western Washington University

The following information was submitted through the STARS Reporting Tool to be shared with Sierra magazine for consideration in their Cool Schools publication.

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The information presented in this submission is self-reported and has not been verified by AASHE or a third party. If you believe any of this information is erroneous, please see the process for inquiring about the information reported by an institution.
Co-Curricular Education

This subcategory seeks to recognize institutions that provide their students with sustainability learning experiences outside the formal curriculum. Engaging in sustainability issues through co-curricular activities allows students to deepen and apply their understandings of sustainability principles. Institution-sponsored co-curricular sustainability offerings, often coordinated by student affairs offices, help integrate sustainability into the campus culture and set a positive tone for the institution.

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Student Sustainability Educators Program

Responsible Party

Rachel Worthy
ResRAP Coordinator
Office of Sustainability

Criteria

Institution coordinates an ongoing peer-to-peer sustainability outreach and education program for degree-seeking students. The institution:

- Selects or appoints students to serve as educators and formally designates the students as educators,
- Provides formal training to the educators in how to conduct outreach, and
- Offers faculty or staff and/or financial support to the program.

This credit focuses on programs for degree-seeking students enrolled in a for-credit program. Continuing education and/or non-credit students are excluded from this credit.

Student clubs or groups, which are covered by *Co-Curricular Education Tier Two Credit 1*, are not eligible for this credit unless the group meets the criteria outlined above.

"---" indicates that no data was submitted for this field

Total number of degree-seeking students enrolled at the institution:
14979

Program name (1st program):
Eco-Reps

Number of students served by the program to whom peer-to-peer sustainability outreach and education is offered (1st program):
4006

A brief description of the program, including examples of peer-to-peer outreach activities (1st program):

An Eco-Rep is a leader within their community who works as a liaison between the Office of Sustainability and their fellow residents to foster and promote more sustainable living. Eco-Reps attend peer-to-peer sustainability education trainings and broaden their knowledge via student club involvement and student government programs. Throughout the year the Eco-Reps and the ResRAP Coordinator present educational workshops and programs in order to educate residents on how they can do their part and make a difference.

A brief description of how the student educators are selected (1st program):

They are elected by their peers through Hall Council at the beginning of Fall Quarter.

**A brief description of the formal training that the student educators receive (1st program)**:

Formal leadership training is through Hall Council and the EDGE Ropes Course. Training uses the “Eco Rep Training Manual” which is basically a handbook covering all things related to sustainability and sustainable living. Guest lectures are also given. Ex: Andy Bunn on Climate Change, Gigi Berardi on Agroecology and organic foods.

**A brief description of the staff and/or other financial support the institution provides to the program (1st program)**:

Rachel Worthy: ResRAP Coordinator (19 hours per week)

Coordinates the Resident Resource Awareness Program, which focuses on student outreach in on-campus residence halls.

Tasks include recruitment of ecology representatives (eco-reps) in each of the residence halls, focusing on leadership development and knowledge of sustainable issues on Western's campus in the fall quarter. In the winter quarter, organize the Go for the Green Competition, a campus-wide total waste reduction challenge between all the residence halls. Tasks include organizing Eco-reps as they put on sustainably themed programs in the residence halls, monitoring the electricity use and waste stream in the residence halls, and calculating that data into a point system in conjunction with sustainable programming per residence hall community and percentage of students living on campus who have signed the "Green Pledge", pledging to reduce their water and natural gas usage in the residence halls.

Hayden Fairley: ResRAP Coordinator Assistant (10 hours a week)

The Eco Reps look to Hayden to address any questions, comments, or concerns regarding Eco Rep activities, events, and general knowledge of campus sustainability. It is Hayden's job to provide as many resources as possible and answer their questions. He also keeps track of the programs the Eco-Reps have done, maintains the Go for the Green Website and Facebook page, helps the ResRAP Coordinator with the ResRAP Newsletter, and collects donations from local businesses with sustainable connections for the Go for the Green Celebration.

The budget for the program is 1500 dollars per year, and is paid by University Residences.

**The website URL for 1st Program**:

http://www.wwu.edu/sustain/initiatives/residence/

**Program name (2nd program)**:

Students for Renewable Energy (SRE)

**Number of students to whom peer-to-peer sustainability outreach and education is offered (2nd program)**:

14979

**A brief description of the program, including examples of peer-to-peer outreach activities (2nd program)**:

Students for Renewable Energy is a non-partisan club that exists to affect our local, national, and global community to move towards sustainability, through the use of renewable energy, by setting an example at Western Washington University.
A brief description of how the student educators are selected (2nd program):

There are four elected leaders of Students for Renewable Energy. 2 Co-Presidents and 2 VP's. They undertake no formal training, but discuss all decisions of course of further action between the leaders then to the rest of the club.

The SRE have about 35 continuous members, 200 on their mailing list, and many others who are reached with presentations and events offered to the entire student body. The entire student body is marketed to and eligible to participate in the SRE program.

A brief description of the formal training that the student educators receive (2nd program):

There are four elected leaders of Students for Renewable Energy. 2 Co-Presidents and 2 VP's. They undertake no formal training, but discuss all decisions of course of further action between the leaders then to the rest of the club.

A brief description of the staff and/or other financial support the institution provides to the program (2nd program):

The Students for Renewable Energy do not receive any substantial funding from WWU.

The website URL for 2nd program:
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Program name (3rd program):
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Number of students to whom peer-to-peer sustainability outreach and education is offered (3rd program):
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A brief description of the program, including examples of peer-to-peer outreach activities (3rd program):
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A brief description of how the student educators are selected (3rd program):
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A brief description of the formal training that the student educators receive (3rd program):
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A brief description of the staff and/or other financial support the institution provides to the program (3rd program):
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The website URL for 3rd program:
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Program name (All other programs) :
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Number of students to whom peer-to-peer sustainability outreach and education is offered (All other programs) :
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A brief description of the program, including examples of peer-to-peer outreach activities (All other programs) :
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A brief description of how the student educators are selected (All other programs) :
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A brief description of the formal training that the student educators receive (All other programs) :
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A brief description of the staff and/or other financial support the institution provides to the program (All other programs) :
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The website URL for all other programs :
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Criteria

Institution holds at least one sustainability-related outreach campaign directed at students. The campaign yields measurable, positive results in advancing sustainability. The sustainability-related outreach campaign may be conducted by the institution, a student organization, or students in a course.

To measure if the campaign yields measurable, positive results, institutions should compare pre-campaign performance to performance during or after the campaign.

The campaign could take the form of a competition (such as a residence hall conservation competition), or a collective challenge (such as a campus-wide drive to achieve a specific sustainability target).

The campaign may focus on one or more sustainability issues, but educating students is a primary feature of the campaign.

The campaign may reach additional campus members (faculty, staff, visitors, etc.) as long as students are one of the audiences of the campaigns.

The following impacts are not sufficient for this credit:

- Increased awareness
- Additional members of a mailing list or group

Submission Note:

Leah White supplied the language above but has now left the office. White has been replaced by Rachel Worthy who has confirmed that the info above is accurate to the best of her knowledge.

"---" indicates that no data was submitted for this field

Does the institution hold a campaign that meets the criteria for this credit?:

Yes

The name of the campaign(s):

"Go for the Green Total Waste Reduction Challenge"

A brief description of the campaign(s):
Go for the Green is a waste reduction competition between all of Western’s residence halls during Winter Quarter. It focuses on reducing resource use in the following areas: electricity, landfill, water, and natural gas. The program encourages conservation through positive behavior change and community-based social marketing.

A brief description of the measured positive impact(s) of the campaign(s):

Reduction

- The amount of electricity reduction in your hall each month:
  - Receive 40 points per 1% reduction in electricity use
  - Receive 75 points per 1% improvement from the previous year

- The amount of landfill waste reduction in your hall each month:
  Receive 150 points per 5% reduction in landfill waste**

Change in electricity use calculated from a 2005-2007 baseline average for each month.

Change in landfill waste production calculated from a Fall 2009 baseline.

Pledges

- The number of Green pledges collected targeting total waste reduction:
  - Receive 100 points per 1% of your hall signing pledge

Programs

- The number of sustainability focused programs hosted by your hall’s Eco Reps receive:
  200 points per program hosted by your Eco Reps during Fall and Winter quarters.

The website URL where information about the sustainability outreach campaign(s) is available:

http://www.wwu.edu/sustain/goforthegreen/
Sustainability in New Student Orientation

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Responsibility Party

Ronna Biggs
Coordinator for Programming & Leadership Development
Residence Life

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Criteria

Institution includes sustainability prominently in its new student orientation activities and programming. Sustainability activities and programming are made available to all new students and are intended to educate about the principles and practices of sustainability.

Because orientation activities vary from one institution to another, prominent inclusion of sustainability may not take the same form on each campus. When reporting for this credit, each institution will determine what prominent inclusion of sustainability means given its particular context.

As this credit is intended to measure sustainability being infused throughout the institution, program or discipline-level orientations are not included in this credit.

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"---" indicates that no data was submitted for this field

Does the institution include sustainability prominently in new student orientation? :
No

A brief description of how sustainability is included prominently in new student orientation :
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The website URL where information about sustainability in new student orientation is available :
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Sustainability Outreach and Publications

Responsible Party

Seth Vidana
Coordinator
Office of Sustainability

Criteria

Institution produces outreach materials and/or publications that foster sustainability learning and knowledge. The publications and outreach materials may include the following:

- A central sustainability website that consolidates information about the institution’s sustainability efforts
- A sustainability newsletter
- A vehicle to publish and disseminate student research on sustainability
- Building signage that highlights green building features
- Food service area signage and/or brochures that include information about sustainable food systems
- Signage on the grounds about sustainable groundskeeping strategies employed
- A sustainability walking map or tour
- A guide for commuters about how to use alternative methods of transportation
- A guide for green living and incorporating sustainability into the residential experience
- Regular coverage of sustainability in the main student newspaper, either through a regular column or a reporter assigned to the sustainability beat
- Other

"---" indicates that no data was submitted for this field

Does the institution have a central sustainability website that consolidates information about the institution's sustainability efforts? :

Yes

A brief description of the central sustainability website that consolidates information about the institution's sustainability efforts :

The WWU Office of Sustainability website is dedicated to furthering Western’s strategic goal of campus sustainability. As defined by the WWU Sustainability Committee, a sustainable WWU:

* Protects local and global ecology;
* Upholds social equity;
* Creates economic vitality; and,
* Maintains human health.
The website URL for the central sustainability website that consolidates information about the institution's sustainability efforts:
http://www.wwu.edu/sustain/

Does the institution have a sustainability newsletter?
Yes

A brief description of the sustainability newsletter:
The campus ESP (Environmental Sustainability Programs) have a monthly bulletin posted on their website.

The website URL for the sustainability newsletter:
http://as.wwu.edu/esp/

Does the institution have a vehicle to publish and disseminate student research on sustainability?
Yes

A brief description of the vehicle to publish and disseminate student research on sustainability:
The Office of Sustainability website features an updated list of sustainability research projects conducted by students in the Campus Sustainability Planning Studio section.
The Sustainability Institute Initiative (SII) serves as a vehicle that publishes student research on sustainability. There are a variety of projects and programs that can be found on the SII homepage including Marc's "Paddle for Sustainability" web page given below.

The website URL for the vehicle to publish and disseminate student research on sustainability:
http://www.wwu.edu/sustain/academics/csps/Library.shtml

Does the institution have building signage that highlights green building features?
Yes

A brief description of building signage that highlights green building features:
The AIC building has employed signage to cover green features in that building. This year's green fee projects will incorporate signage for all installed projects.

The website URL for building signage that highlights green building features:

Does the institution have food service area signage and/or brochures that include information about sustainable food systems?
Yes
Yes

A brief description of food service area signage and/or brochures that include information about sustainable food systems:

The Dining halls display signs at the front desk that include information on the local and organic foods that are served in the cafeterias. Also next to each food option in the dining hall descriptions are given that include information relating to the ingredients, whether or not the food is vegan/vegetarian, and if the food is local or non-local.

The website URL for food service area signage and/or brochures that include information about sustainable food systems:

Does the institution have signage on the grounds about sustainable grounds-keeping strategies employed?:
Yes

A brief description of signage on the grounds about sustainable grounds-keeping strategies employed:

Across the WWU campus you will find signs with a lady bug picture labeling pesticide-free zones.

The website URL for signage on the grounds about sustainable grounds-keeping strategies employed:

Does the institution have a sustainability walking map or tour?:
No

A brief description of the sustainability walking map or tour:
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The website URL of the sustainability walking map or tour:
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Does the institution have a guide for commuters about how to use alternative methods of transportation?:
Yes

A brief description of the guide for commuters about how to use alternative methods of transportation:

Inside and outside of The Office of Transportation there are brochures and poster guides on sustainable methods of transportation.

The website URL for the guide for commuters about how to use alternative methods of transportation:
http://www.wwu.edu/sustain/initiatives/transportation/
Does the institution have a guide for green living and incorporating sustainability into the residential experience? :

Yes

A brief description of the guide for green living and incorporating sustainability into the residential experience :

All residence halls encourage sustainable acts such as conserving water, recycling, and powering off electronics and lights.

More info can be found here:

http://www.wwu.edu/sustain/goforthegreen/facts.shtml

The website URL for the guide for green living and incorporating sustainability into the residential experience :

http://www.wwu.edu/sustain/goforthegreen/tipsvideos.shtml

Does the institution have regular coverage of sustainability in the main student newspaper (either through a regular column or a reporter assigned to the sustainability beat)? :

No

A brief description of regular coverage of sustainability in the main student newspaper, either through a regular column or a reporter assigned to the sustainability beat :

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The website URL for regular coverage of sustainability in the main student newspaper, either through a regular column or a reporter assigned to the sustainability beat :

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Does the institution produce another sustainability publication or outreach material not covered above? (1st material) :

Yes

A brief description of this material :

The WWU L.E.A.D. program (Learning Environment Action Discovery) organizes work parties and other social activities to promote sustainability in public education and hands-on experiences for community service. LEAD projects include preserving and restoring Whatcom County’s native biodiversity through invasive species removal, native species plantings, trail maintenance, and wetland restoration.

The website URL for this material :
Does the institution produce another sustainability publication or outreach material not covered above? (2nd material) :
Yes

A brief description of this material :
The Planet Magazine is a quarterly student publication from Western’s Huxley College of the Environment. The Planet provides opportunities for Huxley College's undergraduate environmental journalism majors to gain experience in editing, publishing, and writing for publication in a professional setting committed to sustainability ethics and business practices, and environmental reporting.

The magazine's mission statement, as articulated by its student editors, is as follows: "We are dedicated to environmental advocacy and awareness through responsible journalism."

The website URL for this material :
http://planet.wwu.edu/

Does the institution produce another sustainability publication or outreach material not covered above? (3rd material) :
Yes

A brief description of this material :
The WWU office of transportation offers a quarterly newsletter that features stories related to sustainability within the Western community.

The website URL for this material :
http://www.wwu.edu/transportation/news_events_details.shtml

Does the institution produce another sustainability publication or outreach material not covered above? (4th material) :
No

A brief description of this material :
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The website URL for this material :
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Does the institution produce another sustainability publication or outreach material not covered above? (5th material) :
No

A brief description of this material: 
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The website URL for this material: 
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Does the institution produce another sustainability publication or outreach material not covered above? (6th material): 
No

A brief description of this material: 
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The website URL for this material: 
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Does the institution produce another sustainability publication or outreach material not covered above? (7th material): 
No

A brief description of this material: 
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The website URL for this material: 
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Does the institution produce another sustainability publication or outreach material not covered above? (8th material): 
No

A brief description of this material: 
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The website URL for this material: 
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Student Group

Responsible Party

Lauren Squires
Director
ESP

"---" indicates that no data was submitted for this field

Does the institution have an active student group focused on sustainability?:
Yes

The name and a brief description of each student group:

WWU hosts a number of sustainability-focused student groups including Students for Renewable Energy, Students for Sustainable Food, Students for Sustainable Water, Students for Sustainable and Edible Landscaping, and others. Western’s Environmental & Sustainability Programs (ESP) is the umbrella organization for all of our sustainability-focused groups on campus.

The collective purpose of ESP is first and foremost to create and sustain collaborative dialogue, concepts, and applicable ideas that work to contribute toward positive resolutions for environmental issues. In addition to sustaining dialogue, ESP is invested in promotional events and publications that inspire new contributions from the student body and actively engage a diverse audience.

List up to 4 notable recent activities or accomplishments of student group(s):

1.) Western Animal Rights Network (WARN)

WARN is a student run group of Western Washington University. WARN strives to end all animal cruelty and exploitation through education, outreach and lobbying

2.) Students for Carbon Pricing (SCP)

The purpose of this club is to work towards placing an initiative on the statewide ballot in 2012 that would implement a tax on carbon in the state of Washington. Implementation of such a tax would be a major step forward in the fight against climate change.

3.) Students for Sustainable Water (SSW)

This club provides the opportunity for students to have a place to come together to focus on sustainable drinking water options. They have recently been funded through the WWU Green Fee Program and are advocating a plastic water bottle free campus.

4.) WWU Hybrid Team

This club is to get students more involved with the automotive program here at Western and for the program to continue to be one of the top programs in the nation. They are working on two cars that were built here at Western by students, to improve on them throughout the year.
List other student groups that address sustainability:
Outback Farm, LEAD, Students For Renewable Energy (SRE), Students for Sustainable and Edible Landscape (SSEL), Students for Sustainable Food (SSF), Sustainable Transportation Club

The website URL where information about student group(s) is available:
http://esp.as.wwu.edu/
Organic Garden

Responsible Party

Nick Spring
Department Head
Outback

"---” indicates that no data was submitted for this field

Does the institution have an on-campus garden where students are able to gain organic farming and/or gardening experience? :

Yes

A brief description of the garden :

Western’ Outback Farm is an organic gardening and sustainable living program that receives support from Fairhaven College, the Associated Students, and the student body. The Outback Farm is a five acre student-run site at the south end of Fairhaven College that teaches, develops, and implements sustainable growing and land use methods.

The website URL where information about the garden is available :

http://outback.as.wwu.edu/
Model Room in a Residence Hall

Responsible Party
Leah White
ResRAP Coordinator
Resident Resource Awareness

"---" indicates that no data was submitted for this field

Does the institution have an occupied, formally designated model room in a residence hall that is open to students during regular hours and demonstrates sustainable living principles? :

No

A brief description of the model room :

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The website URL where information about the model room in the residence hall is available :

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Themed Housing

Responsible Party

Hayden Fairley
ResRAP Coordinator Assistant
Office of Sustainability

Submission Note:

2011 is the first year of sustainability-themed housing for the new Buchanan Towers east-wing addition (BTA). All residents in BTA will be a part of sustainability programming including a "Green Features" guide to BTA, digital sustainability signage, an alternative transportation student attendant, on-site bike repair shop, floor competitions for energy use, connection with the WWU Outdoor Education Learning Site, a sustainability council, and other features. BTA will be marketed to older, returning students with a desire to have sustainability infuse both their academics and social lives.

The residents of the BTA will most likely learn about sustainability but nothing is required of them to be applied.

"---" indicates that no data was submitted for this field

Does the institution have sustainability-themed housing (residential floor or hall, or theme house) where residents learn about sustainability together and to which residents must apply? :

Yes

A brief description of the themed housing, including name(s) and descriptions of theme(s) :

WWU's Mathes Residence Hall emerged victorious in Western's fifth annual (2012-2012)'Go for the Green Competition' Mathes' Eco Reps instituted 18 programs focused around sustainability and the hall reduced its electricity consumption by 15% and landfill waste by 34.4%

Mathes Hall set a new Go for the Green record by getting 100% of their residents to sign the Green Pledge; a pledge to reduce the temperature in their dorm rooms and to limit water consumption.

The website URL where information about the themed housing is available :

http://us2.campaign-archive2.com/?u=1051ae5031e9216b1bc705347&id=7268e80443&c=c527a93c81

The total number of residents in themed housing. :

300
Sustainable Enterprise

Responsible Party

Ira Simon
Director
University Dining Services

"---" indicates that no data was submitted for this field

Does the institution have a student-run enterprise, such as a cafe, through which students gain sustainable business skills? :

No

A brief description of the enterprise :

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The website URL where information about the sustainable enterprise is available :

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Sustainability Events

Responsible Party

Seth Vidana
Coordinator
Office of Sustainability

"---" indicates that no data was submitted for this field

Does the institution hold major events related to sustainability, such as conferences, speaker series, or symposia, that have students as the intended audience? :

Yes

A brief description of the event(s) :

WWU hosts 'Sustainability Week' in October every year and 'Earth Week' in April every year. Both of these events are campus-wide and focus on students, as well as faculty and staff. In June 2011 Western hosted the national Business Alliance for Local Living Economies (BALLE) conference. Western hosts smaller sustainability events on a regular basis as well, and events with sustainability themes. Some of these events include a presentation by Mia Burke, transportation planner and author who shares the advantages of riding bicycles; the Trash Fashion show, where Western partners with local non-profit organization ReSources to creatively reuse waste materials for education; and multiple campus walk-and-talk tours that exhibit and explain Western’s commitment to sustainability lifestyles, new research, and implementation.

The website URL where information about the event(s) are available :

http://www.wwu.edu/sustain/news-and-events/wwu-events/
Outdoors Program

Responsible Party
Frederick Collins
Manager
Outdoor Center

"---” indicates that no data was submitted for this field

Does the institution have a wilderness or outdoors program that organizes hiking, backpacking, kayaking, or other outings for students and follows Leave No Trace principles? :
Yes

A brief description of the program :
WWU has an extensive outdoor program headquartered at the Outdoor Center (OC). The OC offers many trips, services, and opportunities for students to get involved in outdoor experiential learning and practice strategies for effective “Leave No Trace” ethics. The Center’s events include skiing, ice climbing, kayaking trips, and classes on bike and equipment repair. Other services include rentals, safety presentations, and free maps.

The website URL where information about the program is available :
http://outdoor.as.wwu.edu/index.php
Themed Semester or Year

Has the institution chosen a sustainability-related theme for its themed semester, year, or first-year experience during the past three years?:

Yes

A brief description of the themed semester, year, or first-year experience:

In 2009, as part of the “Western Reads” program Western distributed The Omnivore’s Dilemma by Michael Pollan to all incoming freshman. The text was subsequently incorporated into curriculum for multiple courses across campus. Omnivore’s Dilemma discusses material relevant to sustainability topics such as organic farming, local and organic food promotion, and the harmful nature of industrial food production. “Western Reads” is a campus-wide reading program sponsored by the Office of Undergraduate Education and Student Affairs that is designed to promote intellectual engagement, a greater sense of community, and generate conversation within the student body as a whole.

The sustainability-related book that was chosen, if applicable:

The Omnivore's Dilemma

The website URL where information about the theme is available:

Curriculum

This subcategory seeks to recognize institutions that have formal education programs and courses that address sustainability. One of the primary functions of colleges and universities is to educate students. By training and educating future leaders, scholars, workers, and professionals, higher education institutions are uniquely positioned to prepare students to understand and address sustainability challenges. Institutions that offer courses covering sustainability issues help equip their students to lead society to a sustainable future.

**Credit**

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Sustainability Course Identification

Responsible Party

Andrew Allison
Assistant
Sustainability Institute Initiative

Criteria

Part 1

Institution has developed a definition of sustainability in the curriculum. The definition was developed by a committee comprised of at least three faculty members who teach courses in different departments. The committee may include students, staff, and other stakeholders as well. The definition does not have to be formally adopted.

In order to report on other STARS Curriculum credits, the definition of sustainability in the curriculum should distinguish between courses that focus or concentrate on the concept of sustainability throughout the course and courses that relate to an aspect of sustainability or include sustainability as part of the course.

- **Sustainability-focused courses** concentrate on the concept of sustainability, including its social, economic, and environmental dimensions, or examine an issue or topic using sustainability as a lens.
- **Sustainability-related courses** incorporate sustainability as a distinct course component or module or concentrate on a single sustainability principle or issue.

Part 2

Institution has identified its sustainability-focused and sustainability-related course offerings. A course is either sustainability-focused or sustainability-related; no course should be identified as both sustainability-focused and sustainability-related. Each institution is free to choose a methodology to identify sustainability courses that is most appropriate given its unique circumstances. Asking faculty or departments to self-identify sustainability courses using the definition in Part 1 or looking at the stated learning outcomes and course objectives associated with each course may provide a richer view of sustainability course offerings than simply reviewing course descriptions, but it is not required.

Part 3

Institution makes its sustainability course inventory publicly available online. The identification can be incorporated into the course catalog or posted as a stand-alone document.

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"---" indicates that no data was submitted for this field

Has the institution developed a definition of sustainability in the curriculum? : Yes

A copy of the institution's definition of sustainability in the curriculum? :
Western defines sustainability in curriculum as course materials which incorporate readings, guided discussion, topical research, or development projects that:
1) investigate new ways for students use natural and human resources without compromising the ability of future generations to meet their own needs;
2) have a particular focus on one or more aspects of long-term environmental, social, economic, or human health;
3) propose actionable or theoretical opportunities to reverse development trends by reexamining the way we define life, work, and relationships with fellow citizens.

Has the institution identified its sustainability-focused and sustainability-related course offerings?:
Yes

A brief description of the methodology the institution followed to complete the inventory:
In completing the inventory Institute Staff reviewed each course in the University Catalog for the 2011-2012 academic years, searching course titles and corresponding descriptions that matched criteria described in the broad definition of sustainability studies at WWU.

Does the institution make its sustainability course inventory publicly available online?:
Yes

The website URL where the sustainability course inventory is posted:
http://www.wwu.edu/sustain/academics/courses/
Sustainability-Focused Courses

Responsible Party

Andrew Allison
Assistant
Sustainability Institute Initiative

Criteria

Institution offers sustainability-focused academic courses.

This credit does not include continuing education and extension courses, which are covered by PAE Credit 21: Sustainability in Continuing Education.

---

"---" indicates that no data was submitted for this field

The number of sustainability-focused courses offered:

37

The total number of courses offered:

1489

Number of years covered by the data:

One

A list of sustainability-focused courses offered:

1. ESTU 385 - ENVIRONMENTAL SOCIOLOGY
2. FAIR 335N - VISIONING SUSTAINABLE FUTURES
3. FAIR 332Q - TOPICS IN APPLIED CONSERVATION BIOLOGY
4. FAIR 231N - INTRODUCTION TO APPLIED HUMAN ECOLOGY: SUSTAINABLE SYSTEMS
5. ENVS 437M - ENVIRONMENTAL PEACE AND SUSTAINABILITY
6. ENVS 460 - GREENING BUSINESS
7. ENVS 410 - AGRO AND SUSTAINABLE AGRICULTURE
8. ENVS 303 - HUMAN ECOLOGY AND SUSTAINABILITY
9. ENVS 382 - CURRICULUM FOR THE ENVIRONMENT AND SUSTAINABILITY
10. ENVS 482 - COMMUNICATION BASED ED FOR SUSTAINABILITY EDUCATION
11. ENVS 496 - ENVIRONMENTAL STEWARDSHIP
12. ENVS 381 - INTRO TO EDUCATION FOR THE ENVIRONMENT AND SUSTAINABILITY
13. ENVS 489 - LEADERSHIP FOR A SUSTAINABLE FUTURE
14. ENVS 195 - VIKING LAUNCH LOCAL PERSPECTIVES ON ENVIRONMENTAL STUDIES & SUSTAINABILITY
15. ENVS 202 - INTRO TO ENVIRONMENTAL STUDIES AND SUSTAINABILITY
16. ENVS 437P - SUSTAINABLE ITHICA
The website URL where the publicly available sustainability course inventory that includes a list of sustainability-focused courses is available:

http://www.wwu.edu/sii/curriculum/courses.shtml

A copy of the sustainability course inventory:

Sustainability focused courses 0112.docx
Sustainability-Related Courses

Responsible Party

Andrew Allison
Assistant
Sustainability Institute Initiative

Criteria

Institution offers sustainability-related academic courses.

This credit does not include continuing education and extension courses, which are covered by PAE Credit 21: Sustainability in Continuing Education.

"---" indicates that no data was submitted for this field

The number of sustainability-related courses offered :
908

The total number of courses offered :
1489

Number of years covered by the data :
One

A list of sustainability-related courses offered :

Found in inventory below.

The website URL where the sustainability course inventory that includes a list of sustainability-related courses is posted :
http://www.wwu.edu/sii/curriculum/courses.shtml

A copy of the sustainability course inventory :
Sustainable Courses List revised April 2011.docx
Sustainability Courses by Department

Responsible Party

Andrew Allison
Assistant
Sustainability Institute Initiative

Criteria

Institution’s academic departments (or equivalent) offer sustainability-related and/or sustainability-focused courses.

"---" indicates that no data was submitted for this field

The number of departments that offer at least one sustainability-related or -focused course:
50

The total number of departments that offer courses:
63

A list of departments that offer sustainability courses:

1. CENTER FOR INTERNATIONAL STUDIES
2. COLLEGE OF BUSINESS AND ECONOMICS
3. ACCOUNTING
4. DECISION SCIENCES
5. MANAGEMENT INFORMATION SYSTEMS
6. ECONOMICS
7. MANAGEMENT
8. ART
9. DESIGN
10. ART HISTORY
11. DANCE
12. MUSIC
13. THEATRE ARTS
14. ANTHROPOLOGY
15. CANADIAN-AMERICAN STUDIES
16. COMMUNICATION
17. EAST ASIAN STUDIES
18. ENGLISH
19. HISTORY
20. JOURNALISM
21. LIBERAL STUDIES
22. EURASIAN STUDIES
The website URL where the publicly available sustainability course inventory that includes a list of departments that offer sustainability courses is available:
http://www.wwu.edu/sii/

A copy of the sustainability course inventory:
Sustainable Courses List revised April 2011.docx
Sustainability Learning Outcomes

Criteria

Institution’s students graduate from programs that include sustainability as a required learning outcome or include multiple sustainability learning outcomes.

For this credit, learning outcomes at the course level count if the course is required to earn the degree. This credit includes graduate as well as undergraduate programs. For this credit, "programs" include majors, minors, concentrations, certificates, and other academic designations. Programs that include co-curricular aspects may count as long as there is an academic component of the program.

"---" indicates that no data was submitted for this field

The number of graduates covered by the sustainability learning outcomes:
91

Total number of graduates:
1841

A list of degree programs that have sustainability learning outcomes:

1. Environmental Education
2. Environmental Science
3. Environmental Studies
4. Minor in Sustainable Design

The website URL where the publicly available sustainability course inventory that includes a list of degree programs that have specified sustainability learning outcomes is available:
http://www.wwu.edu/sii/curriculum/courses.shtml

A copy of the sustainability course inventory:
Sustainable Courses List revised April 2011.docx

A list or sample of the sustainability learning outcomes associated with the degree programs:
1. Urban Transitions Studio (ES)
2. Campus Sustainability Planning Studio (ES)
3. Sustainable Ithaca (ES, Industrial Design)
4. Office of Sustainability (MS)

Also, the Paddle for Sustainability program got a lot of publicity, including speaking tours and a museum display in Wenatchee.

More info on "Paddle For Sustainability: can be found here:

http://paddleforsustainability.org/Paddle_For_Sustainability/Welcome.html
Undergraduate Program in Sustainability

Responsible Party

Diane Knutson
Admin Services Manager
Huxley College

Criteria

Institution offers at least one sustainability-focused undergraduate major, degree program, or equivalent.

The degree program does not have to include sustainability in its name to count for this credit. Environmental Studies programs, for example, count as long as the program covers the social, economic, and environmental dimensions of sustainability. A program that focuses exclusively on environmental or social issues, however, would not be sufficient to earn this credit.

Concentrations within a major (e.g. a concentration on sustainable business within the business major) do not count for this credit.

"---" indicates that no data was submitted for this field

Does the institution offer an undergraduate degree program that meets the criteria for this credit? :
Yes

The name of the sustainability-focused, undergraduate degree program (1st program) :
Environmental Education

The website URL for the program (1st program) :
http://www.wwu.edu/huxley/students/prospective-undergraduates.shtml

The name of the sustainability-focused, undergraduate degree program (2nd program) :
Environmental Policy

The website URL for the program (2nd program) :
http://catalog.wwu.edu/preview_program.php?catoid=5&poid=1662

The name of the sustainability-focused, undergraduate degree program (3rd program) :
Urban Planning and Sustainable Development

The website URL for the program (3rd program) :
http://catalog.wwu.edu/preview_program.php?catoid=5&poid=1662

The name and website URLs of all other sustainability-focused, undergraduate degree program(s) :
Graduate Program in Sustainability

Responsible Party

Diane Knutson
Admin Services Manager
Huxley College

Criteria

Institution offers at least one sustainability-focused degree program or equivalent for graduate students.

The degree program does not have to include sustainability in its name to count for this credit. Environmental Studies programs, for example, count for this credit as long as the program covers the social, economic, and environmental dimensions of sustainability. A program that focuses exclusively on environmental or social issues, however, would not be sufficient to earn this credit.

Concentrations within a degree program (e.g. a concentration on sustainable business within an MBA program) do not count for this credit.

"---" indicates that no data was submitted for this field

Does the institution offer a graduate degree program that meets the criteria for this credit? :
Yes

The name of the sustainability-focused, graduate-level degree program (1st program) :
Master of Education (M.Ed.) in Environmental Education

The website URL for the program (1st program) :
http://www.wwu.edu/huxley/medened/index.htm

The name of the sustainability-focused, graduate-level degree program (2nd program) :
---

The website URL for the program (2nd program) :
---

The name of the sustainability-focused, graduate-level degree program (3rd program) :
---

The website URL for the program (3rd program) :
---
The name and website URLs of all other sustainability-focused, graduate-level degree program(s):
---
Sustainability Immersive Experience

Responsible Party

Andrew Allison
Assistant
Sustainability Institute Initiative

Criteria

Institution offers at least one immersive, sustainability-focused educational study program. The program(s) may take place off-campus, overseas, or on-campus.

For this credit, the program meets one or both of the following criteria:

- it concentrates on sustainability, including its social, economic, and environmental dimensions or
- it examines an issue or topic using sustainability as a lens.

Immersive programs offered in partnership with outside entities may count for this credit. Programs offered exclusively by outside entities do not count for this credit.

"---" indicates that no data was submitted for this field

Does the institution offer a program that meets the criteria for this credit? :

Yes

A brief description of the sustainability-focused immersive experience(s) offered by the institution :

Summer Abroad Programs and sustainability components:

1. Kenya: Field Studies and Collaborative International Service-Learning. Spend six weeks in Kenya learning from local experts and WWU faculty about the culture, politics and issues facing rural Kenya, while engaging in collaborative relationships with local community partners, developing sustainable income generating projects, high-school level service-learning projects, and energy, health and water projects.

2. Tanzania: Gain an in-depth experience of Tanzania. Spend up to four weeks in East Africa and learn about sustainable development, the geography of Mount Kilimanjaro, and the national parks and protected areas of the area.

3. Huxley College of the Environment’s study abroad in Costa Rica, a six-week “Rainforest Immersion & Conservation Action” program RICA. Costa Rica is internationally known for its leadership in ecological conservation, its commitment to the environment, its beautiful beaches and its rich, high diversity forests.

4. New Orleans: “Nature, Culture and the City” is an immersion in local ecology and culture of New Orleans. Study the consequences of human activities and their impacts on culture, including the use of nature as a resource and attempts to reduce threats to life and property. Find out about New Orleans' newly released 21st Century plan and its' vision for livability, opportunity, sustainability, and becoming a "green" city.
5. Peru: Study environmental and cultural impacts, learn how to help preserve the natural areas, visit sustainable tourism projects, and meet with non-governmental eco-tourism organizations.

The website URL where information about the immersive experience is available:
http://www.wwu.edu/sii/immersionabroad/index.shtml
Sustainability Literacy Assessment

Responsible Party

Andrew Allison
Assistant
Sustainability Institute Initiative

Criteria

Part 1

Institution conducts an assessment of the sustainability literacy of its students. The sustainability literacy assessment focuses on knowledge of sustainability topics, not values or beliefs.

Part 2

Institution conducts a follow-up assessment of the same cohort group using the same instrument.

"---" indicates that no data was submitted for this field

Has the institution conducted a sustainability literacy assessment? :
No

Did the assessment include a baseline evaluation of students and then a follow-up evaluation of the same cohort? :
No

A copy of the questions included in the sustainability literacy assessment :
---

A copy of the questions included in the sustainability literacy assessment :
---

A brief description of how the assessment was developed :
---

A brief description of how the assessment was administered :
---

A brief summary of results from the assessment :
---
The website URL where information about the literacy assessment is available:
---
Incentives for Developing Sustainability Courses

Responsible Party

Andrew Allison
Assistant
Sustainability Institute Initiative

Criteria

Institution has an ongoing program or programs that offer incentives for faculty in multiple disciplines or departments to develop new sustainability courses and/or incorporate sustainability into existing courses or departments. The program aims to increase student learning of sustainability.

Incentives may include release time, funding for professional development, and trainings offered by the institution.

Incentives for expanding sustainability offerings in academic, non-credit, and/or continuing education courses count for this credit.

Submission Note:

SII was designed to meet the criteria above but without funding the institute or a similar initiative WWU cannot meet this requirement at this time.

Under the auspices of the Faculty Sustainability Academy, Steering Committee, faculty members from the Huxley College of the Environment, College of Business and Economics, College of Science and Technology, College of Humanities and Social Sciences, Fairhaven College, and Woodring College of Education, collaborated in the winter 2009 through fall 2010 to design a series of three sustainability literacy courses. With a professor from Huxley serving as course coordinator, 12-16 different faculty members from the various departments and prepared lectures as a series of guest instructors. The classes are intended to serve as “feeder” courses to the majors found in each of the colleges.

The faculty received financial and staff support from the sustainability institute initiative to fund this program.

The website URL where information about the program is available:
http://www.wwu.edu/sii/

"---" indicates that no data was submitted for this field

Does the institution have a program that meets the criteria outlined above? :

No

A brief description of the program(s) :

---
A brief description of the incentives that faculty members who participate in the program(s) receive:

---

The website URL where information about the program is available:

---
Research

This subcategory seeks to recognize institutions that are conducting research related to or focused on sustainability. Conducting research is a major function of many colleges and universities. By researching sustainability issues and refining theories and concepts, higher education institutions can continue to help the world understand sustainability challenges and develop new technologies, strategies, and approaches to address those challenges.

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</tbody>
</table>
Sustainability Research Identification

Responsible Party

George Pierce
Special Asst. to Sustainability
Office of Sustainability

Criteria

Part 1
Institution has developed a definition of sustainability research. The definition was developed by a committee comprised of at least three faculty members from different departments who conduct research. The committee may include students, staff, and other stakeholders as well. The definition does not have to be formally adopted.

Part 2
Institution has identified its sustainability research activities and initiatives. This research inventory should include all research centers, laboratories, departments, and faculty members whose research focuses on or is related to sustainability.

Part 3
Institution makes its sustainability research inventory publicly available online.

"---" indicates that no data was submitted for this field

Has the institution developed a definition of sustainability research? :
Yes

A copy of the institution's definition of sustainability research :
The goal for the Sustainability Institute Initiative is to build an innovative, collaborative institutional structure for the development of a generation of interdisciplinary systems thinkers who can lead, inspire, and engage their communities toward sustainable goals. To accomplish this vision, the Institute will work across traditional disciplinary boundaries toward better understanding of the concepts and importance of sustainability today and in the future.

Has the institution identified its sustainability research activities and initiatives? :
Yes

A brief description of the methodology the institution followed to complete the inventory :
The Institute community will use the three common higher education functions of education, research, and community involvement to move beyond a need for short-term solutions and find new, comprehensive pathways toward long-term compatibility between natural systems and human activity.
Does the institution make its sustainability research inventory publicly available online? :
Yes

The website URL where the sustainability research inventory is posted (required if claiming Part 3 of the credit) :
http://www.wwu.edu/sii/
Faculty Engaged in Sustainability Research

Responsible Party

Ken Clark
Director
Research & Sponsored Programs

Criteria

Institution’s faculty members conduct research on sustainability topics.

Any level of sustainability research by a faculty member is sufficient to be included for this credit. In other words, a faculty member who conducts both sustainability research and other research may be included.

"---” indicates that no data was submitted for this field

The number of faculty members engaged in sustainability research :
44

The total number of faculty members engaged in research :
103

Names and department affiliations of faculty engaged in sustainability research :

Environmental Sciences:
Berardi, Gigi
Bodensteiner, Leo
Bunn, Andrew
Helfield, James
Apple, Jude
Bingham, Brian
Dinnel, Paul
Strom, Suzanne

Environmental Studies:
Green, Rebekah
Miles, Scott

Biology:
Acevedo, Alejandro
Brodhagen, Marion
DeChaine, Eric
Rossiter, David
Smith, Brad
Wallin, David
Homann, Peter
McLaughlin, John
Moyer, Craig
Peterson, Merrill
Schulze, Sandra

Chemistry:
Anthony-Cahill, Spencer
Raymond, Elizabeth
Spiegel, Paul
Patrick, David

Engineering Technology:
Dillman, Steven
Fleishman, Steven
Leonhardt, Eric
Morris, Jason
Morton, Todd

Geology:
Clark, Doug
Hirsch, David
Linneman, Scott
Rybczyk, John
Shull, David
Landis, Wayne
Matthews, Robin
Mitchell, Robert

Physics/Astronomy:
Leger, Janelle

Science Mathematics & Technology Education:
Hanley, Daniel

Secondary Education:
Larson, Bruce
Nolet, Victor

Environmental Health & Safety:
Shipley, Gayle

Anthropology:
Campbell, Sarah

The website URL where the sustainability research inventory that includes the names and department affiliations of faculty engaged in sustainability research is posted:
A copy of the sustainability research inventory that includes the names and department affiliations of faculty engaged in sustainability research:

WWU Research Departments.pdf

Brief descriptions of up to 4 recent notable accomplishments by faculty engaged in sustainability research, including names and department affiliations:

---

The website URL where information about sustainability research is available:

http://www.wwu.edu/sii/
Departments Engaged in Sustainability Research

Responsible Party

Ken Clark
Director
Research & Sponsored Programs

Criteria

Institution's academic departments include faculty members who conduct sustainability research.

Any level of sustainability research by a faculty member in a department is sufficient for this credit.

"---" indicates that no data was submitted for this field

The total number of academic departments that conduct research:
35

The number of academic departments in which at least one faculty member engages in sustainability research:
13

A list of academic departments in which at least one faculty member engages in sustainability research:

1. Environmental Sciences
2. Critical Juncture Institute
3. Canadian-American Studies
4. Environmental Studies
5. Biology
6. Chemistry
7. Secondary Education
8. Engineering Technology
9. Geology
10. Physics/Astronomy
11. Science Mathematics & Technology
12. Environmental Health & Safety
13. Anthropology

The website URL where the sustainability research inventory that includes the departments engaged in sustainability research is posted:

http://www.wwu.edu/depts/rsp/
A copy of the sustainability research inventory that includes the departments engaged in sustainability research:

WWU Research Departments.pdf
Sustainability Research Incentives

Responsible Party
Andrew Allison
Assistant
Sustainability Institute Initiative

Criteria

Part 1
Institution has an ongoing program to encourage students in multiple disciplines or academic programs to conduct research in sustainability. The program provides students with incentives to research sustainability. Such incentives may include, but are not limited to, fellowships, financial support, and mentorships.

Part 2
Institution has an ongoing program to encourage faculty from multiple disciplines or academic programs to conduct research in sustainability topics. The program provides faculty with incentives to research sustainability. Such incentives may include, but are not limited to, fellowships, financial support, and faculty development workshops.

"---" indicates that no data was submitted for this field

Does the institution have a program to encourage student sustainability research that meets the criteria for this credit? :
No

A brief description of the institution’s program(s) to encourage student research in sustainability :
---

The website URL where information about the student research program is available :
---

Does the institution have a program to encourage faculty sustainability research that meets the criteria for this credit? :
No

A brief description of the institution’s program(s) to encourage faculty research in sustainability :
---

The website URL where information about the faculty research program is available :
---
Interdisciplinary Research in Tenure and Promotion

Responsible Party

Andrew Allison
Assistant
Sustainability Institute Initiative

Criteria

Institution gives positive recognition to interdisciplinary, transdisciplinary, and multidisciplinary research during faculty promotion and tenure decisions.

"---" indicates that no data was submitted for this field

Does the institution's treatment of interdisciplinary research meet the criteria for this credit? : No

A brief description or a copy of the institution’s policy regarding interdisciplinary research :

---

The website URL where information about the treatment of interdisciplinary research is available :

---
Operations

Buildings

This subcategory seeks to recognize institutions that are taking steps to improve the sustainability performance of their buildings. Buildings are generally the largest user of energy and the largest source of greenhouse gas emissions on campuses. Buildings also use significant amounts of potable water. Institutions can design, build, and maintain buildings in ways that provide a safe and healthy indoor environment for inhabitants while simultaneously mitigating the building’s impact on the outdoor environment.

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</table>
Building Operations and Maintenance

Responsible Party

Ed Simpson
Asst. Director OF FDCA
Facilities Management

Criteria

Institution owns and operates buildings that are:

1) Certified under the LEED® for Existing Buildings: Operations & Maintenance (O&M) Green Building Rating System,

and/or

2) Operated and maintained in accordance with sustainable operations and maintenance guidelines and policies that cover the following:

- Impacts on the surrounding site
- Energy consumption
- Usage of environmentally preferable materials
- Indoor environmental quality
- Water consumption

"---" indicates that no data was submitted for this field

Total building space that meets "Eligible Buildings Criteria":
3460661 Square Feet

Building space that is maintained in accordance with sustainable building operations and maintenance guidelines or policies but is NOT certified under LEED for Existing Buildings: O&M:
0 Square Feet

Building space that is LEED for Existing Buildings: O&M Certified:
---

Building space that is LEED for Existing Buildings: O&M Silver certified:
0 Square Feet

Building space that is LEED for Existing Buildings: O&M Gold certified:
0 Square Feet

Building space that is LEED for Existing Buildings: O&M Platinum certified:
0 Square Feet

The website URL where a copy of the institution's guidelines or policies for sustainable building operations and maintenance is available:
---

An electronic copy of the guidelines or policies:
---

The date(s) the policies or guidelines were adopted:
---

A brief description of how the institution ensures compliance with sustainable building operation and maintenance guidelines and policies:
---

The names and certification levels of all buildings that are certified under LEED for Existing Buildings: O&M:
---

The names of all buildings operated and maintained in accordance with similar sustainable operations and maintenance guidelines and policies:
---
Building Design and Construction

Responsible Party
Ed Simpson
Asst. Director OF FDCA
Facilities Management

Criteria

Institution-owned buildings that were constructed or underwent major renovations in the past three years are:

1) Certified under the LEED® for New Construction and Major Renovations, LEED for Commercial Interiors, and/or LEED for Core and Shell Green Building Rating Systems,

and/or

2) Designed and built in accordance with green building guidelines and policies that cover the following topics:

• Impacts on the surrounding site
• Energy consumption
• Usage of environmentally preferable materials
• Indoor environmental quality
• Water consumption

"---" indicates that no data was submitted for this field

New building space that meets "Eligible Buildings Criteria":
219458 Square Feet

New building space that was designed and constructed in accordance with green building policies or guidelines but not LEED certified:
39344 Square Feet

New building space that is LEED Certified:
46997 Square Feet

New building space that is LEED Silver certified:
0 Square Feet

New building space that is LEED Gold certified:
0 Square Feet
New building space that is LEED Platinum certified:

0 Square Feet

The website URL where a copy of the institution’s guidelines or policies for green building is available:


An electronic copy of the guidelines or policies:

---

The date(s) the policies or guidelines were adopted:

2009

A brief description of how the institution ensures compliance with green building design and construction guidelines and policies:

“Subject to Washington State policy defined in the Governor’s Executive Order 05-01. This order calls for construction of publicly funded buildings over 25,000 gross square feet to be “built and certified to the U.S. Green Building Council Leadership in Energy and Environmental Design (LEED) Silver Standard, or certified by the Department of General Administration (GA) to an equivalent standard”

More Info:


The names of all buildings that are certified under the LEED for New Construction and Major Renovations, LEED for Commercial Interiors, and/or LEED for Core and Shell Green Building Rating Systems:

---

The names of all buildings designed and constructed in accordance with green building guidelines and policies but not LEED certified:

---
Indoor Air Quality

Responsible Party

Gayle Shipley
Director
Environmental Health and Safety

Criteria

Institution has adopted an indoor air quality management policy, plan, and/or practices that include regular auditing or monitoring and a mechanism for occupants to register complaints. Policies and plans adopted by entities of which the institution is part (e.g. state government or the university system) may count for this credit as long as the policies apply to and are followed by the institution.

"---" indicates that no data was submitted for this field

Occupied building space covered by an indoor air quality plan, policy, and/or practices that include regular auditing or monitoring and a mechanism for occupants to register complaints:

3460661 Square Feet

Total occupied building space:

3460661 Square Feet

A brief description of the institution's indoor air quality plan, policy, and/or practices:

WWU has an indoor air quality plan that covers all of the building space on campus; the specifics of the plan can be viewed on the link below.

The website URL where information about the institution's indoor air quality initiatives is available:

Climate

This subcategory seeks to recognize institutions that are measuring and reducing their greenhouse gas emissions. Global warming is expected to have myriad negative impacts throughout the world, including increased frequency and potency of extreme weather events, sea level rise, species extinction, water shortages, declining agricultural production, and spread of diseases. The impacts are expected to be particularly pronounced for poor communities and countries.

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</tbody>
</table>
Greenhouse Gas Emissions Inventory

Responsible Party

Seth Vidana
Coordinator
Office of Sustainability

Criteria

Part 1

Institution has conducted a GHG emissions inventory covering its Scope 1 and Scope 2 emissions. The GHG emissions inventory is publicly available, either through the American College & University Presidents’ Climate Commitment reporting site, the institution’s website, or another public website.

Part 2

Institution has conducted a GHG emissions inventory covering Scope 3 emissions. The GHG emissions inventory is publicly available, either through the American College & University Presidents’ Climate Commitment reporting site, the institution’s website, or another public website.

Submission Note:

http://www.wwu.edu/sustain/climateneutralwestern/files/Copy%20of%20WWU%20Climate%20Action%20Plan%20FINAL.pdf

Some Info sourced from Kellen Rosburg.

"---" indicates that no data was submitted for this field

The website URL where the GHG emissions inventory is posted:

http://www.wwu.edu/sustain/climateneutralwestern/

Does the inventory include all Scope 1 and 2 emissions?:

Yes

Does the inventory include emissions from air travel?:

Yes

Does the inventory include emissions from commuting?:

Yes
Does the inventory include embodied emissions from food purchases? : No

Does the inventory include embodied emissions from other purchased products? : No

Does the inventory include emissions from solid waste disposal? : Yes

Does the inventory include another Scope 3 emissions source not covered above? : No

If yes, please specify :
---

Does the inventory include a second Scope 3 emissions source not covered above? : No

If yes, please specify :
---

Does the inventory include a third Scope 3 emissions source not covered above? : No

If yes, please specify :
---

Does the inventory include a fourth Scope 3 emissions source not covered above? : No

If yes, please specify :
---
Greenhouse Gas Emissions Reduction

Responsible Party

Kellen Rosburg
Researcher
Office of Sustainability

Criteria

Institution reduced its net Scope 1 and Scope 2 GHG emissions per weighted campus user compared to a 2005 baseline.

For this credit, off-site, institution-catalyzed carbon offsets (i.e. those popularly known as “local offsets”) count in full. Purchased carbon offsets that have been verified by a third party may count towards a portion of the reduction. Purchased offsets that have not been third-party verified do not count.

To conduct a GHG emissions inventory, campuses may use any methodology and/or calculator that is consistent with the Greenhouse Gas Protocol’s Corporate Accounting and Reporting Standards.

The baseline GHG emissions inventory should include the same emissions sources as the performance year emissions inventory.

Submission Note:

WWU sources RECs from the MRO grid region due to the high carbon output in that area. Differences between carbon emissions from our local grid and emissions from the MRO grid amount to our RECs offsetting more than the carbon emitted from our local electricity consumption. Using emissions modeling software, over 98% of WWU emissions are offset by our purchase of MRO-based RECs.

"---" indicates that no data was submitted for this field

Scope 1 and 2 gross GHG emissions, 2005 :

23120 Metric Tons of CO2 Equivalent

Off-site, institution-catalyzed carbon offsets generated, 2005 :

0 Metric Tons of CO2 Equivalent

Third-party verified carbon offsets purchased, 2005 :

11256 Metric Tons of CO2 Equivalent

On-campus residents, 2005 :

3853

Non-residential/commuter full-time students, faculty, and staff members, 2005 :

9635
Non-residential/commuter part-time students, faculty, and staff members, 2005:
1382

Scope 1 and 2 gross GHG emissions, performance year:
29588.69 Metric Tons of CO2 Equivalent

Off-site, institution-catalyzed offsets generated, performance year:
0 Metric Tons of CO2 Equivalent

Carbon offsets purchased, performance year:
39178.43 Metric Tons of CO2 Equivalent

List the start and end dates of the GHG emissions performance year:
10/1/2010 9/30/2011 (FY 2011)

On-campus residents, performance year:
4065

Non-residential/commuter full-time students, faculty, and staff members, performance year:
15500

Non-residential/commuter part-time students, faculty, and staff members, performance year:
1707

Time period for weighted campus user (list the consecutive 12 month period that most closely overlaps with GHG performance year):
2011
Air Travel Emissions

Responsible Party

Seth Vidana
Coordinator
Office of Sustainability

Submission Note:

Western does not offer any policies or programs to reduce emissions from air travel. This has been a prospective offering within the Office of Sustainability but our budget unfortunately will not cover this field.

"---" indicates that no data was submitted for this field

Does the institution have policies and/or programs in place to reduce emissions from air travel? :

No

A brief description of the policies and/or programs :

---

The website URL where information about the policies and/or programs is available :

---
Local Offsets Program

Responsible Party

Seth Vidana
Coordinator
Office of Sustainability

Submission Note:
Western does not offer any offset programs that educate the community in the field of GHG emissions. The Office of Sustainability would like to reach out to the local community but due to budget cuts and lack of staff this is not applicable at this time.

"---" indicates that no data was submitted for this field

Does the institution have a local offsets program through which the institution seeks to offset its greenhouse gas emissions by implementing projects that reduce GHG emissions in the local community? :
No

A brief description of the program :
---

The website URL where information about the program is available :
---
Dining Services

This subcategory seeks to recognize institutions that are supporting a sustainable food system. Modern industrial food production often has deleterious environmental impacts. Pesticides and fertilizers used in agriculture can contaminate ground and surface water, which has potentially dangerous impacts on wildlife and human health. Furthermore, the often long-distance transportation of food to institutions produces greenhouse gas emissions and other pollution. Additionally, farm workers are often paid substandard wages, subjected to harsh working conditions, and exposed to dangerous pesticides. Institutions can use their food purchases to support their local economies; encourage safe, environmentally-friendly farming methods; and help alleviate poverty for farmers.

Please note that while dining services can also play an important role in conserving energy and water, reducing waste, and purchasing environmentally preferable materials other than food, STARS measures these impacts across the institution instead of by department; therefore, the benefits of these actions are captured in the Energy, Water, Waste, and Purchasing subcategories, respectively.

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Food and Beverage Purchasing

Responsible Party

Thomas Koerner
Director of Operations
Aramark Dining Services

Criteria

This credit includes food and beverage purchases for on-campus dining services operated by the institution or the institution’s primary on-site contractor. Institution purchases food and beverages that meet at least one of the following criteria:

- Grown and processed within 250 miles of the institution
- Third-party certified (USDA Certified Organic, Marine Stewardship Council Blue Ecolabel, Food Alliance, Fair Trade, Certified Humane Raised and Handled)

Food and beverage purchases that meet multiple criteria listed above should not be double-counted.

This credit includes food and beverage purchases for on-campus dining operations and catering services operated by the institution or the institution’s primary dining services contractor (e.g. Aramark, Bon Appétit Management Company, Chartwells, Sodexo). On-site franchises, convenience stores, vending machines, or concessions are excluded from this credit unless they are operated by the institution or the institution’s primary on-site contractor.

"---" indicates that no data was submitted for this field

Percentage of food expenditures that meet one or more of the criteria for this credit (0 - 100) :

25

A brief description of the sustainable food and beverage purchasing program :

Aramark’s Commitments and Goals for 2012:
University Dining has committed to doing the following by year’s end:
• Offer Fair Trade / Rainforest Alliance Coffee available at all locations
• Ensure Composting at all locations
• Implement Zero Waste Dining Commons (Ridgeway, Viking and Fair Haven)
• Implement Zero Waste Catering Events
• Utilize 100% recycled content materials in to-go containers
• Reduce utility usage 10 percent by using EnergyStar appliances in dining facilities
• Use local foods organizations such as Charlie’s Produce and Growing Washington
• Support students local favorite selections
• Host quarterly waste audits with student participation
• Complete Sustainability Assessment (within 90 days)
• Offer monthly newsletters to update, communicate and educate our progress
Implement a Green Captain Student Program.

Aramark’s Green Thread Philosophy

At ARAMARK Higher Education, we have a deep respect for and commitment to protecting and improving the environment. Aramark is committed to long-term environmental stewardship programs and policies within the areas of sustainable food, responsible procurement, green buildings, energy and water conservation, transportation, and waste stream management. We work to reduce our environmental footprint while delivering exceptional operational results, and offer expertise along with practical solutions for our campus partners to help them reduce their environmental impacts. The company refers to these programs and policies as “Green Thread” woven into their business operations.

Green Thread promotes sustainable practices within six categories or “pillars of stewardship”:

- Sustainable Foods
- Green Buildings
- Waste Stream Management
- Responsible Procurement
- Energy and Water Conservation
- Transportation

Sustainable Food

We understand the vital importance of food in our daily lives and interactions. Our food choices have a significant impact on our health, our culture, and the natural environment in local and global economies. As an organization we are committed to strengthening our existing network and beginning new connections that make positive transitions from field to fork. We in the business of changing the culture of food by nourishing our guests with menus that emphasize fresh whole foods. These foods are grown and harvested locally and sustainably wherever possible and are prepared in ways that respect and maintain quality, freshness, and pureness.

ARAMARK Higher Education’s National Commitment to Affect Positive Sustainable Change

As part of their environmental stewardship program Aramark develops unique solutions for campus partners that support environmental commitments in every one of the 500+ Higher Education accounts they serve. Aramark calls these global commitments Green Stakes™ - our stakes in the ground, and our national commitments to affect change. The stakes include:

1. Energy and Water conservation program at each campus
2. Only purchasing paper products with recycled content
3. Using Green Cleaning products
4. Diverting 100 percent of the fryer oil waste
5. Increasing sustainable food options to consumers by 5 percent annually

Aramark works with the following sustainable food organizations:

USDA Organic: USDA’s National Organic Program regulates the standards for any farm, wild crop harvesting, or handling operation that wants to sell an agricultural product as organically produced.

Seafood Watch: A program of Monterey Bay Aquarium designed to raise consumer awareness about the importance of buying seafood from sustainable sources. We recommend which seafood to buy or avoid, a service that helps consumers to become advocates for environmentally friendly seafood.

The Rainforest Alliance works to conserve biodiversity and ensure sustainable livelihoods by transforming land-use practices, business practices and consumer behavior. Companies, cooperatives, and landowners that participate in our programs meet rigorous standards to conserve biodiversity and provide sustainable livelihoods.

The Fair Trade Certified™ guarantees consumers that strict economic, social and environmental criteria were met to produce and trade a particular agriculture product. Fair Trade Certification is currently available in the U.S. for coffee, tea and herbs, cocoa and chocolate, fresh fruit, flowers, sugar, rice, and vanilla.

Food Alliance is a nonprofit organization that promotes sustainable agriculture by recognizing and rewarding farmers who produce food in environmentally friendly and socially responsible ways, and educating consumers and others in the food system about the benefits of sustainable agriculture.
The Website URL where information about the institution's sustainable food and beverage purchasing efforts is available:

Trayless Dining

Responsible Party

Thomas Koerner
Director of Operations
Aramark Dining Services

"---“ indicates that no data was submitted for this field

Does the institution have a trayless dining program in which trays are removed from or not available in dining halls?

Yes

A brief description of the trayless dining program:

All dining hall food is served on individual, reusable plates or bowls. Trays are available on request for handicapped patrons. Markets and café facilities offer trayless, compostable and recyclable single-use dining ware options as well as non-renewable packaging. Trays are never used in retail or conference meals.

List the year the program was started:

Jan. 1, 2010

The overall percentage of meals served on campus that are trayless:

100

The percentage of meal plan meals served on campus that are trayless:

100

The percentage of retail facility meals served on campus that are trayless:

100

The percentage of conference meals served on campus that are trayless:

100

The website URL where information about the program is available:

---
Vegan Dining

Responsible Party

Thomas Koerner
Director of Operations
Aramark Dining Services

"---" indicates that no data was submitted for this field

Does the institution offer diverse, complete-protein vegan dining options during every meal? :
Yes

A brief description of the vegan dining program :

All three of the WWU dining facilities offer nutritious vegan options for every meal. All vegan meals are carefully prepared and provide a complete protein.

The website URL where information about the program, policy, or practice is available :
Trans-Fats

Responsible Party

Thomas Koerner
Director of Operations
Aramark Dining Services

"---" indicates that no data was submitted for this field

Does the institution use frying oil that does not include trans-fats and seek to avoid foods that include trans-fats in its dining operations? :

Yes

A brief description of the trans-fats avoidance program, policy, or practice :

All of Western Washington University’s Dining Hall cooking oils are trans-fat free. The goal of UDS is to provide all products with zero trans-fats content but products containing these fats occasionally end up in university stock. When they occur, UDS works to eliminate them from the supply chain.

The website URL where information about the program, policy, or practice is available :

Guidelines for Franchisees

Responsible Party

Thomas Koerner
Director of Operations
Aramark Dining Services

Submission Note:

There are no specific sustainability policies or guidelines given to franchisees at the time. However, WWU’s dining services make an effort to network with the franchisees they work with on campus to make more sustainable choices. The campus dining department has also given specialized instructions to local farms in order to produce fruits and vegetables for their dining halls in different environments for the current season of production.

"---" indicates that no data was submitted for this field

Has the institution adopted sustainability policies or guidelines for food service franchisees operating on campus? : No

A brief description of the guidelines for franchisees :
---

The website URL where information about the guidelines is available :
---
Pre-Consumer Food Waste Composting

Responsible Party

Thomas Koerner
Director of Operations
Aramark Dining Services

"---” indicates that no data was submitted for this field

Does the institution have a pre-consumer food waste composting program?:
Yes

A brief description of the pre-consumer food waste composting program:

Dining halls and markets are equipped with “blue barrel” containers for recyclable metals and plastics associated with food preparation, cooking, and/or baking, and general trash disposal. Dishwashing areas usually contain compost-specific containers. Although compost is typically used for post-consumer waste they also serve as receptacles for pre-consumer foods that cannot be prepared due to expiration, or for food scraps generated in the preparation process. Compost and recycling is collected and processed by a local waste management company.

The overall percentage of meals for which pre-consumer scraps are composted:
100

The percentage of meal plan meals for which pre-consumer scraps are composted:
100

The percentage of retail facility meals for which pre-consumer scraps are composted:
100

The percentage of conference meals for which pre-consumer scraps are composted:
100

The website URL where information about the composting program is available:
Does the institution have a postconsumer food waste composting program? :
Yes

A brief description of the postconsumer food waste composting program :
Composting containers are placed in strategic locations across campus with specific concentrations in high-use academic buildings, commons areas, and dining facilities. Post-consumer waste constitutes the majority Western’s compostable material and includes food scraps along with biodegradable wrappers, containers, and plant-based dining-ware. Compost and recycling is collected and processed by a local waste management company.

The percentage of overall meals for which postconsumer composting is available :
100

The percentage of meal plan meals for which postconsumer composting is available :
100

The percentage of retail facilities for which postconsumer composting is available :
100

The percentage of conference meals for which postconsumer composting is available :
100

The website URL where information about the composting program is available :
Food Donation

Responsible Party

Thomas Koerner
Director of Operations
Aramark Dining Services

"---" indicates that no data was submitted for this field

Does the institution donate leftover or surplus food? :
Yes

A brief description of the food donation program :
Western donates leftover kitchen foods to retail cafes and markets in the City of Bellingham, hosts meals for the homeless during the academic year, and sponsors food drives through the Helping Hands program that serve those in need, disabled, or homeless in Bellingham.

The website URL where information about the food donation program is available :
Recycled Content Napkins

Responsible Party

Thomas Koerner
Director of Operations
Aramark Dining Services

"---" indicates that no data was submitted for this field

Does the institution use recycled content napkins in its dining service operations? :
Yes

A brief description of the purchasing behavior :

The dining services at WWU offer recycled content napkins within the dining halls. All napkins distributed within the dining operations are compostable.

The website URL where information about the purchasing is available :

Does campus dining operations offer discounts to customers who use reusable mugs instead of disposable cups in to-go food service operations?

Yes

A brief description of the reusable mug program:

University Dining Services provides reusable mugs that can be purchased at most markets and café vendors on campus. When a customer provides this or any reusable mug to a beverage vendor they will receive a discount on their purchase.

Amount of the discount offered for using reusable mugs:

0.70

Description of other reusable food- or beverage-related programs (e.g. incentives for use of reusable bags, dishware, to-go containers):

---

The website URL where information about the reusable mug discount program is available:

---
Reusable To-Go Containers

Responsible Party

Thomas Koerner
Director of Operations
Aramark Dining Services

Submission Note:

Though not all to-go containers on campus would be considered “reusable” they are all still made from 100% recycled material and in many cases are compostable.

"---" indicates that no data was submitted for this field

Does campus dining operations provide reusable containers for to-go food that are returned for cleaning and reuse? :

No

A brief description of the reusable to-go container program :

---

The website URL where information about the reusable to-go container program is available :

---
Energy

This subcategory seeks to recognize institutions that are reducing their energy consumption through conservation and efficiency, and switching to cleaner and renewable sources of energy such as solar, wind, geothermal, and low-impact hydropower. For most institutions, energy consumption is the largest source of greenhouse gas emissions, which cause global warming. Global warming is expected to have myriad negative impacts throughout the world, including increased frequency and potency of extreme weather events, sea level rise, species extinction, water shortages, declining agricultural production, and spread of diseases. The impacts are expected to be particularly pronounced for poor communities and countries. In addition to causing global warming, energy generation from fossil fuels, especially coal, produces air pollutants such as sulfur dioxide, nitrogen oxides, mercury, dioxins, arsenic, cadmium and lead. These pollutants contribute to acid rain as well as health problems such as heart and respiratory diseases and cancer. Coal mining and oil and gas drilling can also damage environmentally and/or culturally significant ecosystems. Nuclear power creates highly toxic and long-lasting radioactive waste. Large-scale hydropower floods habitat and disrupts fish migration.

Implementing conservation measures and switching to renewable sources of energy can help institutions save money and protect them from utility rate volatility. Renewable energy may be generated locally and allow campuses to support local economic development. Furthermore, institutions can help shape markets by creating demand for cleaner, renewable sources of energy.

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Building Energy Consumption

Responsible Party

Seth Vidana
Coordinator
Office of Sustainability

Criteria

Institution has reduced its total building energy consumption per gross square foot of building space compared to a 2005 baseline.

To aggregate energy consumption data from multiple sources, figures should be converted into MMBtu (one million British thermal units – a standard measure of energy) using the following equivalents:

1 kWh = 0.003412 MMBtu
1 MWh = 3.412 MMBtu
1 therm = 0.1 MMBtu
1 kBtu = 0.001 MMBtu
1 ton-hour = 0.012 MMBtu
1 MJ = 0.000948 MMBtu

"---" indicates that no data was submitted for this field

Total building energy consumption, 2005 :
356321 MMBtu

Building space, 2005 :
3006554 Gross Square Feet

Total building energy consumption, performance year :
375036 MMBtu

Building space, performance year :
3460661 Gross Square Feet

List the start and end dates of the energy consumption performance year :
10/1/2010 9/30/2011 (FY 2011)
Clean and Renewable Energy

Responsible Party

Seth Vidana
Coordinator
Office of Sustainability

Criteria

Institution supports the development and use of clean and renewable energy sources using any one or combination of the following options.

Option 1: Generating electricity from clean and renewable energy sources on campus and retaining or retiring the rights to the environmental attributes of such electricity. (In other words, if the institution has sold Renewable Energy Credits for the clean and renewable energy it generated, it may not claim such energy here). The on-site renewable energy generating devices may be owned and/or maintained by another party as long as the institution has contractual rights to the associated environmental attributes.

Option 2: Using renewable sources for non-electric, on-site energy generation, such as biomass for heating.

Option 3: Catalyzing the development of off-site clean and renewable energy sources (e.g. an off-campus wind farm that was designed and built to supply electricity to the institution) and retaining the environmental attributes of that energy.

Option 4: Purchasing the environmental attributes of electricity in the form of Renewable Energy Certificates (RECs) or other similar renewable energy products that are either Green-e Energy certified or meet Green-e Energy’s technical requirements and are verified as such by a third party, or purchasing renewable electricity through the institution’s electric utility through a certified green power purchasing option.

Option 5: Using cogeneration technologies to generate electricity more efficiently. Note: generating electricity using cogeneration technology and a renewable fuel, such as biomass, is considered Option 1 and should not be counted twice.

Since this credit is intended to recognize institutions that are generating new sources of clean and renewable energy, neither the electric grid mix for the region in which the institution is located nor the grid mix reported by the electric utility that serves the institution count for this credit.

Technologies that reduce the amount of energy used but do not generate renewable energy do not count for this credit. For example, daylighting, passive solar design, and ground-source heat pumps are not counted in this credit. The benefits of such strategies are captured by OP Credit 5: Greenhouse Gas Emissions Reductions and OP Credit 7: Building Energy Consumption.

Transportation fuels, which are covered by OP Credit 14: Campus Fleet, are not included in this credit.

To aggregate energy consumption data from multiple sources, figures should be converted into MMBtu (one million British thermal units – a standard measure of energy) using the following equivalents:

1 kWh = 0.003412 MMBtu

1 MWh = 3.412 MMBtu

1 therm = 0.1 MMBtu
1 kBtu = 0.001 MMBtu
1 ton-hour = 0.012 MMBtu
1 MJ = 0.000948 MMBTU

Submission Note:

The Environmental Protection Agency’s Green Power Partnership, a voluntary program that supports the organizational procurement of green power, ranked Western as 17th best green power purchaser among all United States colleges and universities in 2011. Western's green power purchase is one of the largest renewable energy commitments made by any college or university to date and the only college to have the student body vote-in a Green Fee. In 2010, Western students approved raising the Green Fee to fund on-campus sustainability projects that include alternative energy research. "Western's students, faculty, and staff continue to provide nationally recognized leadership in the fields of sustainability, alternative energy, and green-building design," said WWU President Bruce Shepard. "We will continue to push these initiatives forward as we grow the next generation of environmental stewards right here on this campus."

-Percentage Green Power 102.4%
-Purchasing Third-Party Certified Green Power Product? Yes
-Organization-wide Purchase Yes
-Awards/Recognition Green Power Leadership Award 2005

http://www.epa.gov/greenpower/partners/partners/westernwashingtonuniversity.htm

"---" indicates that no data was submitted for this field

Option 1: Total clean and renewable electricity generated on site during the performance year and for which the institution retains or has retired the associated environmental attributes:
6.57 MMBtu

Option 2: Non-electric renewable energy generated:
0 MMBtu

Option 3: Total clean and renewable electricity generated by off-site projects that the institution catalyzed and for which the institution retains or has retired the associated environmental attributes:
0 MMBtu

Option 4: Total RECs and other similar renewable energy products that the institution purchased during the performance year that are Green-e certified or meet the Green-e standard's technical requirements and are third party verified:
136380.40 MMBtu

Option 5: Total electricity generated with cogeneration technology using non-renewable fuel sources:
0 MMBtu
Total energy consumed during the performance year:
3656056 MMBtu

A brief description of on-site renewable electricity generating devices:
WWU currently has installed a 2kW solar array on top of the Viking Union building paid for by a donation from the Bonneville Environmental Foundation. The array is visible from an adjoining plaza. A 5kW array is currently under construction on the roof of the Environmental Studies building, paid for by the student-funded Green Energy Fee. Construction is scheduled for completion in April 2012.

A brief description of on-site renewable non-electric energy devices:
---

A brief description of off-site, institution-catalyzed, renewable electricity generating devices:
---

A brief description of RECs or other similar renewable energy products purchased during the previous year, including contract timeframes:
In 2011, WWU purchased 40,000 Renewable Energy Credits from NextEra Energy, a subsidiary of Florida Power and Light. WWU’s REC are generated on the Endeavor Wind Farm in Iowa and fed into the MRO grid region. RECs are purchased through the Green Energy Fee, a student fee assessed at $.70 per credit. RECs are purchased based on their carbon offset impact as well as site environmental considerations.

A brief description of cogeneration technologies deployed:
---

The website URL where information about the institution's renewable energy sources is available:
---
Timers for Temperature Control

Responsible Party

Tim Wynn
Director
Facilities Management

"---" indicates that no data was submitted for this field

Does the institution use timers to regulate temperatures based on occupancy hours in at least one building? :
Yes

A brief description of the technology used :

WWU uses electronic timer functions within the computer based Building Automation Control System (BACS). These automated systems have many different industry standard names and acronyms. Also manual bypass occupancy timers are used for some zone control in addition to the BACS controls. All of the major facilities on campus have their Heating, Ventilating & Air Conditioning (HVAC) systems start and stop by these electronic timers. This is time of day scheduling that our Building Automation Control Technicians use to set the operating parameters of the HVAC systems.

The percentage of building space (square footage) with timers for temperature control :
---

The website URL where information about the practice is available :
---
Does the institution use motion, infrared, and/or light sensors to reduce energy use for lighting in at least one building? :
Yes

A brief description of the technology used :
There are “dual mode” sensors installed. These sensors not only detect motion but also infrared in order to control the lights on the interior spaces on campus in newly remodeled buildings.

The percentage of building space with lighting sensors :
---

The website URL where information about the institution's use of the technology is available :
---
LED Lighting

Responsible Party

Tim Wynn
Director
Facilities Management

Submission Note:

We are exploring this technology now and are looking to install more LED lights.

"---" indicates that no data was submitted for this field

Does the institution use Light Emitting Diode (LED) technology in at least one lighting application? LED applications in exit signs and remote controls do not count for this credit. :

No

A brief description of the technology used :

LED lighting on bollards associated with the new Buchanan Towers Residence Hall Addition have been installed.

The percentage of building space with LED lighting :

---

The percentage of parking deck space with LED lighting :

---

The percentage of outdoor space that uses LED lighting :

---

The percentage of building space with efficient, non-LED lighting (compact fluorescent, automatic daylight shutoff, or other energy-saving features) :

---

The website URL where information about the institution's use of the technology is available :

---
Vending Machine Sensors

Responsible Party

Kurt Willis
Associate Director of Business Services
University Residences

Submission Note:

WWU's beverage vending machines are Energy Star compliant per the expectation in the RFP. The snack machines only draw power for lighting and have LED lighting to reduce that cost. Neither machine use the “vend misers motion detecting technology” because those devices cause problems with credit card acceptor circuitry.

"---" indicates that no data was submitted for this field

Has the institution installed vending machine motion sensors for at least one vending machine? :
No

A brief description of the technology used :
---

The percentage of vending machines with sensors :
---

The website URL where information about the institution's use of the technology is available :
---
Energy Management System

Responsible Party

Tim Wynn
Director
Facilities Management

"---" indicates that no data was submitted for this field

Does the institution use a centralized energy management system that allows it to track energy consumption and performance in multiple buildings in a central location? :
Yes

A brief description of the management system :

There is a Siemens Building Technologies Apogee centralized system that tracks energy consumption and performance in various buildings across campus. The head end of that system is located at Facilities Management, Room 232. Also monthly, meters are read manually in the field and input that data for utility billing purposes.

The percentage of building space monitored with a centralized energy management system :
---

A description of what systems are shut down during unoccupied periods :
---

The website URL where information about the institution's use of the technology is available :
---
Energy Metering

Responsible Party

Seth Vidana
Coordinator
Office of Sustainability

"---" indicates that no data was submitted for this field

Does the institution meter all energy consumption (electricity, natural gas, purchased steam, etc.) for at least one building? :

Yes

A brief description of the metering system :

WWU has multiple buildings in which all energy consumption is metered and monitored. This includes natural gas, steam energy, and electricity.

The percentage of building space with energy metering :

---

The website URL where information about the metering system is available :

---
Grounds

This subcategory seeks to recognize institutions that plan and maintain their grounds with sustainability in mind. Beautiful and welcoming campus grounds can be planned, planted, and maintained in any region while minimizing the use of toxic chemicals, protecting wildlife habitat, and conserving water and resources.

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Integrated Pest Management

Responsible Party

Gary Hodge
Supervisor of Outdoor Maintenance
Facilities Management

Criteria

Institution’s grounds are developed and maintained in accordance with an integrated pest management plan that adheres to the following four-tiered approach:

1) Set action thresholds
2) Monitor and identify pests
3) Prevention
4) Control

"---" indicates that no data was submitted for this field

The size of the campus grounds:
212 Acres

The size of campus grounds that are maintained in accordance with a four-tiered IPM plan:
212 Acres

A brief description of the IPM plan(s):

100 percent of the grounds on campus are covered by an IPM plan. Chemical herbicides and insecticides are not used on campus landscaping. As required by Washington state law, all WWU gardeners go through IPM training to earn a Pesticide Application License. When the university determines that an area should be maintained at a higher standard or more frequently manicured, herbicides and chemical fertilizers may be necessary to achieve the desired goal.

The website URL where information about the IPM plan(s) is available:
http://www.wwu.edu/sustain/initiatives/grounds/
Native Plants

Responsible Party
Andrew Allison
Assistant
Sustainability Institute Initiative

"---" indicates that no data was submitted for this field

Does the institution prioritize the use of native plant species in landscaping? :
Yes

A brief description of the native plant program, policy, or practice :

WWU plants many native species such as vine-maple, red alder, western white pine, Douglas fir, Western hemlock, and the Western red cedar. Plants are matched with an area according to sun and wind exposure, water availability, and space to grow relative to adjacent species. When choosing plants for landscaping the gardening department will take a holistic approach to make sure the right plant is in the right place. Hardy plants with good drought tolerance will often be chosen over plants requiring more maintenance. Usually the design ends up including a mixture of natives, native-varieties, and hardy exotics. Tree preservation is a high priority. Contractors and university staff are held to high standards in this respect. We try to replace each tree that is lost from disease, damage or removal from a construction project.

The website URL where information about the program, policy, or practice is available :
---
Wildlife Habitat

Responsible Party

Gary Hodge
Supervisor of Outdoor Maintenance
Facilities Management

"---” indicates that no data was submitted for this field

Does the institution have programs in place to protect and/or create wildlife habitat on institution-owned land? :
Yes

A brief description of the wildlife habitat program, policy, or practice :

Western does not designate any area on campus as wildlife habitat specifically. However, all landscaped sections and/or controlled vegetation is maintained according to wildlife protection standards as defined by the Washington State Department of Fish and Wildlife conservation program for public lands. Western’s grounds staff makes every effort to have minimal impact on wildlife while keeping grounds maintenance at an acceptable standard.

The website URL where information about the program, policy, or practice is available :
---
Tree Campus USA

Responsible Party

Gary Hodge
Supervisor of Outdoor Maintenance
Facilities Management

Submission Note:

WWU is planning on participating in this program in the near future.

"---" indicates that no data was submitted for this field

Is the institution recognized by the Arbor Day Foundation's Tree Campus USA program? :

No

A brief description of the institution's Tree Campus USA program :

---

The website URL where information about the program, policy, or practice is available :

---
Snow and Ice Removal

Responsible Party

Gary Hodge
Supervisor of Outdoor Maintenance
Facilities Management

"---" indicates that no data was submitted for this field

Has the institution implemented technologies or strategies to reduce the environmental impacts of snow and ice removal? :
Yes

A brief description of the snow and ice removal program, policy, or practice :
The WWU grounds crew has steered away from the use of more harmful ice melts like salt and urea to less harmful products like Calcium Chloride and Magnesium Chloride. Unfortunately, with minimal funding Western is unable to purchase non-toxic or biodegradable corn-based, liquid applications as used in Whatcom County. Within the last year we have successfully begun a pre-application of ice melt before conditions reach freezing temperatures. The pre-application helps to weaken the ice-to-surface bond which in turn reduces the total amount of ice-melt used after freezing conditions have set in.

The website URL where information about the program, policy, or practice is available :
---
Landscape Waste Composting

Responsible Party

Gary Hodge
Supervisor of Outdoor Maintenance
Facilities Management

"---" indicates that no data was submitted for this field

Does the institution compost or mulch waste from grounds keeping, including grass trimmings? :
Yes

A brief description of the composting or mulching program :

WWU generates very little grass trimmings. 90 percent of the lawns are mulched to limit the amount of trimmings produced. The remaining trimmings are composted but our compost is made up primarily of leaves from campus.

The percentage of landscape waste that is mulched or composted onsite :
33

The percentage of landscape waste that is mulched or composted off-site :
66

The website URL where information about the program, policy, or practice is available :
http://www.wwu.edu/sustain/initiatives/grounds/
Purchasing

This subcategory seeks to recognize institutions that are using their purchasing power to help build a sustainable economy. Collectively, colleges and universities spend many billions of dollars on goods and services annually. Each purchasing decision represents an opportunity for institutions to choose environmentally and socially preferable products and services and support companies with strong commitments to sustainability.

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Computer Purchasing

Responsible Party

Susan Banton
Supervisor
Procurement & Supply

Criteria

Part 1

Institution has an institution-wide stated preference to purchase Electronic Product Environmental Assessment Tool (EPEAT) Silver or higher products. This can take the form of purchasing policies, guidelines, or directives. This credit does not include specialized computers for which no EPEAT certified products are available. Policies and directives adopted by entities of which the institution is part (e.g. state government or the university system) may count for this credit as long as the policies apply to and are followed by the institution.

Part 2

Institution purchases Electronic Product Environmental Assessment Tool (EPEAT) Silver and/or Gold registered products for standard desktop and notebook/laptop computers and monitors. This credit does not include specialized computers for which no EPEAT certified products are available.

Does the institution have an institution-wide stated preference to purchase EPEAT Silver or higher computers and monitors? :
Yes

The website URL where the EPEAT policy, directive, or guidelines are posted :

A brief description of steps the institution has taken to ensure that the purchasing policy, directives, or guidelines are followed :

A recent update to the Washington state Purchasing manual (see below) has a requirement that all computers purchased must be EPEAT gold certified.

Does the institution wish to pursue points for Part 2 of this credit (expenditures on EPEAT computers)?: Yes

Expenditures on EPEAT Gold desktop and laptop computers and monitors:
797812 US/Canadian $

Expenditures on EPEAT Silver desktop and laptop computers and monitors:
0 US/Canadian $

Total expenditures on desktop and laptop computers and monitors:
797812 US/Canadian $
Cleaning Products Purchasing

Responsible Party

John Zuzarte
Program Manager
Central Stores WWU

Criteria

Part 1

Institution has an institution-wide stated preference to purchase Green Seal™ or EcoLogo™ certified cleaning products. The stated preference can take the form of purchasing policies, guidelines, or directives to purchase green cleaning products. Policies and directives adopted by entities of which the institution is part (e.g. state government or the university system) may count for this credit as long as the policies apply to and are followed by the institution.

Part 2

Institution’s main cleaning or housekeeping department(s) and/or contractor(s) purchase Green Seal or EcoLogo certified cleaning products. This credit does not include cleaning products for which no Green Seal or EcoLogo certified products are available.

Submission Note:

Michael Smith and Susan Banton have said there is no official WWU cleaning contract since it is a State run contract bid through the Western States Contract Alliance. More info in this regard can be found here:


ACS at WWU & Sustainability info here:

http://www.wwu.edu/depts/fm/Services/Operations/Custodial.html#Contact

"---" indicates that no data was submitted for this field

Does the institution have an institution-wide stated preference to purchase Green Seal (tm) or EcoLogo (tm) certified cleaning products? :

Yes

The website URL where the green cleaning product purchasing policy, directive, or guidelines are posted :

http://www.wwu.edu/depts/fm/Services/Operations/Custodial.html#Sustainability
A brief description of steps the institution has taken to ensure that the purchasing policy, directives, or guidelines are followed:

A State of Washington contract bid through the Western States Contract Alliance establishes that all cleaning products shall come from one vendor, Coastwide Laboratories. Central Stores and University Residences purchase Green Seal cleaning products from Coastwide Laboratories only.

Does the institution wish to pursue points for Part 2 of this credit (expenditures on cleaning products)?

Yes

Expenditures on Green Seal and/or EcoLogo certified cleaning products:

30436 US/Canadian $

Total expenditures on cleaning products:

30436 US/Canadian $

A copy of the sections of the cleaning contract(s) that reference certified green products:

---
Office Paper Purchasing

Responsible Party

John Zuzarte
Program Manager
Central Stores WWU

Criteria

Part 1

Institution has an institution-wide stated preference to purchase recycled content office paper. This can take the form of purchasing policies, guidelines, or directives to purchase recycled content office paper. Policies and directives adopted by entities of which the institution is part (e.g. state government or the university system) may count for this credit as long as the policies apply to and are followed by the institution.

Part 2

Institution purchases recycled content office paper.

Submission Note:

“All departments and auxiliaries are buying their paper through Central Stores and therefore complying with the OFM requirements. There is extra work for the auxiliaries to seek other sources for paper and get a good price for the smaller quantities and so there has not been an issue enforcing the requirements. “

Does the institution have an institution-wide stated preference to purchase recycled content office paper? :
Yes

The URL where the recycled paper policy, directive, or guidelines are posted :

A brief description of steps the institution has taken to ensure that the purchasing policy, directives, or guidelines are followed :

In 2009 The Washington State Legislature passed a House Bill requiring each state agency to:

- develop and implement a paper conservation program to reduce use of printing and copy paper by at least 30 percent of the current use.

- develop and implement a paper recycling program with the goal of recycling 100 percent of all copy and print-paper in all buildings with 25 employees or more.
Use 100 percent recycled-content white cut sheet bond paper. Copy paper for use by departments, computer labs and the copy centers is centrally purchased and distributed by Central Stores. Purchasing is first and foremost based on the OFM guidelines and secondly from state approved or university approved and contracted vendors.

- OFM has established contract # 09205 with Office Depot for the supply of copy paper to state agencies. (Info taken from Paper Conservation Act of 2009.)

**Does the institution wish to pursue points for Part 2 of this credit (expenditures on recycled paper)?**
Yes

**Expenditures on 10-29 percent recycled-content office paper:**
0 US/Canadian $

**Expenditures on 30-49 percent recycled-content office paper:**
66095 US/Canadian $

**Expenditures on 50-69 percent recycled-content office paper:**
0 US/Canadian $

**Expenditures on 70-89 percent recycled-content office paper (required if claiming points for Part 2):**
0 US/Canadian $

**Expenditures on 90-100 percent recycled-content office paper:**
39077 US/Canadian $

**Total expenditures on office paper:**
105172 US/Canadian $
Vendor Code of Conduct

Responsible Party

Susan Banton
Supervisor
Procurement & Supply

Criteria

Institution has and acts on a vendor code of conduct or equivalent policy that sets expectations about the social and environmental responsibility of vendors with whom the institution does business. Policies adopted by entities of which the institution is part (e.g. state government or the university system) may count for this credit as long as the policies apply to and are followed by the institution.

"---" indicates that no data was submitted for this field

Does the institution have and act on a vendor code of conduct or equivalent policy that sets expectations about the social and environmental responsibility of vendors with whom the institution does business? :

Yes

The website URL where the vendor code of conduct or equivalent policy is posted :
---

A copy of the vendor code of conduct or equivalent policy :

Vendor Guide(3) (2).docx

A brief description of programs and strategies institution has implemented to ensure the code is followed, including a brief description of instances when vendor code of conduct has changed purchasing behavior within the last five years, if applicable :

*The University is committed to purchasing products and services whose environmental impacts are found to be less damaging to the environment and human health. The University expects suppliers to continuously develop price competitive and safe products and services that help us achieve our environmentally preferred purchasing objectives.

*The University has a long tradition of support for programs which foster diversity in our institution and expects our suppliers to mirror our commitment to expand opportunities for diverse businesses.

Third party phone and cable providers often attempt to distribute their phone books to various buildings on campus. The Western Washington University Purchasing Department strongly discourages this soliciting as it violates the *WAC 516-24-110 Vendor Solicitation Act. (stated below)

Susan Banton, the Procurement & Supply Supervisor in the WWU Purchasing office says, "We do not allow alternative phone companies to distribute their phone books [on campus] as they are a waste of money and paper. We are dedicated to one phone provider (Century Link) and we encourage them to promote online directories and limit on campus phone books."
*In accordance with WAC 516-24-110 Door-to-door on-campus solicitation is prohibited. All unsolicited sales contacts shall be restricted to the office of the division of purchases (Purchasing Department.)

*Taken from the WWU Vendor Guide (Attached)
Historically Underutilized Businesses

Responsible Party

Susan Banton
Supervisor
Procurement & Supply

"---" indicates that no data was submitted for this field

Does the institution seek to support historically underutilized businesses, minority-owned businesses, and women owned-businesses? :

Yes

A brief description of how the institution meets the criteria :

The University has accepted the WA state Governor’s challenge:

“Increase contracting and procurement with minority and women-owned businesses through genuine outreach, opportunity, and inclusion.”

The University follows state procurement practices on soliciting Minority and women owned businesses. (OMWBE) Currently there are no preferences in the RFP process, but there is an organized structured way for WWU to target notification to these business. WAC 326-30-041 has annual goals of 8% Minority Owned Business and 4% Women Owned business for Purchased Goods and for Purchased Services a goal of 10% Minority Owned Business and 4% Women Owned business. The state provides a master vendor registration area for WWU to post quotes and bids and targeted businesses are encouraged to register (for free) on this state system. If the University chooses not to place a bid or quote through this master system University personnel are required to obtain one quote from an OMWBE business.

The website URL where information about the program, policy, or practice is available :

Local Businesses

Responsible Party

Susan Banton
Supervisor
Procurement & Supply

Submission Note:

Buying locally is always a primary consideration when the purchase can be accomplished in accordance with sound purchasing practices.

Purchasing professionals at WWU believe “Local Preference” is inequitable because it results in part of the tax dollar being spent in “subsidy” instead of value. Sound purchasing equates to the concept of best value purchasing, i.e. lowest responsive bidder. A purchasing agent who has the marketplace artificially constrained cannot exercise the ingenuity and initiative, which is a contributing factor to their effectiveness.

--- indicates that no data was submitted for this field

Does the institution give preference to local products and businesses in its purchasing decisions? Local food purchases, which are covered in OP Credit 6: Food Purchasing, are not included in this credit.

Yes

A brief description of the program:

PURCHASING DEPARTMENT DIRECT BUY PURCHASES:
The Washington state purchasing manual has been updated as follows:

“When conducting purchases under Direct Buy provisions, agencies are encouraged to buy from locally owned small businesses and Veteran Owned Businesses to the extent that such acquisitions are cost effective”

The website URL where information about the program, policy, or practice is available:

Transportation

This subcategory seeks to recognize institutions that are moving toward sustainable transportation systems. Transportation is a major source of greenhouse gas emissions and other pollutants that contribute to health problems such as heart and respiratory diseases and cancer. Due to disproportionate exposure, these health impacts are frequently more pronounced in low-income communities next to major transportation corridors. In addition, the extraction, production, and global distribution of fuels for transportation can damage environmentally and/or culturally significant ecosystems and may financially benefit hostile and/or oppressive governments.

At the same time, campuses can reap benefits from modeling sustainable transportation systems. Bicycling and walking provide human health benefits and mitigate the need for large areas of paved surface, which can help campuses to better manage storm water. Institutions may realize cost savings and help support local economies by reducing their dependency on petroleum-based fuels for transportation.

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Campus Fleet

Responsible Party

Carol Berry
Manager
Transportation Services

Criteria

Institution supports alternative fuel and power technology by including in its motorized vehicle fleet (cars, trucks, tractors, buses) vehicles that are:

1. Gasoline-electric hybrid
2. Diesel-electric hybrid
3. Plug-in hybrid
4. 100 percent electric
5. Fueled with Compressed Natural Gas (CNG)
6. Hydrogen fueled
7. Fueled with B20 or higher biofuel for more than 6 months of the year; and/or
8. Fueled with E85 or higher ethanol for more than 6 months of the year.

For this credit, the institution’s motorized fleet includes all institution-owned and operated vehicles that are used for transporting people and/or goods. Heavy construction equipment (e.g. excavators and pavers) and maintenance equipment (e.g. lawn-mowers and leaf blowers) are not included in this credit.

Submission Note:

This is the equivalent of OP credit 26 in the Phase 1 report. Evaluation of the credit is now based on the number of fleet vehicles that are alternatively fueled and/or powered rather than being based on the amount of CO2 emissions per vehicle mile traveled. WWU still doesn't do this, so the response is the same.

"---" indicates that no data was submitted for this field

Gasoline-electric, non-plug-in hybrid vehicles in the institution’s fleet :
0

Diesel-electric, non-plug-in hybrid vehicles in the institution’s fleet :
0

Plug-in hybrid vehicles in the institution’s fleet :
0
100 percent electric vehicles in the institution’s fleet:
5

Vehicles in the institution's fleet that are fueled with Compressed Natural Gas (CNG):
0

Hydrogen fueled vehicles in the institution’s fleet:
0

Vehicles in the institution’s fleet that are fueled with B20 or higher biofuel for more than 6 months of the year:
0

Vehicles in the institution’s fleet that are fueled with E85 or higher ethanol for more than 6 months of the year:
0

Total number of vehicles in the institution’s fleet, including all of the above:
203
Student Commute Modal Split

Responsible Party

Carol Berry
Manager
Transportation Services

Criteria

Institution's students commute to and from campus using more sustainable options such as walking, bicycling, vanpooling or carpooling, taking public transportation, riding motorcycles or scooters, riding a campus shuttle, or a combination of these options. Students who live on campus should be included in the calculation based on how they get to and from their classes.

"---" indicates that no data was submitted for this field

The percentage (0-100) of institution’s students who use more sustainable commuting options:
89

The percentage (0-100) of institution’s students who commute with only the driver in the vehicle (excluding motorcycles and scooters) as their primary method of transportation:
11

The percentage (0-100) of institution’s students who walk, bicycle, or use other non-motorized means as their primary method of transportation. Please note that this may include on-campus residents:
47

The percentage (0-100) of institution’s students who vanpool or carpool as their primary method of transportation:
6

The percentage (0-100) of institution’s students who take a campus shuttle or public transportation as their primary method of transportation:
36

The percentage (0-100) of institution’s students who use a motorcycle, scooter or moped as their primary method of transportation:
0

The website URL where information about alternative transportation is available:
http://www.wwu.edu/transportation
Employee Commute Modal Split

Responsible Party

Carol Berry
Manager
Transportation Services

Criteria

Institution's employees (faculty, staff, and administrators) commute to and from campus using more sustainable options such as walking, bicycling, vanpooling or carpooling, taking public transportation, riding motorcycles or scooters, riding a campus shuttle, or a combination of these options. Employees who live on campus should be included in the calculation based on how they get to and from their workplace.

"---" indicates that no data was submitted for this field

The percentage (0-100) of institution's employees that use more sustainable commuting options :
45

The percentage (0-100) of institution’s employees who commute with only the driver in the vehicle (excluding motorcycles and scooters) as their primary method of transportation :
55

The percentage (0-100) of institution’s employees who walk, bicycle, or use other non-motorized means as their primary method of transportation. Please note that this may include on-campus residents :
18.10

The percentage (0-100) of institution’s employees who vanpool or carpool as their primary method of transportation :
13.50

The percentage (0-100) of institution’s employees who take a campus shuttle or public transportation as their primary method of transportation :
13.30

The percentage (0-100) of institution's employees who use a motorcycle, scooter, or moped as their primary method of transportation :
0

The website URL where information about alternative transportation is available :
http://www.wwu.edu/transportation
Bicycle Sharing

Responsible Party

Carol Berry
Manager
Transportation Services

Submission Note:

WWU does not have a bicycle sharing program and does not participate in any local bicycle sharing programs. The Outdoor Center rents mountain bikes for recreational or occasional use.

"---" indicates that no data was submitted for this field

Does the institution have a bicycle-sharing program or participate in a local bicycle-sharing program? :
No

A brief description of the program, including an indication of its scope (e.g., the number of bicycles the program makes available, participation levels, etc.) :
---

The website URL where information about the program, policy, or practice is available :
---
Facilities for Bicyclists

Responsible Party
Carol Berry
Manager
Transportation Services

Submission Note:

There is no one building that has both indoor bike storage and showers.

Showers: Students taking 6 or more credits have the use of showers in the Student Rec Center at the south edge of campus. Employees have the use of showers at Carver Gym. Both locations have bike racks.

http://www.wwu.edu/transportation/campusamenities.shtml

Bike Lockers: Eight secure bike lockers are available.


Indoor secure bike storage: Indoor bike storage is provided at 6 of the 18 residence halls (Beta, Buchanan Towers, Edens, Edens North, Gamma and Mathes). The Buchanan Towers East residence hall, scheduled to be completed fall 2010, will have indoor bike storage.


"---" indicates that no data was submitted for this field

Does the institution have indoor and secure bike storage, shower facilities, and lockers for bicycle commuters in at least one building? : No

A brief description of the facilities :
---

The website URL where information about the program, policy, or practice is available :
---
Bicycle and Pedestrian Plan

Responsible Party

Carol Berry
Manager
Transportation Services

"---" indicates that no data was submitted for this field

Has the institution developed a bicycle plan? : Yes

A brief description of the plan :

WWU's Institutional Master Plan, which was last updated 9/24/01, includes a bicycle circulation plan.

Focuses of the bicycle circulation plan:
• Linking the main north/south campus access points with major bicycle routes through campus
• Providing secondary east/west bike routes
• Researching a potential continuous north/south bike route
• Provide major bicycle parking amenities, like covered parking, on the outer edges of campus so that cyclists can park bicycles, store equipment, and access the campus by foot
• Bicycle parking facilities will be provided at a rate of at least one space per ten full time students.

Additionally, the main transportation goal of the master plan is to redistribute priority so that pedestrian, bicycle and transit circulation issues are elevated above vehicle circulation issues.

The website URL where information about the plan is available :
Mass Transit Programs

Responsible Party
Carol Berry
Manager
Transportation Services

"---" indicates that no data was submitted for this field

Does the institution offer free or reduced price transit passes and/or operate a free campus shuttle? :
Yes

A brief description of the program(s), (s), including availability, participation levels, and specifics about discounts or subsidies offered (including pre-tax options) :

Student transit passes are embedded in their student ID card. They are provided through a partnership with the Whatcom Transit Authority that is funded by the $25 transportation fee required each quarter for students taking 6 credits or more. The WWU quarterly bus pass costs less than any equivalent bus pass sold to the Bellingham public community by the Whatcom Transit Authority. Students taking less than 6 credits can opt-in to pay the fee, and become eligible to receive a bus pass. Employee bus passes are subsidized by WWU, with the employee paying a discounted rate of $58 for the academic year. The transportation fee also funds a student shuttle that operates late at night and on Sundays when city buses are not currently available.

More info:

http://www.wwu.edu/transportation/empbuspass.shtml

The website URL where information about the program is available :

http://transportation.as.wwu.edu/night.php
Condensed Work Week

Responsible Party

Carol Berry
Manager
Transportation Services

"---" indicates that no data was submitted for this field

Does the institution offer a condensed work week option for employees? The institution does not have to offer the option to all employees in order to earn this credit. :

Yes

A brief description of the program :

The University allows alternative work week schedules for permanent classified and professional staff. Schedules can be condensed into less than 5 days a week as long as they add up to the numbers of hours required by that job appointment and don’t conflict with department requirements.

The website URL where information about the program is available :

http://www.acadweb.wwu.edu/hr/forms/docs/AlternateWorkweekWorksheet-EligibleforOT.pdf
Telecommuting

Responsible Party

Carol Berry
Manager
Transportation Services

'---' indicates that no data was submitted for this field

Does the institution offer a telecommute program for employees?:
Yes

A brief description of the program:

Telecommuting is allowed for FLSA non-exempt employees who permission approved in writing by their supervisor using the Telework Request Assessment and Telework Agreement forms provided on WWU's Human Resources web page.

The website URL where information about the program is available:
---
Carpool/Vanpool Matching

Responsible Party

Carol Berry
Manager
Transportation Services

"---" indicates that no data was submitted for this field

Does the institution participate in a carpool/vanpool matching program? :
Yes

A brief description of the program :
For staff and faculty, the transportation office has a map and spreadsheet of employee addresses and provides carpool matching services upon request. This service is not provided to students, due to the larger number of students and lack of a reliable student address database. However, students are encouraged to use the Viking Village online student forum which has a topic dedicated to ride sharing.

The website URL where information about the program is available :
http://www.wwu.edu/transportation/
Cash-out of Parking

Responsible Party

Carol Berry
Manager
Transportation Services

Submission Note:

Employees are not provided free parking and must purchase a parking permit if they wish to park their car during day time hours, Monday through Friday.

"---" indicates that no data was submitted for this field

Does the institution allow commuters to cash out of parking spaces (i.e., it pays employees who do not drive to work)?

No

A brief description of the program :

---

The website URL where information about the program is available :

---
Carpool Discount

Responsible Party

Carol Berry
Manager
Transportation Services

"---" indicates that no data was submitted for this field

Does the institution offer reduced parking fees for car and van poolers? :
Yes

A brief description of the program :

Student/faculty car and van poolers are able purchase parking passes at a discounted rate.

The website URL where information about the program is available :
Local Housing

Responsible Party

Carol Berry
Manager
Transportation Services

Submission Note:

The institution has no incentives or programs to encourage employees to live close to campus. The average distance that employees live away from campus is 4.4 miles, with 50% of employee residences within 3 miles of the WWU campus. Employee incentives for local housing are not considered a critical issue for this campus.

"---" indicates that no data was submitted for this field

Does the institution have incentives or programs to encourage employees to live close to campus? :

No

A brief description of the incentives or programs :

---

The website URL where information about the incentives or programs is available :

---
Prohibiting Idling

Responsible Party

Carol Berry
Manager
Transportation Services

Submission Note:

The institution does not have a prohibited idling policy. The Health, Safety and Environmental Protection Policy (U5950.01) somewhat relates to this credit. It says: “The University Protects the Environment to the maximum extent feasible. The University complies with applicable laws, regulations, and relevant published standards.

"---" indicates that no data was submitted for this field

Has the institution adopted a policy prohibiting idling? :

No

A brief description of the policy :

---

The website URL where information about the policy is available :

---
Car Sharing

Responsible Party

Carol Berry
Manager
Transportation Services

Submission Note:

The institution does not participate in a car sharing program. No car-sharing programs are currently available in the community. Zipcar has a car sharing program for universities but at this time they are not interested in this community.

"---" indicates that no data was submitted for this field

Does the institution participate in a car sharing program, such as ZipCar or HourCar? :
No

A brief description of the program :
---

The website URL where information about the program, policy, or practice is available :
---
Waste

This subcategory seeks to recognize institutions that are moving toward zero waste by reducing, reusing, recycling, and composting. These actions mitigate the need to extract virgin materials, such as trees and metals. It generally takes less energy and water to make a product with recycled material than with virgin resources. Reducing waste generation also reduces the flow of waste to incinerators and landfills which produce greenhouse gas emissions, can contaminate air and groundwater supplies, and tend to have disproportionate negative impacts on low-income communities. Waste reduction and diversion also save institutions costly landfill and hauling service fees. In addition, waste reduction campaigns can engage the entire campus community in contributing to a tangible sustainability goal.

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Waste Reduction

Responsible Party

Kellen Rosburg
Researcher
Office of Sustainability

Criteria

Institution has implemented source reduction strategies to reduce total waste generation (garbage, recycling, and compost) per weighted campus user compared to a 2005 baseline.

Total waste generation includes all materials recycled, composted, and disposed of as trash except construction, demolition, electronic, hazardous, special (e.g. coal ash), universal and non-regulated chemical waste, which are covered in OP Credit 19: Construction and Demolition Waste Diversion, OP Credit 20: Electronic Waste Recycling Program, and OP Credit 21: Hazardous Materials Management.

"---" indicates that no data was submitted for this field

Weight of materials recycled, 2005 baseline year :
429.75 Tons

Weight of materials composted, 2005 baseline year :
0 Tons

Weight of materials disposed as garbage, 2005 baseline year :
2525.90 Tons

Weight of materials recycled, performance year :
474.28 Tons

Weight of materials composted, performance year :
220.50 Tons

Weight of materials disposed as garbage, performance year :
1998 Tons

List the start and end dates of the waste reduction performance year :
10/1/2010 9/30/2011 (FY 2011)

On-campus residents, 2005 :

Snapshot | Page 132
Non-residential/commuter full-time students, faculty, and staff members, 2005 :
9635

Non-residential/commuter part-time students, faculty, and staff members, 2005 :
1382

On-campus residents, performance year :
4065

Non-residential/commuter full-time students, faculty, and staff members, performance year :
15500

Non-residential/commuter part-time students, faculty, and staff members, performance year :
1707

Time period for weighted campus user (list the consecutive 12 month period that most closely overlaps with waste reduction performance year) :
2011

Indication of whether institution has a stated commitment to waste-reduction goals, such as zero waste :
Yes

A brief description of the plan of action to achieve waste reduction goals :
The WWU Office of Sustainability and Facilities Management are committed to eliminating all recyclable and compostable waste from the WWU waste stream. Through education, operational changes and peer education, WWU will become a "zero waste" institution.

The website URL where information about the institution’s waste reduction initiatives is available :
http://www.wwu.edu/sustain/initiatives/recycling/
Waste Diversion

Responsible Party

Kellen Rosburg
Researcher
Office of Sustainability

Criteria

Institution diverts materials from the landfill or incinerator by recycling, composting, reusing, donating, or re-selling.

This credit does not include construction, demolition, electronic, hazardous, special (e.g. coal ash), universal and non-regulated chemical waste, which are covered in OP Credit 19: Construction and Demolition Waste Diversion, OP Credit 20: Electronic Waste Recycling Program, and OP Credit 21: Hazardous Materials Management.

"---" indicates that no data was submitted for this field

Materials recycled, composted, reused, donated, re-sold, or otherwise diverted:

694.78 Tons

Materials disposed in a solid waste landfill or incinerator:

1998 Tons

A brief description of programs, policies, infrastructure investments, outreach efforts, and/or other factors that contributed to the diversion rate:

WWU diverts materials from the landfill and incinerator by recycling, composting, reusing, donating, and re-selling. These items include furniture and office supplies which unfortunately are not weighed, so the completely accurate numbers for these credits are not available.
Construction and Demolition Waste Diversion

Responsible Party

David Willett
Manager
WWU Facilities Management

Criteria

Institution diverts non-hazardous construction and demolition waste from the landfill and/or incinerator.

Soil and organic debris from excavating or clearing the site do not count for this credit.

"---" indicates that no data was submitted for this field

Amount of construction and demolition materials recycled, donated, or otherwise recovered:
2858 Tons

Amount of construction and demolition materials landfilled or incinerated:
434 Tons

A brief description of programs, policies, infrastructure investments, outreach efforts, and/or other factors that contribute to the diversion rate for construction and demolition waste:
---
Electronic Waste Recycling Program

Responsible Party

Gayle Shipley
Director
Environmental Health and Safety

Criteria

Part 1
Institution has a program in place to recycle, reuse, and/or refurbish all electronic waste generated by the institution. Institution takes measures to ensure that the electronic waste is recycled responsibly.

Part 2
Institution has a program in place to recycle, reuse, and/or refurbish electronic waste generated by students. Institution takes measures to ensure that the electronic waste is recycled responsibly.

"---" indicates that no data was submitted for this field

Does the institution have a program in place to recycle, reuse, and/or refurbish all electronic waste generated by the institution and take measures to ensure that the electronic waste is recycled responsibly? :
Yes

Does the institution have a program in place to recycle, reuse, and/or refurbish electronic waste generated by students and take measures to ensure that the electronic waste is recycled responsibly? :
No

A brief description of steps taken to ensure that e-waste is recycled responsibly, workers’ basic safety is protected, and environmental standards are met :

Part 1: Yes, WWU has an electronic waste program on campus as required by the WA State Department of Ecology. The process for recycling or disposing of unneeded surplus university equipment is described on the Equipment Inventory website under the FAQ’s. Equipment Inventory and EHS work together in preparing electronic waste for disposal. The two major outlets that Western uses for recycling electronic waste responsibly are:

1. Apple: Apple has a program that funds the electronic recycling and associated shipping costs for K-12 and Higher Ed institutions. The waste is shipped to ECS Refining in Santa Clara, CA. WWU conducted a review of ECS Refining recycling practices and found them to be a satisfactory outlet for electronics recycling. Apple and ECS Refining collectively ensure that retired equipment processed through their program is done so in an environmentally responsible manner and domestically in the United States.

2. Total Reclaim: Total Reclaim is a subsidiary of Ecolights NW who holds the WA State Contract for Electronics and Lighting Recycling Services. The process by which the WA State Contract for Electronics and Lighting Recycling Services is awarded involves an
extensive review and critique of end disposal facilities. Under the terms of this contract, Ecolights shall not export hazardous materials from developed to developing countries for the purposes of landfill or incineration disposal.

Part 2: The WWU EHS office does not have the personnel or funding to handle student or personal electronic waste. The Waste Disposal Matrix on the EHS website has some links to ReLectronics and Whatcom County’s Recycling Webpage. These two links contain information for individuals who would like to dispose of personal electronic waste responsibly.

Links:


http://www.wwu.edu/fs/Stores/cs_ei.shtml

A brief description of the electronic waste recycling program for institution-generated materials:

Yes, WWU has an electronic waste program on campus as required by the WA State Department of Ecology. The process for recycling or disposing of unneeded surplus university equipment is described on the Equipment Inventory website under the FAQ’s. Equipment Inventory and EHS work together in preparing electronic waste for disposal.

A brief description of the electronic waste recycling program for student-generated materials:

---

The website URL where information about the e-waste recycling program is available:

http://www.wwu.edu/ehs/waste_recycle_disposal/electronic.shtml
Hazardous Waste Management

Responsible Party

Gayle Shipley
Director
Environmental Health and Safety

Criteria

Institution has strategies in place to safely dispose of all hazardous, special (e.g. coal ash), universal, and non-regulated chemical waste and seeks to minimize the presence of these materials on campus.

"---" indicates that no data was submitted for this field

Does the institution have strategies in place to safely dispose of all hazardous, special (e.g. coal ash), universal, and non-regulated chemical waste and seek to minimize the presence of these materials on campus? :
Yes

A brief description of steps taken to reduce hazardous, special (e.g. coal ash), universal, and non-regulated chemical waste :

Hazardous waste is managed in accordance with the Washington Administrative Code 173-303. The process of collecting hazardous waste from various locations on campus is described on EHS’s Chemical Waste website. The majority of Western’s hazardous waste is disposed of through the state contract holder for hazardous waste, Clean Harbors.

http://www.wwu.edu/ehs/waste_recycle_disposal/chemical.shtml

Universal waste, such as batteries, fluorescent lamps and mercury switches, is also managed according to the Washington Administrative Code 173-303. Western recycles waste as much as possible. The majority of WWU’s universal waste is disposed of through Clean Harbors, Ecolights NW, and Rechargeable Battery Recycling Corporation (RBRC).

Unwanted materials, such as light ballasts and oil, containing polychlorinated biphenyls (PCB’s) are a federally regulated waste stream that Western has been addressing for several years. WWU received energy grants in 2008 to address replacing PCB ballasts on campus with more energy efficient and environmentally friendly electronic and non-PCB ballasts. WWU’s Facilities Management department continues to remove and replace PCB ballasts in the everyday operations of the university.

A brief description of how the institution safely disposes of hazardous, universal, and non-regulated chemical waste :
Western properly disposes of all toxic chemicals, whether they are identified in federal or state regulations or not. A few chemicals are disposed of via the sanitary sewer as they are broken down to non-toxic components in the digestion process.

WWU seeks to minimize the presence of hazardous, universal and non-regulated waste materials on campus by providing an annual Pollution Prevention report to the Department of Ecology. The University works with Ecology to create attainable goals within certain time frames. These goals include reducing chemical use, substitution of highly hazardous chemicals with less hazardous chemicals, and education outreach.

The website URL where information about hazardous materials management is available:

http://www.wwu.edu/ehs/waste_recycle_disposal/recycle_disposal.shtml
Materials Exchange

---

Responsible Party

Rob Galbraith
Asst. Director
ATUS

"---” indicates that no data was submitted for this field

Does the institution have a surplus department or formal office supplies exchange program that facilitates reuse of materials? :

Yes

A brief description of the program :

WWU offers a materials exchange program for furniture and a few other office supplies. These items include tables, chairs, couches, file cabinets, and various other pieces.

The website URL where information about the program is available :

---
Does the institution limit free printing for students in all computer labs and libraries? :
Yes

A brief description of how printing is limited :
Western Washington limits on campus printing for students. Starting in the fall of 2011 a new printing quota was implemented where every student receives 25 free pages of printing on campus per quarter. Once the quarterly quota of 25 pages has been met students are required to pay $.05 per black and white page and $.25 per color page. The “free” quarterly quota will be completely discontinued beginning the summer quarter of 2012 meaning students will have to pay for every page they print on campus.

The website URL where information about the program, policy, or practice is available :
---
Is the institution's default not to print course catalogs, course schedules, and directories, but instead make these materials available online? :

Yes

A brief description of the practice :

Western Washington University makes sure to only print out necessary materials. Course schedules and catalogs as well as directories are available online and are promoted to be viewed in that fashion. If an individual requests one of these documents in print form they will receive them on 100% recycled paper.

The website URL where information about the practice is available :

---
Has the institution implemented a campus-wide inventory system to facilitate the reuse of laboratory chemicals?:
No

A brief description of the program:
---

The website URL where information about the practice is available:
---
Move-In Waste Reduction

Responsible Party

Seth Vidana
Coordinator
Office of Sustainability

"---" indicates that no data was submitted for this field

Does the institution have a program to reduce residence hall move-in waste? :
No

A brief description of the program :
---

The website URL where information about the program is available :
---
Move-Out Waste Reduction

Responsible Party

Seth Vidana  
Coordinator  
Office of Sustainability

"---" indicates that no data was submitted for this field

Does the institution have a program to reduce residence hall move-out waste? :  
Yes

A brief description of the program :

The Move-Out Madness project is an event directed toward both students on campus and the Bellingham community. It is a chance for people to come and exchange their items in order to keep renewable materials out of the landfill, and redirect them into the hands of other potential owners or to be recycled. This idea was created with the hope to show people how to recycle in a new, sustainable, and exciting way. Events such as these provide people with the opportunity to recycle unwanted items or take home new ones, take on a leadership role as Western students in our community, and make an effort to keep Bellingham a healthy and environmentally clean city. This type of project portrays a unique way to try and help people realize that even if their unwanted items are no longer needed, they can easily be circulated back to the community or recycled without being thrown in the trash.

The website URL where information about the program is available :

---
Water

This subcategory seeks to recognize institutions that are conserving water and making efforts to protect water quality. Pumping, delivering, and treating water is a major energy user, so institutions can help reduce energy consumption and the greenhouse gas emissions associated with energy generation by conserving water. Likewise, conservation and effective stormwater management are important in maintaining and protecting finite groundwater supplies. Water conservation and effective stormwater management also reduce the need for effluent discharge into local surface water supplies, which helps improve the health of local water ecosystems.

Credit

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</table>
Water Consumption

Responsible Party

Kellen Rosburg
Researcher
Office of Sustainability

Criteria

Institution has reduced its total water consumption per weighted campus user compared to a 2005 baseline.

Total water consumption includes both potable and non-potable water.

"---" indicates that no data was submitted for this field

Water consumption, 2005 baseline year :
87848112 Gallons

Water consumption, performance year :
78700301 Gallons

List the start and end dates of the water consumption performance year :
10/1/2010 9/30/2011 (FY 2011)

On-campus residents, 2005 :
3853

Non-residential/commuter full-time students, faculty, and staff members, 2005 :
9635

Non-residential/commuter part-time students, faculty, and staff members, 2005 :
1382

On-campus residents, performance year :
4065

Non-residential/commuter full-time students, faculty, and staff members, performance year :
15500

Non-residential/commuter part-time students, faculty, and staff members, performance year :
Time period for weighted campus user (list the consecutive 12 month period that most closely overlaps with water consumption performance year):
2011

Indication of whether institution has a stated commitment to water use reduction goals:
---

A brief description of the plan of action to achieve water use reduction goals:
---

The website URL where information about the institution’s water conservation initiatives is available:
---
Stormwater Management

Responsible Party

David Sherwood
Manager
Facilities Management

Criteria

Part 1

Institution has adopted a stormwater management policy, plan, and/or strategies that mitigate the stormwater runoff impacts of new construction, major renovation, and other projects that increase paved surface area on campus or otherwise significantly change the campus grounds.

The policy, plan, and/or strategies address both the quantity and quality (or contamination level) of stormwater runoff.

The policy, plan, and/or strategies cover the entire campus. While the specific strategies or practices adopted may vary depending on project type and location, this credit is reserved for institutions that mitigate stormwater runoff impacts consistently during new construction. Implementing a strategy or strategies for only one new development project is not sufficient for this credit.

Policies adopted by entities of which the institution is part (e.g. state government or the university system) may count for this credit as long as the policies apply to and are followed by the institution.

Part 2

Institution has adopted a stormwater management policy, plan, or strategies that mitigate the stormwater runoff impacts of ongoing campus operations.

The policy, plan, or strategies address both the quantity and quality (or contamination level) of stormwater runoff.

Though specific practices adopted may vary across the campus, the policy, plan, and/or strategies cover the entire institution. Implementing strategies for only one building or area of campus is not sufficient for this credit.

"---" indicates that no data was submitted for this field

Does the institution have a policy, plan, and/or strategies to reduce stormwater runoff from new development projects? :
Yes

Does the institution have a policy, plan, and/or strategies to reduce stormwater runoff from ongoing campus operations? :
Yes
A brief description of the institution's stormwater management initiatives:

Western Washington has an extensive stormwater management plan that is updated regularly. Part 1 and Part 2 are both discussed within the policy (a link to the stormwater management .pdf document is attached below). Our institution’s policy mainly focuses on the stormwater runoff for ongoing campus operations but also includes specifics on construction/renovation runoff. Our institution focuses on reducing stormwater runoff from these sites and actively participates in efforts to mitigate water quality. All Facilities Management vehicles and equipment that use hydraulic fluids and combustion motors are equipped with spill kits. Mobile spill kits are located on main campus and at the Shannon Point Marine Center in Anacortes to deal with larger spills that may affect stormwater quality.

-WWU’s stormwater program overview can be seen on our website:


The website URL where information about the institution's stormwater management initiatives, plan or policy is available:


Does the institution have a living or vegetated roof?:

Yes

A brief description of the institution's living or vegetated roof:

-WWU’s Miller Hall has a vegetated roof as part of its LEED remodel. The “green roof” is Western’s first vegetated roofing project and is designed to cover a Student Collaboration Space near the building’s courtyard. Additionally, the vegetation installed is sedum, a small, dense, flowering plant species that will require very little maintenance or water usage.

Information on the roofing project can be found online at:

http://www.wwu.edu/sustain/academics/csps/Spring%20Quarter%20%2710/GreenRoofRedux.pdf

Does the institution have porous paving?:

Yes

A brief description of the institution's porous paving:

The surface area around the Buchanan Tower addition is equipped with permeable surfaces to mitigate ground water runoff. This surface is in the form of open grid pavement.
Does the institution have retention ponds? : No

A brief description of the institution's retention ponds :
---

Does the institution have stone swales? : No

A brief description of the institution's stone swales :
---

Does the institution have vegetated swales? : No

A brief description of the institution's vegetated swales :
---

Does the institution employ any other technologies or strategies for stormwater management? : No

A brief description of other technologies or strategies for stormwater management employed :
---
Waterless Urinals

Responsible Party

Tim Wynn
Director
Facilities Management

Submission Note:

WWU currently has no waterless urinals on campus. Because of ongoing problems from our colleagues at other institutions WWU will not be installing any of these in the near future.

"---" indicates that no data was submitted for this field

Does the institution use at least one waterless urinal? :
No

A brief description of the technology employed :
---

The website URL where information about the technology is available :
---
Building Water Metering

Responsible Party

Greg Hough
Director
Facilities Management

"---" indicates that no data was submitted for this field

Does the institution have building-level water consumption meters for at least one building? :

Yes

A brief description of the water metering employed :

Western uses a portable water-monitoring system and has installed Conservacaps to retrofit high water usage urinals and toilets in several buildings on campus.

Individually metered buildings include:
ADMINISTRATIVE SERVICES
ALUMNI HOUSE
ARCHIVES
BIOLOGY BUILDING
CAMPUS SERVICES
CHEMISTRY BUILDING
COMMISSARY
PHYSICAL PLANT
SMATE
BOOKSTORE
BUCHANNAN TOWERS
HIGGINSON HALL
RIDGEWAY COMMONS
VIKING COMMONS
VIKING UNION
WADE KING STD REC CENTER

The percentage of building space with water metering :

20

The website URL where information about the practice is available :

---
Non-Potable Water Usage

Responsible Party

Gary Hodge
Supervisor of Outdoor Maintenance
Facilities Management

"---" indicates that no data was submitted for this field

Does the institution use non-potable water (e.g., harvested rainwater or graywater) for irrigation and/or other applications? :
No

A brief description of the source of non-potable water and how it is used :
---

The percentage of irrigation water usage from recovered, reclaimed or untreated sources :
---

The percentage of building space using water from recovered, reclaimed or untreated sources :
---

The percentage of water used in utility plants from recovered, reclaimed or untreated sources :
---

The website URL where information about the program, policy, or practice is available :
---
Responsible Party

Gary Hodge
Supervisor of Outdoor Maintenance
Facilities Management

"---" indicates that no data was submitted for this field

Does the institution use xeriscape landscaping techniques, including the selection of drought tolerant plants? :
Yes

A brief description of the program or practice :

When choosing plants for landscape plantings, Western’s gardening department takes a holistic approach, making sure they have the right plant in the right place. Hardy plants with good drought tolerance will often be chosen over plants that require more maintenance or plants that are less hardy. Plants are chosen based on the needs of an area, such as sun and wind exposure, water availability, and space for growth, and how these factors impacts a plant’s relationship surrounding species. Drip systems, which help to reduce excess water usage in irrigation, are installed in many places on campus. WWU is more likely to use xeriscape landscape techniques where it is not cost effective to install irrigation.

The website URL where information about the program or practice is available :
---
Weather-Informed Irrigation

Responsible Party

Gary Hodge
Supervisor of Outdoor Maintenance
Facilities Management

"---” indicates that no data was submitted for this field

**Does the institution use weather data or weather sensors to automatically adjust irrigation practices?**
Yes

**A brief description of how weather data or sensors are used:**

Western does not use weather data to adjust the irrigation programming; however, we have begun to implement rain sensors on our irrigation systems. Rain Sensors essentially take the elements of weather in the form of rain, wind, and humidity, and simulate the amount of precipitation that will benefit a landscape. There are adjustment gauges on the side of the sensors to allow for fine tuning if a sensor deactivates the irrigation system when more water is needed. Every system must have an individual sensor. Currently, there are 33 separate irrigation systems of which only 5 have rain sensors. Western is working to install a minimum 5 sensors per year to the irrigation systems that can adapt to them. Overall, about 14 percent of the irrigation systems use rain sensors. We hope to have all systems using sensors by 2016.

**The website URL where information about the practice is available:**

---
Coordination and Planning

This subcategory seeks to recognize colleges and universities that are institutionalizing sustainability by dedicating resources to sustainability coordination, incorporating sustainability into their primary campus plans, and developing plans to move towards sustainability. Staff and other resources help an institution organize, implement, and publicize sustainability initiatives. These resources provide the infrastructure that fosters sustainability within an institution. Strategic and physical campus plans guide an institution and its physical development. These important documents establish an institution’s priorities and influence budgeting and decision making. Incorporating sustainability into these plans is an important step in making sustainability a campus priority and may help advocates implement sustainable changes. Sustainability plans and climate plans provide a road map for how to achieve sustainability goals.

Credit

Sustainability Coordination

Strategic Plan

Physical Campus Plan

Sustainability Plan

Climate Action Plan
Sustainability Coordination

Responsible Party

Seth Vidana
Coordinator
Office of Sustainability

Criteria

Institution has a sustainability committee, office, and/or coordinator that are tasked by the administration or board of trustees to advise on and implement policies and programs related to sustainability on campus.

The committee, office, and/or coordinator focus on sustainability broadly (i.e. not just one sustainability issue, such as climate change) and cover the entire institution. A committee, office, or coordinator that focuses on just one department or school within the institution does not count for this credit.

"--" indicates that no data was submitted for this field

Does the institution have a sustainability committee? :
Yes

The charter or mission statement of the committee or a brief description of the committee's purview and activities :

The WWU Sustainability Committee was created in April of 2005 to further WWU’s strategic goal of sustainability. The Sustainability Committee is composed of faculty, staff and students, who share a desire to protect local and global ecology, uphold social equity, create economic vitality and maintain human health.

Members of the committee, including affiliations :

Administrator:
Bradley Smith – Dean of Huxley College of the Environment

Staff:
Seth Vidana – Campus Sustainability Manager
Paul Cocke – Director of University Communications & Relations
David Brown -- Director of Corporate and Foundation Relations
Gayle Shipley – Director of Environmental Health & Safety
Carol Berry – WWU Conservation & Sustainable Transportation Manager
Willy Hart – Director of University Residences
Richard Neyer --WWU Recycle Center Coordinator
Robert Lopresti – Huxley College Librarian
Hart Hodges – Associate Professor of Economics
Fred Ramage – Operations Manager of WWU Fine & Performing Arts
Faculty:
Nicholas Zaferatos – Associate Professor of Environmental Studies
Victor Nolet – Professor of Secondary Education
Dan Hagen – Professor of Economics
Arunas Oslapas – Professor of Engineering Technology
Daniel Warner – Professor of Accounting
Gary Bornzin – Senior Instructor at Fairhaven College

Student Positions:
AS Environmental and Sustainability Programs Coordinator
ResRAP Coordinator
Sustainable Food Systems Coordinator
Students for Renewable Energy Student Club
Air and Waste Management Student Club

The website URL where information about the sustainability committee is available:
http://www.wwu.edu/sustain/about/sustainability-committee/

Does the institution have a sustainability office?:
Yes

A brief description of the sustainability office:
Western’s Office of Sustainability (OS) is dedicated to furthering the university’s goals for campus sustainability. As defined by Western’s Sustainability Committee, the Office of Sustainability facilitates the strategies, research, education, and implementation of projects and goals that protect local and global ecology, uphold social equity, create economic vitality, and maintain human health.

The number of people employed in the sustainability office:
15

The website URL where information about the sustainability office is available:
http://www.wwu.edu/sustain/

Does the institution have a sustainability coordinator?:
Yes

Sustainability coordinator's name:
Seth Vidana

Sustainability coordinator's position title:
Office of Sustainability Coordinator

A brief description of the sustainability coordinator’s position:
The Campus Sustainability Manager works to advance Western’s goals to become a national sustainability leader in higher education. To accomplish this goal, the manager works closely with university administrators and faculty members, staff, students and community groups to foster programs that are uniquely suited to Western’s community, environment, and lifestyles. The Manager also designs and implements sustainability curriculum, teaching the Campus Sustainability Planning Studio, a class that serves to provide solutions to on and off sustainability challenges.

**The website URL where information about the sustainability coordinator is available:**

http://www.wwu.edu/sustain/
Strategic Plan

Responsible Party

Rich Van Den Hul
Vice President
Business & Financial Affairs

Criteria

Institution’s current, formally adopted strategic plan or equivalent guiding document includes sustainability at a high level. The plan covers the entire institution.

An amendment to the strategic plan may count for this credit, as long as the institution always presents the amendment with the original plan.

Neither a physical campus plan (which is covered in PAE Credit 3: Physical Campus Plan) nor an independent sustainability plan (which is covered in PAE Credit 5: Sustainability Plan) counts for this credit.

---

"---" indicates that no data was submitted for this field

Year the strategic plan or equivalent was completed or adopted :
2006

Does the institution's strategic plan or equivalent guiding document include the environmental dimensions of sustainability at a high level? :
No

A brief description of how the strategic plan or amendment addresses the environmental dimensions of sustainability :
---

Does the institution's strategic plan or equivalent guiding document include the social dimensions of sustainability at a high level? :
Yes

A brief description of how the strategic plan or amendment addresses the social dimensions of sustainability :

Strategic Goals:

• Apply Western's expertise and collaborative approach to scholarship, creativity, and research in ways that strengthen communities beyond the campus.

• Serve as a model for institutional effectiveness, innovation, diversity, and sustainability.
• [WWU is] An environment that welcomes and embraces diversity.

Taken from:

http://www.wwu.edu/president/strategicplan.shtml

Does the institution's strategic plan or equivalent guiding document include the economic dimensions of sustainability at a high level? :

No

A brief description of how the strategic plan or amendment addresses the economic dimensions of sustainability :

---

The website URL where information about the strategic plan is available :

http://www.wwu.edu/president/strategicplan.shtml
Physical Campus Plan

Responsible Party

Chris Vallejo
Administrative Services Manager
Facilities Management

Criteria

Institution’s current plan for its physical campus (commonly referred to as the campus master plan) includes sustainability at a high level.

An amendment to the plan may count for this credit, as long as the institution always presents the amendment with the original plan.

Neither a strategic plan (which is covered in PAE Credit 2: Strategic Plan) nor an independent sustainability plan (which is covered in PAE Credit 4: Sustainability Plan) counts for this credit.

Plans developed at the system level are eligible for this credit. Likewise, multiple plans which together cover the institution’s entire physical campus are eligible for this credit.

---

"---" indicates that no data was submitted for this field

Does the institution's physical campus plan include sustainability at a high level? :

Yes

A brief description of how the physical campus plan or amendment includes sustainability :

The plan promotes a transportation system that supports pedestrian use as the highest in priority, followed by bicycles, transit, and finally, single occupancy vehicles (SOVs). It also supports the University’s desired characteristics and respects the concepts of growth management, alternative transportation, and sustainable development. The university plan addresses social sustainability through preserving the uniqueness of local neighborhood culture, supports sustainable development by precluding the need to disturb the landscape in order to access infrastructure systems, uses sustainable development to select and position landscape materials to aid in achieving energy efficiency, and employs sustainable design methods appropriate to a given project.

• The Western Washington University Master plan was Adopted by the City of Bellingham, September 24, 2001
• Institutional Master Plan:

http://www.cob.org/documents/planning/publications/western_washington_university_i

...
http://www.wwu.edu/depts/fm/CampusStandards/PlanningPrinciples/index.html

The year the physical campus plan was developed or adopted:
2001

The website URL where the physical campus plan is available:
Sustainability Plan

Responsible Party

Seth Vidana
Coordinator
Office of Sustainability

Criteria

Institution has a sustainability plan that was developed with input from faculty, staff, and students. The plan includes measurable goals with corresponding strategies and timeframes to achieve the goals. The plan need not be formally adopted.

The plan covers multiple sustainability topics and issues. Plans focused exclusively on climate change, which are covered by PAE Credit 5: Climate Plan, are not eligible for this credit.

Strategic or master plans that cover sustainability may count for this credit if they meet the other criteria outlined above.

"---" indicates that no data was submitted for this field

Does the institution have a sustainability plan that meets the criteria for this credit? : No

A brief description of how multiple stakeholder groups were involved in developing the plan :

---

A brief description of the plan’s measurable goals :

---

A brief description of how progress in meeting the plan’s goals is measured :

---

The website URL where more information about the sustainability plan is available :

---

The year the plan was developed or last updated :

---
Climate Action Plan

Responsible Party

Seth Vidana
Coordinator
Office of Sustainability

Criteria

Institution has a formal plan to mitigate its greenhouse gas emissions. The plan includes a measurable, numerical goal or goals and a corresponding date or dates by which the institution aims to achieve its goal(s). The plan has been adopted by the institution’s administration.

A formal sustainability plan (i.e. a plan that has been adopted by the administration) counts for this credit if it includes climate change goals, strategies, and corresponding timeframes. Such a plan may also count toward PAE Credit 4: Sustainability Plan.

Submission Note:

Western Washington University's Climate Action Plan uses a 2005 baseline year and has a target year set for 2050.

"---" indicates that no data was submitted for this field

Does the institution have a plan to mitigate its greenhouse gas emissions that meets the criteria for this credit? :

Yes

A brief summary of the climate plan’s long-term goals :

The following information has been taken directly from the WWU 2010 Climate Action Plan:

The university should make a long-term commitment to climate neutrality, defined as net zero emissions and impact on the Earth’s climate achieved by minimizing GHG emissions as much as possible, and using University sponsored carbon reduction projects or other measures to mitigate the remaining GHG emissions. This long-range target for the year 2050 will allow for the motivation and planning needed to make the significant emissions reduction needed over the next 40 years. The financial feasibility of this goal is not calculable, given that the technology and implementation planning will all change in scope. We will need to identify additional energy efficiency and conservation projects as new opportunities emerge.

A brief summary of the climate plan’s short-term goals :

The following information has been taken directly from the WWU 2010 Climate Action Plan:

Through a combination of infrastructure improvements, behavior change, and University-sponsored carbon reduction projects, it is possible for Western Washington University to reduce net carbon emissions to 36 percent below 2005 levels by 2020. This level of
reductions in emissions would exceed new State requirements to stop or slow Global Climate Change. It would also place Western Washington University at the top of institutions of higher education that are taking responsibility for their carbon footprints, perhaps even priming Western Washington University to be first in the State of Washington to reach climate neutrality. The projects evaluated in our research are by no means exhaustive. There are many other opportunities for energy conservation at Western Washington University. The university should continue developing energy efficiency and energy conservation projects, since these types of projects tend to be very cost-effective. They can also be used to leverage the energy and creativity of our campus community of students, faculty and staff to come up with new ideas and collaborative, real-world solutions as yet unidentified.

Western is committed to GHG emissions inventory on a cyclical basis. Aggregate GHG emission targets should be included in long-term campus planning documents such as the Campus Sustainability Report, the Strategic Action Plan, or the Institutional Master Plan to ensure successful achievement in and adherence to climate neutrality. Additionally, aggregate GHG emissions can be used as metrics for broader environmental performance assessments that would be relevant to university stakeholders.

Year the climate plan was formally adopted or approved:
2010

An indication of whether institution has made a commitment to reduce GHG emissions a specific amount by a target year:
Yes

List which emissions (scope 1, 2, and/or 3) are included in its GHG emissions commitment:
1, 2, and 3

The reduction level (percentage) institution has committed to:
36

The baseline year the institution used in its GHG emissions commitment:
---

The baseline emissions level institution used in its GHG emissions commitment:
---

The target year the institution specified in its GHG emissions commitment:
---

The website URL where information about the climate plan is available:
http://www.wwu.edu/sustain/climateneutralwestern/
Diversity and Affordability

This subcategory seeks to recognize institutions that are working to advance diversity and affordability on campus. In order to build a sustainable society, diverse groups will need to be able to come together and work collaboratively to address sustainability challenges. People of color and low-income communities tend to suffer disproportionate exposure to environmental problems. This environmental injustice happens as a result of unequal and segregated communities. To achieve environmental and social justice, society must work to address discrimination and promote equality. The historical legacy and persistence of discrimination based on racial, gender, religious, and other differences makes a proactive approach to promoting a culture of inclusiveness an important component of creating an equitable society. Higher education opens doors to opportunities that can help create a more equitable world, and those doors must be open through affordable programs accessible to all regardless of race, gender, religion, socio-economic status and other differences. In addition, a diverse student body, faculty, and staff provide rich resources for learning and collaboration.

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Diversity and Equity Coordination

Responsible Party

Tom Krabbenhoft

Staff Support

Human Services

Criteria

Institution has a diversity and equity committee, office, and/or coordinator that are tasked by the administration or board of trustees to advise on and implement policies, programs, and trainings related to diversity and equity on campus.

"---" indicates that no data was submitted for this field

Does the institution have a diversity and equity committee?:

Yes

The charter or mission statement of the committee or a brief description of the committee's purview and activities:

WWU has an active diversity and equity committee, their office is located in the Woodring College of Education building.

Woodring College of Education strives to be inclusive of all diverse populations including, but not limited to, those who have experienced systemic social injustices based on their ethnicity, race, gender, age, disability, sexual orientation, language, socio-economic status, or religion.

Woodring College of Education is committed to transformational change that supports increased understanding and respect for differences and similarities among people and cultures. One of the ways the College fulfills this commitment is through the work of its Diversity Committee.

Members of the committee, including job titles and affiliations:

Committee members:
Ashley Agtuca, Student Representative
Jeremy Anhalt CEED, Student Representative
Jody Bault, Student Representative
David Carroll Faculty, Elementary Education
Maryilyn Chu Faculty, Elementary Education
Janis Velasqvez Farmer Student Outreach Services
Maria Timmons Flores Committee Co-Chair Faculty, Elementary Education
Kristen French Director, Center for Educational Pluralism and Faculty, Elementary Education
Tiffany Go, Student Representative
Sue Guenter-Schlesinger Executive Director/ADA Coordinator, Equal Opportunity Office
The website URL where information about the diversity and equity committee is available:

---

Does the institution have a diversity and equity office?:

No

A brief description of the diversity office:

---

The number of people employed in the diversity office:

---

The website URL where information about the diversity and equity office is available:

---

Does the institution have a diversity and equity coordinator?:

Yes

Diversity coordinator’s name:

Sue Guenter-Schlesinger

Diversity coordinator's position title:

Executive Director/ADA Coordinator, Equal Opportunity Office

A brief description of the diversity coordinator's position:

Sue Guenter-Schlesinger coordinates diversity events within the Woodring college and actively promotes the Diversity plan.
For more information she can be reached at:

Sue.Guenter-Schlesinger@wwu.edu

The website URL where information about the diversity and equity coordinator is available:

---
Measuring Campus Diversity Culture

Responsible Party

Elaine Mehary
Program Assistant
Center for Education, Equity and Diversity

Criteria

Institution assesses attitudes about diversity and equity on campus and uses the results to guide policy, programs, and initiatives.

Institution may measure its culture of diversity and equity using one assessment for the entire institution or using separate assessments that taken together cover the entire institution.

Assessments conducted during the previous five years are eligible for this credit.

"---" indicates that no data was submitted for this field

Has the institution assessed attitudes about diversity and equity on campus in a way that meets the criteria for this credit? :
Yes

A brief description of the assessment(s) :

The Center for Education, Equity, and Diversity (CEED) through Woodring College of Education undertook assessing student climate on measure of inclusivity, multiculturalism and diversity through the use of the NASPA Student Voice Survey in Fall, 2009. Of the 14,416 Western students who received this online survey, 2,872 students responded, a 20% response rate. This response rate is similar to that of the public peer institutions that have also utilized this survey.

This Report contains analyses of survey items within the five constructs identified by Student Voice, within the context of three crosstabs: race, sexual orientation and gender. This allowed for more meaningful analyses of the data and an ability to compare responses among subgroups and between subgroups and the average response to any particular item.

More information can be found here:


(Data above has been taken from this document)

Year the assessment was last administered :

Snapshot | Page 172
A brief description of how the results of the assessment(s) are used in shaping policy, programs, and initiatives:

Safe Spaces:
Put on my The CEED and adapted from the Student Climate Survey. Safe Spaces addresses issues and concerns that affect lesbian, gay, bisexual, transgender, queer and questioning students.

More events and initiatives can be found here:


The website URL where information about the assessment(s) is available:

http://www.wce.wwu.edu/Resources/CEP
Support Programs for Underrepresented Groups

Responsible Party

Renee Collins
Director
Student Outreach Services

Criteria

Institution has mentoring, counseling, peer support, affinity groups, academic support programs, or other programs in place to support underrepresented groups on campus.

"---" indicates that no data was submitted for this field

Does the institution have mentoring, counseling, peer support, affinity groups, academic support programs, or other programs in place to support underrepresented groups on campus? :
Yes

A brief description of the programs sponsored by the institution to support underrepresented groups within the student body :

Student Outreach Services offers a number of programs to assist students make the most of their time at Western and help to assure their success as they continue their college careers.

Adhering to the SOS mission statement, SOS programs are aimed at helping a wide spectrum of students while addressing the specific needs of each individual. Experienced in assisting students of multicultural backgrounds, SOS understands the specific needs of multicultural, first-generation, underrepresented, and non-traditional students. Rather than a one-size-fits-all approach, we offer student-specific programs and customized academic tools and support to help students transition to Western, meet their goals, overcome personal hardship, and achieve academic success. Our team cultivates an open and respectful atmosphere, yielding authentic interaction with a diverse body of students.

- All Nations Louis Stokes Alliance for Minority Participation (AMP):
  Goals: The goal of this program is to increase number and success of Native Americans and Native Hawaiians enrolled in STEM programs.
  Target Population: Native American and Native Hawaiian students majoring in STEM
  Number: 10-20 students
  Partners: College of Sciences and Technology, National Science Foundation

- Passport to College Promise Program HB 1131
  The goal of the Passport to College Promise Program is to assist the student on their journey towards postsecondary education and to provide scholarships and college support services to meet the student’s academic goals. This program supports current and former foster care youth enrolled at Western as part of the state Passport to College Promise Program by providing academic, social and personal support. Funding to support the academic and personal needs of foster youth are dispersed through Western’s academic financial manager through the academic guardian.
A six year pilot program began in 2007 to identify foster care youth wanting to attend college. Criteria for obtaining scholarship is to be a youth who has been in the foster care system for one year after their 16th birthday and before reaching 18 years of age and who has been emancipated by Washington State courts.

Target Population: Emancipated foster care youth heading for college; current and former foster care youth
Number: 1-20 students (8 awarded 2010-2011)
Partners: HECB, Financial Aid, DSHS

- Women of Color Empowerment Dinner
The goal of this program is to provide support and encouragement for female students of color on campus.
The Women of Color Empowerment Dinner serves to unify and create dialogue amongst students, staff, faculty, and community members willing to learn from the collective pressures of race and ethnic relations that women of color face with each experience. Contributing to diversity on campus, the dinner provides an opportunity for the WWU community to share their voices in a supportive atmosphere. Furthermore, students will be encouraged and empowered to persist in their higher education pursuits at Western. This powerful event focuses on the struggles, triumphs, and experiences of women of color and their allies.
Target Population: Women (students) of Color on campus
Number: 300 students and community members
Partners: Diversity Fund, Sodexho Food Services, ASVP Diversity, Ethnic Student Center, Alumni House, Foundation, CEED, Women’s Studies

A brief description of the programs sponsored by the institution to support underrepresented groups within the faculty:

-The mission of Western Washington University’s (WWU) University LGBT Advocacy Council is to foster a safe, supportive, and inclusive educational environment by promoting awareness and understanding of LGBT issues and by advocating for the distinctive needs and concerns of LGBT students, faculty, and staff.

http://www.wwu.edu/lgbtac/

-MEC (Minority Employee Counsel) was formed by employees seeing a gap in the support system for faculty and staff of color. The support program at WWU has been built informally by people in a variety of roles – not through structure.


-Disabilities for Students Faculty and Staff… Western Washington University is an equal opportunity, affirmative action institution. In accordance with the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act, and Washington State Anti-Discrimination Law, Western Washington University requires that no qualified person will be denied access to, participation in, or the benefits of any program or activity operated by the University because of disability

http://www.acadweb.wwu.edu/hr/disability/index.shtml

and
http://www.wwu.edu/eoo/disability.shtml

A brief description of the programs sponsored by the institution to support underrepresented groups within the staff:

All programs above cater to staff as well as faculty.

The website URL where more information about the programs in each of the three categories is available:
http://www.wwu.edu/eoo/diversityinitiatives.shtml.shtml
Support Programs for Future Faculty

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**Responsible Party**

**Renee Collins**

Director

Student Outreach Services

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**Criteria**

Institution administers and/or participates in a program or programs to help build a diverse faculty throughout higher education.

Such programs could take any of the following forms:

- Teaching fellowships or other programs to support terminal degree students from underrepresented groups in gaining teaching experience. (The terminal degree students may be enrolled at another institution).
- Mentoring, financial, and/or other support programs to prepare and encourage undergraduate or other non-terminal degree students to pursue further education and careers as faculty members.
- Mentoring, financial, and/or other support programs for doctoral and post-doctoral students from underrepresented groups.

---

"---" indicates that no data was submitted for this field

**Does the institution administer and/or participate in programs that meet the criteria for this credit? :**

No

**A brief description of the institution’s programs that help increase the diversity of higher education faculty :**

---

**The website URL where more information about the program(s) is available :**

---
Affordability and Access Programs

Responsible Party

Renee Collins
Director
Student Outreach Services

Criteria

Institution has policies and programs in place to make it accessible and affordable to low-income students. Such policies and programs may include, but are not limited to, the following:

- Policies and programs to minimize the cost of attendance for low-income students
- Programs to equip the institution’s faculty and staff to better serve students from low-income backgrounds
- Programs to prepare students from low-income backgrounds for higher education such as the federal TRIO programs
- Scholarships for low-income students
- Programs to guide parents of low-income students through the higher education experience
- Targeted outreach to recruit students from low-income backgrounds
- Other admissions policies or programs
- Other financial aid policies or programs

Institutions are not required to have programs or policies in each of the above areas in order to earn this credit. They may pursue the policies and programs that are appropriate for their context.

"---" indicates that no data was submitted for this field

Does the institution have policies and programs in place to make it accessible and affordable to low-income students? :
Yes

A brief description of the institution’s participation in federal TRIO programs :

WWU does not participate with federal TRIO programs at this point, we abide to Washington state programs.

A brief description of the institution’s policies and programs to minimize the cost of attendance for low-income students? :

WWU has a number of programs that minimize the cost of attendance for low-income students. Specifics on these programs are listed in the credit fields below and more information can be found on this web page:
A brief description of the institution’s programs to equip the institution's faculty and staff to better serve students from low-income backgrounds:

WWU has a SCOT analysis which highlights the diversity task force. The force makes a strong effort to educate faculty and staff to support and serve minority and low-income students.

A brief description of the institution’s programs to prepare students from low-income backgrounds for higher education:

College Success Foundation (CSF): Washington Achievers/Governors Scholars/Leadership 1000 Scholars Programs
The goals of the CSF programs are to increase the retention and graduation of low-income, first generation and foster youth college students identified and supported by the College Success Foundation. SOS acts as a liaison between the student, the College Success Foundation and various campus offices including Financial Aid.

Viking Advantage Program
The goal of this program is to help insure the retention of up to 250 new students from low-income and/or first-generation families. Students will be assigned an advisor to work with them on academic, personal and social issues. In addition peer mentors will be assigned to each student in the likelihood of their integration into the campus community.

Target Population: First-generation and/or Low-income new students
Number: Up to 250 students
Partners: Admissions, Financial Aid, University Residences, Tutoring Center, Ethnic Student Center

CSF--Washington Achievers
The Achievers Scholarship Program is a non-traditional, multifaceted scholarship program that supports students from 16 high schools in Washington State with high percentages of low-income students. Achievers Scholars receive support services while in high school, in addition to being assigned a mentor in high school as well as a college mentor. The Achievers Scholarship Program was generously funded in 2001 with a grant from the Bill & Melinda Gates Foundation. (From CSF website, B.S.)

Target Population: First-generation and/or Low-income college students
Number: 35-40 students each year (36 students: 2010-2011). Total: 120 students
Partners: College Success Foundation, Admissions, Financial Aid, Housing, FIGs

Strategies for Success (SFS) Program -
The goal of this program is to help insure the retention of 250 new students from low-income and/or first-generation families. Students will be assigned an advisor to work with them on academic, personal and social issues. In addition peer mentors will be assigned to each student in the likelihood of their integration into the campus community.
A brief description of the institution's scholarships for low-income students:

The WWU Scholarship Center is available to assist students and their families as they search and apply for scholarships. The awarding of a scholarship represents not only a significant source of financial assistance, but recognition of your special achievements and an investment in your potential.

- Palmer Scholarship
  The goal of this program is to provide academic, social and personal support to Palmer scholars.
  Target Population: Students are low income, first generation
  Number: 5-10 students
  Partners: Palmers Scholarship Foundation, Tacoma

CSF-- Governor’s Scholars (Washington State Governor’s Scholarship for Foster Youth)
  The Governor’s Scholarship for Foster Youth is a scholarship program that helps young men and women from foster care in Washington State continue their education and earn a college degree. Eligible students must meet specific criteria. Proceeds from the Governor’s Cup - an annual golf tournament – provide funding for approximately 40 new scholars each year. Scholarship award amounts range from $2000 to $4000 depending on the college of attendance.

  Target Population: First-generation and/or Low-income college students
  Number: 1-5 students each year (4 awarded for 2010-2011)
  Partners: College Success Foundation, Admissions, Financial Aid, Housing, FIGs

CSF--Leadership 1000 Scholarship Program
  The Leadership 1000 Scholarship Program is a scholarship program funded by individuals, foundations, or businesses and provides college scholarships to deserving students who need assistance attending an eligible four-year college or university in Washington State.
  A Leadership 1000 Scholarship can be customized around a general set of requirements requested by the donor. Scholarships are provided by benefactors and are generally $6,250 per year for four years for a maximum of $25,000.

  Target Population: First-generation and/or low-income college students
  Number: 1-20 each year (12 awarded for 2010-2011)
  Partners: College Success Foundation, Admissions, Financial Aid, Housing, FIGs

Detailed Info:

http://www.finaid.wwu.edu/scholarships/pages/wwu_scholarships.php

A brief description of the institution’s programs to guide parents of low-income students through the higher education experience:

---
A brief description of the institution’s targeted outreach to recruit students from low-income backgrounds:

ACCESS PROGRAM:
GOALS: To retain at least 85% of the program’s participants from year 1 to year 2 in college. Students’ transition from high school to college will be supported by providing quality individualized and personalized advising services, access to social and campus integration opportunities, a peer mentor program, and connections to and an understanding of available campus resources. Students in the Access Program are identified by the Admissions Department as being high-achieving but academically at-risk students based on Admissions criteria.

Target Population: First-generation and/or Low-income new students
Number: Up to 25 students per year
Partners: Admissions, FIGs (First-Year Interest Groups), Tutoring Center

A brief description of the institution’s other admissions policies and programs:

Student Transitional Education Program (STEP) Early Move-in Orientation
Student Outreach Service’s Student Transitional Education Program (STEP) provides first-generation and/or low-income first year students an intentional orientation to Western’s educational experience, by emphasizing academic preparation, social integration, and campus and self-awareness. Through this program, students begin the acclimation process and familiarize themselves with resources and a new set of academic and social expectations. Students gain the tools and knowledge necessary for a successful transition to the college environment and the skills for a successful collegiate career.
Goals: To orient first-generation and low-income students and their parents to Western and to the Strategies For Success (SFS) program. Also, to apply the purpose of the SFS program and support the retention of first-generation and low-income students from year one to year two.

Target Population: First-generation and/or Low-income new students
Number: 50 students
Partners: Woodring College of Education, Ethnic Student Center, Western Leadership Advantage – L.E.A.D.S. Program, University Residences and Dining Services, WWU President’s and Vice Presidents’ Offices

A brief description of the institution’s other financial aid policies or programs:

---

A brief description of the institution’s other policies and programs not covered above:

---

The website URL where information about programs in each of the areas listed above is available:
http://www.finaid.wwu.edu/
Gender Neutral Housing

Responsible Party
Karen Walker
Asst. Director
University Residences

"---" indicates that no data was submitted for this field

Does the institution offer housing options to accommodate the special needs of transgender and transitioning students (either as a matter of policy or as standard practice)? :
Yes

A brief description of the program, policy, or practice :
Our institution makes an effort to accommodate any special needs for gender inclusive students. WWU has a community that is ideal for students whose gender identity and/or gender expression varies from the standard paradigm; lesbian, gay, bisexual, transgender, intersex, queer, or questioning residents, and for students who believe that their gender should not factor into their room/roommate assignment.

The website URL where information about the program, policy, or practice is available :
http://housing.wwu.edu/assignments/gender-inclusive-housing.php
Employee Training Opportunities

Responsible Party

Kunle Ojikutu
Asst. VP
Student Affairs and Academic Support Service

Submission Note:

WWU does not offer any cultural competence training at this time. The outreach program is considering implementing a program in this area soon.

"---" indicates that no data was submitted for this field

Does the institution make cultural competence trainings and activities available to all employees?:
No

A brief description of the cultural competence trainings and activities:
---

The website URL where information about the trainings and activities are available:
---
**Student Training Opportunities**

**Responsible Party**

**Kunle Ojikutu**  
Asst. VP  
Student Affairs and Academic Support Service

**Submission Note:**

WWU does not offer any cultural competence training at this time. The student outreach program is considering implementing a program in this area soon.

"---" indicates that no data was submitted for this field

**Does the institution make cultural competence trainings and activities available to all students?**

No

**A brief description of the cultural competence trainings and activities:**

---

**The website URL where information about the trainings and activities are available:**

---
Human Resources

This subcategory seeks to recognize institutions that have incorporated sustainability into their human resources programs and policies. This includes recognition for treating and remunerating their workers responsibly and fairly. An institution’s people define its character and capacity to perform; and so, an institution’s achievements can only be as strong as its community. An institution can bolster the strength of its community by making fair and responsible investments in its human capital. Such investments include offering benefits, wages, and other assistance that serve to respectfully and ethically compensate workers. Investment in human resources is integral to the achievement of a healthy and sustainable balance between human capital, natural capital, and financial capital.

In addition, this subcategory recognizes faculty and staff training and development programs in sustainability. Faculty and staff members’ daily decisions impact an institution’s sustainability performance. Equipping faculty and staff with the tools, knowledge, and motivation to adopt behavior changes that promote sustainability is an essential activity of a sustainable campus.

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Sustainable Compensation

Criteria

Institution evaluates, and updates as appropriate, its wages and benefits policies and its guidelines for contractors operating on campus to ensure that total compensation (wages plus benefits) for all on-campus workers is sufficient to enable these employees to meet their basic needs, as defined by the institution. This evaluation is completed at least once every three years.

Student workers are not covered by this credit.

While wages and total compensation set in the following ways may constitute sustainable compensation, institutions should conduct a basic needs assessment to ensure that the total compensation is adequate before claiming points for this credit:

- Paying prevailing wages for job type or classification
- Paying average or above average wages for the region or city where the institution is located
- Paying minimum wages or a set amount above the minimum wage

Policies and practices adopted by entities of which the institution is part (e.g. state government or the university system) may count for this credit as long as the policies apply to and are followed by the institution.

"---" indicates that no data was submitted for this field

Total number of employees working on campus (including contractors) :
2036

Number of employees (including contractors) that the institution ensures earn sustainable compensation :
2036

A brief description of how the institution ensures that its lowest-paid workers (including contractors, if applicable) receive sustainable compensation :

Classified staff are paid according to the Department of Personnel Salary grid for union represented employees. This pay structures aligns with other higher education employees as well as state general government employees. Faculty salaries are defined by union contract. Capitol project contractors are guaranteed prevailing wage by state law. Only exempt employee salaries are set by the institution.

Professional Staff/Faculty have a Willis Point Factor Methodology. Each position is review based on knowledge and skills, mental demands and accountability. From this like position comparisons is completed via the College and University Professional Association for Human Resources, other comparable institutions in the nation (as determined by the WWU Board of Trustees) and other state
Represented and non-represented Classified Employees (which include the college’s lowest paid positions) are covered by Washington State Department of Personnel policies and the state’s contract with the Washington Federation of State Employees.

Every employee is paid in a sustainable manner. Benefits are provided by state law and every employee is paid at or above minimum wage.

The most recent year total compensation for the institution’s lowest-paid workers (including contractors, if applicable) was evaluated to ensure that it was sustainable:

2010

The website URL where information about the institution’s compensation policies and practices is available:
---
Employee Satisfaction Evaluation

Responsible Party

Chyerl Wolfe-Lee
Director
Human Resources

Criteria

Institution conducts a survey or other evaluation that allows for anonymous feedback at least once every five years to measure employee satisfaction. The survey or equivalent may be conducted institution-wide or may be done by individual departments as long as all departments are covered by a survey. The institution has a mechanism in place to address issues raised by the evaluation.

"---" indicates that no data was submitted for this field

Does the institution evaluate employee satisfaction in a way that meets the criteria for this credit?:
No

A brief description of the institution’s methodology for evaluating employee satisfaction:
---

The year the employee satisfaction evaluation was last administered:
---

The website URL where information about the institution’s employee satisfaction evaluation process is available:
---
Staff Professional Development in Sustainability

Responsible Party
Chyerl Wolfe-Lee
Director
Human Resources

Criteria

Institution makes available training and/or other professional development opportunities in sustainability to all staff at least once per year.

Separate training opportunities for each department would count for this credit, as long as each staff member has an opportunity to learn about sustainability at least once per year.

It is not necessary that each staff member attend such trainings; the credit is based on making training available to all staff.

This credit applies to staff members only; it does not include faculty members.

The following training opportunities are not sufficient for this credit:

- Specialized training for a small group of staff
- The opportunity to participate in an institutional sustainability committee or group

"---" indicates that no data was submitted for this field

Does the institution make training and professional development opportunities in sustainability available to all staff?:
No

A brief description of the sustainability trainings and professional development opportunities available to staff:
---

The website URL where information about staff training opportunities in sustainability are available:
---
Sustainability in New Employee Orientation

Responsible Party

Wendy Knight
Administrative Assistant
Human Resources

Criteria

Institution covers sustainability topics in new employee orientation and/or in outreach and guidance materials distributed to new employees, including faculty and staff.

"---" indicates that no data was submitted for this field

Does the institution cover sustainability topics in new employee orientation and/or in outreach and guidance materials distributed to new employees, including faculty and staff? :
Yes

A brief description of how sustainability is included in new employee orientation :

The new employee handbook located on the WWU Human Resources webpage directs new employees to information concerning the Equal Opportunity Office, LGBT alliance, Veterans Outreach Center as well as other general campus information. The in-person orientation for new employees directs them to the website and offers handouts and brochures for these programs.

The website URL for the information about sustainability in new employee orientation :
---
Employee Sustainability Educators Program

Responsible Party

Carol Berry
Manager
Transportation Services

Criteria

Institution administers or oversees an ongoing faculty/staff peer-to-peer sustainability outreach and education program. In the program, employee sustainability educators are formally designated and receive formal training or participate in an institution-sponsored orientation. The institution offers financial or other support to the program.

---

"---" indicates that no data was submitted for this field

Total number of people employed by the institution :
2228

Program name (1st program) :
10x12 Program

Number of employees served by the program (1st program) :
246

A brief description of how the employee educators are selected (1st program) :

10x12 Program employee educators (Department Conservation Coordinators or "DCCs" are selected through volunteering themselves. Often the Office of Sustainability comes to know about potential DCCs through information from local Deans or Department Chairs.

DCCs must demonstrate:
- A commitment to conservation concepts and actions
- A strong interest in reducing utilities costs and working toward zero waste in their departments
- The ability to complete two to four hours per month release time for 10x12 activities, including a quarterly 10x12 training and networking breakfast meeting.

A brief description of the formal training that the employee educators receive (1st program) :

DCCs go through an initial meeting with the 10x12 Program Manager and then conduct a department walk through with the Program Manager to identify areas for improvement. DCCs also attend quarterly training and information meetings.
A brief description of the staff and/or other financial support the institution provides to the program (1st program):

Six academic departments and one college are participating in the 10x12 pilot program, located in four buildings: Parks Hall, Arntzen Hall, the Biology Building, and the Chemistry Building. The pilot program is funded with a $76,000 allocation, administered through the Office of Sustainability. Funding in 2011 provided staff, operating expenses and potential rebate awards to departments successful in reducing utilities consumption during the pilot year.

One or more faculty and staff from each department served as department Conservation Coordinators. These volunteers participated in assessments for energy consumption, implementation of departmental initiatives encouraging energy conservation and waste reduction varied between the pilot buildings.

At the request of the campus, timed “power down” email messaging was distributed to departments and offices throughout the campus, rather than limited to offices in the pilot buildings.

In the first five months of the one-year pilot, January to May 2011, electricity consumption in three buildings was reduced to a level below the baseline average.

The website URL where information about the program is available (1st program):

http://www.wwu.edu/sustain/10x12/index.shtml

Program name (2nd program):

---

Number of employees served by the program (2nd program):

---

A brief description of how the employee educators are selected (2nd program):

---

A brief description of the formal training that the employee educators receive (2nd program):

---

A brief description of the financial or other support the institution provides to the program (2nd program):

---

The website URL where information about the program is available (2nd program):

---

Program name(s) (all other programs):

---

Number of employees served by the program(s) (all other programs):

---
A brief description of how the employee educators are selected (all other programs) :
---

A brief description of the formal training that the employee educators receive (all other programs) :
---

A brief description of the staff and/or other financial support the institution provides to the program(s) (all other programs) :
---

The website URL where information about the program(s) is available (all other programs) :
---
Childcare

Responsible Party

Patricia Ashby
Manager
Childcare Services

"---" indicates that no data was submitted for this field

Does the institution have an on-site child care facility, partner with a local facility, and/or provide subsidies or financial support to help meet the child care needs of students, faculty, and staff? :
Yes

A brief description of the child care program, policy, or practice :

WWU has an on-campus childcare facility located on the Fairhaven College grounds. They provide child care services to students, faculty and staff. Students pay a sliding scale fee dependent on their income which is subsidized by the Associated Students.

The website URL where information about the program, policy, or practice is available :

http://as.wwu.edu/cdc/
**Employee Wellness Program**

**Responsible Party**

Chyerl Wolfe-Lee  
Director  
Human Resources

"---" indicates that no data was submitted for this field

**Does the institution have an employee assistance or wellness program that provides counseling, referral, and well-being services to employees?**

Yes

**A brief description of the employee wellness program, policy, or practice:**

Western Washington University offers a confidential Employee Assistance Program (EAP) and a Faculty & Staff Wellness Program (FSWP) for all employees. The EAP offers free counseling and other programs through the Washington State Department of Personnel, and has been a part of Washington state-wide policy effective since April 1st, 2009. The FSWP offers free Fitness Assessments, free & confidential One-on-One Exercise and Nutrition Consultations, and free or low-cost fitness classes to employees. The FSWP average cost of classes is roughly $40 per quarter, and enrolls hundreds of employees each quarter.

More Information:

http://www.dop.wa.gov/eap/Pages/default.aspx

http://www.acadweb.wwu.edu/hr/bulletin/default.asp#116

**The website URL where information about the program, policy, or practice is available:**

---
Socially Responsible Retirement Plan

Responsible Party

Jeff Ritter
Benefits Administrator
Human Resources

"---" indicates that no data was submitted for this field

Does the institution offer a socially responsible investment option for retirement plans? :
Yes

A brief description of the socially responsible investment option for retirement plans :

Western Washington University offers two 403(b) retirement plans: a University Retirement Plan (WWURP) for exempt Professional Staff, Executive Officers and Faculty and a Voluntary Investment Program (VIP) for all employees. The WWURP and VIP are qualified defined contribution plans under section 401(a) of the Internal Revenue Code. Vesting under the WWURP and VIP is immediate and all contributions into the WWURP are fully matched by the University. The WWURP contribution rates are based on your gross, eligible salary and are defined by your age: Under Age 35 = 5%, From Ages 36-49 = 7.5%, and age 50 and over = 10%. Within the WWURP and VIP, staff & faculty can select from three different retirement vendor options: TIAA-CREF, Fidelity, and Vanguard.

The majority of WWU staff & faculty who are enrolled in either the WWURP or VIP are enrolled in TIAA-CREF, which offers a socially responsible investment: The CREF Social Choice Account. This account seeks a favorable long-term rate of return that reflects the investment performance of the financial markets while giving special consideration to certain social criteria. The CREF Social Choice Account, is administered by TIAA-CREF.

The website URL where information about the program, policy, or practice is available :
Investment

This subcategory seeks to recognize institutions that make investment decisions that promote sustainability. Most institutions invest some of their assets in order to generate income. Together, colleges and universities invest hundreds of billions of dollars. Schools with transparent and democratic investment processes promote accountability and engagement by the campus and community. Furthermore, institutions can support sustainability by investing in companies and funds that, in addition to providing a strong rate of return, are committed to social and environmental responsibility. Investing in these industries also supports the development of sustainable products and services. Finally, campuses can engage with the businesses in which they are invested in order to promote sustainable practices.

Throughout this subcategory, the term “sustainable investment” is inclusive of socially responsible, environmentally responsible, ethical, impact, and mission-related investment.

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<td>Investment Disclosure</td>
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</tbody>
</table>
Committee on Investor Responsibility

Responsible Party

Teresa Mroczkiewicz
Director
WWU Finance

Criteria

Institution has a formally established and active CIR or similar body that makes recommendations to the Board of Trustees on socially and environmentally responsible investment opportunities across asset classes, including proxy voting. The body has multi-stakeholder representation, which means its membership includes faculty, staff, and students and may include alumni, trustees, and/or other parties.

Institutions for which investments are handled by the university system and/or a separate foundation of the institution should report on the investment policies and activities of those entities.

A general committee that oversees the institution's investments does not count for this credit unless social and environmental responsibility is an explicit part of its mission and/or agenda.

This credit applies to institutions with endowments of US $1 million or larger. Institutions with endowments totaling less than US $1 million may choose to omit this credit.

"---" indicates that no data was submitted for this field

Does the institution have a committee on investor responsibility or similar body that meets the criteria for this credit? :
No

The charter or mission statement of the CIR or other body, which reflects social and environmental concerns, or a brief description of how the CIR is tasked to address social and environmental concerns :
---

Members of the CIR, including affiliations :
---

Recent examples (within the past 3 years) of CIR actions :
---

The website URL where information about the committee is available :
---
Shareholder Advocacy

Responsible Party

Teresa Mroczkiewicz
Director
WWU Finance

Criteria

There are two possible approaches to earning this credit.

1) Institution filed or co-filed one or more shareholder resolutions that address sustainability or submitted one or more letters about social or environmental responsibility to a company in which it holds investments, during the previous three years.

and/or

2) Institution has conducted a negative screening of its entire investment pool within the last three years. This could take the form of prohibiting investment in an industry (e.g. tobacco or weapons manufacturing) or participating in a divestment effort (e.g. companies operating in South Africa during apartheid). The negative screen includes selling all but $2,000 or less of the affected direct holdings and writing a letter to all fund managers encouraging them to remove affected holdings as well.

Institutions for which investments are handled by the university system and/or a separate foundation of the institution should report on the shareholder advocacy activities of those entities.

"---" indicates that no data was submitted for this field

Has the institution filed or co-filed one or more shareholder resolutions that address sustainability during the past three years? :
Yes

Has the institution submitted one or more letters about social or environmental responsibility to a company in which it holds investments during the previous three years? :
Yes

Has the institution conducted a negative screening of its entire investment pool within the last three years? :
Yes

A brief description of how the institution (or its foundation) has engaged in shareholder advocacy that promotes sustainability during the previous 3 years. :

WWU’s active Clearbridge SAIS...

Standard Avoidance Screening
SAI’s standard avoidance screens are designed to restrict exposure to specific industries and/or sectors, based on product offerings or business practices. Standard avoidance screens include:

- Tobacco, which excludes companies that have significant involvement in the manufacture of tobacco products
- Alcohol, which excludes companies that have significant involvement in the manufacture of alcoholic beverages
- Gambling, which excludes companies that have significant involvement in the provision of gaming services
- Weapons/Defense, which excludes companies that have significant involvement in the manufacture of firearms, ammunition, or other weapons, as well as companies that have significant weapons-related contracts with the Department of Defense/Department of Energy
- Nuclear Power, which excludes companies that have significant involvement in the production of nuclear power

Investments in other companies also may be excluded. The SAI team determines what is “significant” for avoidance screening purposes and may decide on different screening approaches for different companies and different sectors.

Standard Supportive or Affirmative Screening
SAI’s standard supportive or affirmative screens are applied to all portfolios in the SAI Program to help identify those companies that, on balance, understand and respond to the sociocultural factors arising in their operating arena which, in turn, could affect their competitive position, risk profile, and future growth opportunities. This determination is made through a “best of class” analysis of a company’s culture, management systems, policies, and performance track record, drawing on information from the companies themselves, advocacy organizations, government agencies, and/or public policy institutes.

The website URL where information about the negative screen, divestment effort, and/or direct engagement with companies in which the institution holds investments is available:
http://www.acadweb.wwu.edu/hr/benefits/Retirement/WWUVIPProgram.pdf
Positive Sustainability Investments

Responsible Party

Teresa Mroczkiewicz
Director
WWU Finance

Criteria

Institution invests in any of the following:

- Sustainable industries, such as renewable energy or sustainable forestry
- Businesses selected for exemplary sustainability performances
- Sustainability investment funds, such as a renewable energy investment fund
- Community development financial institutions (CDFI)
- Socially responsible mutual funds with positive screens.

Investment in a socially responsible mutual fund with only negative screens (i.e. one that excludes egregious offenders or certain industries, such as tobacco or weapons manufacturing) does not count for this credit.

Institutions for which investments are handled by the university system and/or a separate foundation of the institution should report on the investment policies and activities of those entities.

"---" indicates that no data was submitted for this field

Total value of the investment pool :
9700000 US/Canadian $

Value of holdings in sustainable industries, such as renewable energy or sustainable forestry :
4500000 US/Canadian $

Value of holdings in businesses selected for exemplary sustainability performances :
0 US/Canadian $

Value of holdings in sustainability investment funds, such as a renewable energy investment fund :
0 US/Canadian $

Value of holdings in community development financial institutions (CDFIs) :
0 US/Canadian $

Value of holdings in socially responsible mutual funds with positive screens :
A brief description of the companies, funds, and/or institutions referenced above:

ClearBridge manages all equity asset classes in accordance with WWU’s Socially Responsible and Sustainable Investing Policy.

Relevant policies stated by The ClearBridge Investment Agency include:

- Direct investments in community development vehicles or in companies that are developing commercial solutions to critical societal and/or environmental challenges that an organization seeks to address through its grant-making.

  • Growing pressure to reduce greenhouse gas emissions and increase energy efficiency in operations and products.
  • Globalization of the world’s major economies and resulting changes in work force demographics and customer and market populations.
  • Increasing world population, growing prosperity and consumption among some segments of society, and the associated demand for goods and services.
  • Expanding demands for goods and services on a limited natural resource base, and the resulting pressure to improve resource productivity.
  • Better and more widely available information on the environmental and social impact of development on local communities and economies.
  • Ever-increasing public and, consequently, governmental concerns about quality-of-life factors such as air and water quality, equity in the workplace, work-life balance, and human rights.
  • The joining, or transfer, of behavioral attitudes developed by individuals in their daily lives as workers, parents, consumers, and community volunteers with their newly enlarged role as investors.

The website URL where information about the institution’s sustainability investment activities is available:

http://www.acadweb.wwu.edu/hr/benefits/Retirement/WWUVIPProgram.pdf
Student-Managed Sustainable Investment Fund

Responsible Party

Teresa Mroczkiewicz
Director
WWU Finance

"---" indicates that no data was submitted for this field

Does the institution have a student-managed sustainable investment fund through which students are able to develop socially and/or environmentally responsible investment skills and experience with governance? :

No

A brief description of the student-managed sustainable investment fund :

---

The website URL where information about the fund is available :

---
Does the institution have a policy, practice or directive to consider the social and/or environmental impacts of investment decisions, in addition to financial considerations? :  
Yes

A brief description of the sustainable investment policy :

Information taken from the WWU Endowment Investment Policy.

2.3.8. Social Responsibility. While fiscal goals are of central importance, when corporate policies or practices cause substantial social injury, the Western Washington University Foundation shall give independent weight to this factor in making investment decisions. The pursuit of the responsible investing objective shall be guided by the following policies:

2.3.8.1. The Foundation shall prohibit direct investments in tobacco and alcohol companies.

2.3.8.2. The Foundation will offer a screened fund for donors who request their donation to an endowment fund be placed in socially responsible investments.

The website URL where information about the policy is available :

---
Investment Disclosure

Responsible Party

Teresa Mroczkiewicz
Director
WWU Finance

"---" indicates that no data was submitted for this field

Does the institution make a snapshot of its investment holdings, including the amount invested in each fund and/or company and proxy voting records, available to the public? :

No

A brief description of the institution’s investment disclosure practices :

---

The website URL where information about investment disclosure available :

---
Public Engagement

This subcategory seeks to recognize institutions that give back to their communities through community service, engagement, and partnerships. Volunteerism and the sense of compassion that community service helps develop are fundamental to achieving sustainability. From tutoring children to removing invasive species to volunteering at a food bank, students, faculty, and staff can make tangible contributions that address sustainability challenges through community service. Community engagement can help students develop leadership skills while deepening their understandings of practical, real-world problems. Institutions can contribute to their communities by harnessing their financial and academic resources to address community needs. For example, faculty research and courses can focus on how to address community problems. In addition, colleges and universities can offer incentives for their graduates to pursue careers that fill community needs, and schools can use their prominence to advocate for sustainability outside of their institutions.

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</tbody>
</table>
Community Sustainability Partnerships

Responsible Party

Seth Vidana
Coordinator
Office of Sustainability

Criteria

Institution has formal partnership(s) with the local community, including school districts, government agencies, non-profit organizations, or other entities, to work together to advance sustainability within the community.

"---" indicates that no data was submitted for this field

Does the institution participate in community sustainability partnerships that meet the criteria for this credit?: Yes

A brief description of the institution’s sustainability partnerships with the local community:

Western maintains formal, long-term partnerships with Bellingham’s businesses, non-profits, City infrastructure, schools and neighborhoods in order to provide a wide range of opportunities for students and faculty to engage in both local and global studies, internship opportunities, and academic collaborations. Some of these partnerships include:

- Whatcom Council of Governments, Whatcom Transportation Authority, and Western work together on programs such as Commute Trip Reduction and Smart Commuter to develop student and faculty incentives to access public transportation.
- The Urban Transitions Studio is a partnership between Western, the City of Bellingham Department of Planning and Community Development, and Sustainable Connections. These organizations work together on concepts for new urbanism to help the community develop and integrate more sustainable urban infrastructure.
- Western participated in the Opportunity Council’s Community Energy Challenge which included many large and medium employers in Bellingham.
- Western partners with many local agricultural communities in Whatcom County and in the Pacific Northwest region to support sustainable foods practices. The university purchases organic and naturally grown produce from “Growing Washington,” dairy products from local farms, and other goods such as Baker’s Breakfast Cookies, Tony’s Coffee, and Rocket Donuts from local in-town businesses.
- Western’s Campus Sustainability Planning Studio has partnered with a number of community partners such as:
  - St. Joseph’s hospital to develop a sustainable landscaping plan, a zero waste initiative, and a grant-funded study on alternative energy options.
  - “The Leopold,” a local retirement center in Bellingham, on an energy conservation program.
  - The Community Food Coop for research on tree-free home product options.

The website URL where information about sustainability partnerships is available:
http://www.wwu.edu/sii/programs/
Inter-Campus Collaboration on Sustainability

Responsible Party

Seth Vidana
Coordinator
Office of Sustainability

Criteria

Institution collaborates with other colleges and universities to support and help build the campus sustainability community.

"---” indicates that no data was submitted for this field

Does the institution collaborate with other colleges and universities to support and help build the campus sustainability community? :

Yes

A brief summary of papers, guides, presentations, and other resources the institution has developed to share their sustainability experience with other institutions :

“Sustainable Landscaping at Northwest Indian College” is a collaborative research project completed by Western and NIC; Western’s Sustainability Institute Initiative created a summary report titled, “Preparing Students for a Life of Sustainability” and presented their campus sustainability data at the national BALLE Conference in June 2011. The Office of Sustainability’s Coordinator gives periodic presentations and updates on Western’s sustainability efforts to coordinate research between Bellingham Technical College and Whatcom Community College, usually titled “Sustainability at Western;” in 2009 Western’s Campus Sustainability Planning Studio produced research focusing on methods to achieve greater sustainability collaboration between the students of Whatcom Community College and Western Washington University; the Office of Sustainability presented at the 2008 national AASHE Conference in Raleigh and at 2009 AASHE conference in Arizona.

The names of local, state, regional, national, and other campus sustainability organizations or consortia in which the institution participates and/or is a member :

Western is a member institution with the Northwest Higher Education Sustainability Consortium (NHESC), City of Bellingham Department of Planning and Community Development, Whatcom Council of Governments, Whatcom Transportation Authority, and AASHE.

A brief summary of additional ways the institution collaborates with other campuses to advance sustainability :

• The Bellingham Waterfront Innovation Partnership Zone is a product of Western’s partnership with the Technology Alliance Group for Northwest Washington. The waterfront project includes collaboration between representatives from the Port of Bellingham, Western, and Bellingham Technical College to promote, educate, and advocate for sustainable technology-based businesses development.
• The Northwest Higher Education Sustainability Consortium is a cooperative effort between Western, Whatcom Community College,
Bellingham Technical College, and the Northwest Indian College that promotes sustainability on their campuses, in the communities they serve, in Whatcom County, and in the northwest region of Washington State. The Consortium has four over-arching goals:

- Advance sustainability efforts through facilitating communications and disseminating knowledge and information from and to the various campus and their communities
- Develop the understanding of sustainability among the wide spectrum of the Consortium’s college and university communities as well as other individuals and groups with similar values and goals
- Promote partnerships for advancing sustainability among the wide spectrum of the Consortium communities as well as other individuals and groups with like values and goals
- Increase capacity for the practice of sustainability on campuses and among the Northwest Consortium communities through building skills, transforming attitudes, and providing resources.

The Northwest Higher Education Consortium Climate Footprint Analysis Project is a collaborative partnership between Western, NWIC, BTC, and WCC to research and assess the greenhouse gas emissions of each of the three colleges. Students from the WWU Campus Sustainability Planning Studio will be paired with students from the member institutions to complete individual Greenhouse Gas Inventories (GGI), thereby measuring the “climate footprint” of each of the colleges. This assessment will assist in energy conservation and efficiency planning as well as meeting the requirements of the President’s Climate Commitment.

Western is connected with and contributes toward a variety of national and global organizations invested in sustainability through ongoing research and project management in areas such as Climate Change, Disaster Risk Reduction, alternative transportation innovations, eco-village design, sustainability curriculum design and experimental integrations, opportunities for education in environmental and economic stewardship through the Bellingham Sister Cities Association, and myriad internship and volunteer opportunities for students, faculty, and staff to participate with and contribute to the local and regional community.

More Info:

http://www.wwu.edu/sii/programs/

The website URL where information about cross-campus collaboration is available:

http://www.wwu.edu/sustain/initiatives/InterCampusCollaboration/NWHESC%20detail.shtml
Sustainability in Continuing Education

Responsible Party
Ariel Cleasby
Manager
Professional Development

Criteria

Part 1
Institution offers continuing education courses that are focused on or related to sustainability.

Courses that can be taken for academic credit are not included in this credit. They are covered by the Curriculum subcategory.

Part 2
Institution has a sustainability-related certificate program through its continuing education or extension department.

"---" indicates that no data was submitted for this field

Does the institution offer continuing education courses that are focused on or related to sustainability? :
No

Number of sustainability continuing education courses offered :
---

Total number of continuing education courses offered :
---

Does the institution have a sustainability-related certificate program through its continuing education or extension department? :
No

A brief description of the certificate program :
---

Year the certificate program was created :
---

The website URL where information about sustainability in continuing education courses is available :
Community Service Participation

Responsible Party

Timothy Costello
Director
CSL

Criteria

Institution engages its student body in community service, as measured by the percentage of students who participate in community service.

Institutions may exclude non-credit, continuing education, and/or part-time students from this credit.

Submission Note:

Student community service is not formally tracked by the university at this time. These are the official number of students tracked by the Center for Service Learning which only pertains to a small portion of the student body.

"---" indicates that no data was submitted for this field

The number of students engaged in community service:

4669

Total number of students, which may exclude part-time, continuing education and/or non-credit students:

13424

The website URL where information about the institution’s community service initiatives is available:

---
Community Service Hours

Responsible Party

Timothy Costello
Director
CSL

Criteria

Institution engages students in community service, as measured by average hours contributed per full-time student per year.

Institutions may exclude non-credit, continuing education, and/or part-time students from this credit.

Submission Note:

Student community service hours are not formally tracked by the university at this time. These are the official number of hours tracked by the Center for Service Learning which only pertains to a small portion of the student body.

SPRING HOURS YET TO COME.

"---" indicates that no data was submitted for this field

The number of student community service hours contributed during a one-year period:

73704

Total number of students, which may exclude part-time, continuing education and/or non-credit students:

13424

The website URL where information about the institution’s community service initiatives is available:

---
Sustainability Policy Advocacy

Responsible Party

Seth Vidana
Coordinator
Office of Sustainability

Criteria

Institution advocates for federal, state, or local public policies that support campus sustainability or that otherwise advance sustainability.

The policy advocacy must be done by the institution, not by students or a student group.

"---" indicates that no data was submitted for this field

Has the institution advocated for federal, state, and/or local public policies that support campus sustainability or that otherwise advance sustainability? :

No

A brief description of how the institution engages in public policy advocacy for sustainability, including the issues, bills, and ordinances for or against which the institution has advocated :

---

The website URL where information about the institution’s advocacy efforts are available :

---
Trademark Licensing

Responsible Party

Peg Godwin
General Manager
Western Associated Students Bookstore

Criteria

Part 1

Institution is a member of the Fair Labor Association or Worker Rights Consortium.

Part 2

Institution has signed on to participate in the Designated Suppliers Program.

"---" indicates that no data was submitted for this field

Is the institution a member of the Worker Rights Consortium? :
Yes

Is the institution a member of the Fair Labor Association? :
Yes

Has the institution expressed intention to participate in the Designated Suppliers Program? :
Yes

The website URL where information about the institution’s participation in the WRC, FLA, and/or DSP is available :
---
Graduation Pledge

Responsible Party

Timothy Costello
Director
CSL

"---" indicates that no data was submitted for this field

Does the institution administer a graduation pledge through which students pledge to consider social and environmental responsibility in future job and other decisions? :

No

A brief description of the graduation pledge program :

---

The website URL where information about the graduation pledge program is available :

---
**Community Service on Transcripts**

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**Responsible Party**

Timothy Costello  
Director  
CSL

---

"---" indicates that no data was submitted for this field

Does the institution include community service achievements on student transcripts? :

No

A brief description of the practice :

---

The website URL where information about the practice is available :

---
## Farmers’ Market

### Submission Note:

Although WWU does not host a farmer’s market the university works with Growing Washington. Growing Washington is a non-profit cooperative of farmers who implement sustainable agricultural practices, maintaining a regenerative agricultural system that preserves systems for local, sustainably farmed produce. This produce is provided in Western’s dining areas and it is the foundation of the university’s Farm-to-Fork program. During growing seasons Western uses Growing Washington to purchase approximately 15 percent of its produce to support local agriculture. Farmers benefit from the expanded market, guaranteed sales, representation in the community, and most importantly, have another reason to continue sustainable farming. Western’s community benefits from healthier food in its schools, access to fresh, healthy produce, and a sense of pride that goes along with buying quality products in a fair and economically competitive exchange.

"---" indicates that no data was submitted for this field

<table>
<thead>
<tr>
<th>Does the institution host a farmers' market for the community?</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>A brief description of the farmers’ market</td>
<td>---</td>
</tr>
<tr>
<td>The website URL where information about the market is available</td>
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Innovation

These credits recognize institutions that are seeking innovative solutions to sustainability challenges and demonstrating sustainability leadership in ways that are not otherwise captured by STARS.

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<tr>
<td>Innovation 3</td>
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<tr>
<td>Innovation 4</td>
</tr>
</tbody>
</table>
Criteria

1) Innovation credits are reserved for new, extraordinary, unique, groundbreaking, or uncommon outcomes, policies, and practices that greatly exceed the highest criterion of an existing STARS credit or are not covered by an existing STARS credit.

2) In general, innovation credits should have roughly similar impacts or be on the same scale as Tier One credits.

3) The innovative practice, policy, program, or outcome should have occurred within the past three years.

4) The innovative practice or program has to be something that the institution has already done; planned activities do not count.

5) An institution can only claim a particular activity as an innovation credit once. When re-submitting for a STARS rating, an innovation credit that the institution submitted previously cannot be re-submitted.

6) Practices, policies, and programs that were once considered innovative but are now widely adopted (e.g. being the first institution to enact a policy 20 years ago that is now common) may not be claimed as innovation credits.

7) Multiple activities or practices whose sum is innovative can be considered for an innovation credit as long as those activities or practices are related. For example, three innovative waste reduction programs in research laboratories could be listed together under a single innovation credit for Greening Laboratories. Listing a series of unrelated accomplishments or events under a single innovation credit is not accepted.

8) While the practices that led to receiving an award may be appropriate for an innovation credit, winning awards and/or high sustainability rankings in other assessments is not, in and of itself, grounds for an innovation credit.

9) Outcomes, policies, and practices that are innovative for the institution’s region or school type are eligible for innovation credits.

10) When the innovation is part of a partnership, the summary provided must clearly describe the institution’s role in the innovation.

---

A brief description of the innovative policy, practice, program, or outcome:

Western Washington University works with Growing Washington. Growing Washington is a non-profit cooperative of farmers who implement sustainable agricultural practices, maintaining a regenerative agricultural system that preserves systems for local, sustainably farmed produce. This produce is provided in Western’s dining areas and it is the foundation of the university’s Farm-to-Fork program. During growing seasons Western uses Growing Washington to purchase approximately 15 percent of its produce to support local agriculture. Farmers benefit from the expanded market, guaranteed sales, representation in the community, and most importantly, have another reason to continue sustainable farming. Western’s community benefits from healthier food in its schools, access to fresh, healthy
produce, and a sense of pride that goes along with buying quality products in a fair and economically competitive exchange.

A letter of affirmation from an individual with relevant expertise:
CSA letter for STARS.docx

The website URL where information about the innovation is available:
---
Innovation 2

Responsible Party

Peg Godwin
General Manager
Western Associated Students Bookstore

Criteria

1) Innovation credits are reserved for new, extraordinary, unique, groundbreaking, or uncommon outcomes, policies, and practices that greatly exceed the highest criterion of an existing STARS credit or are not covered by an existing STARS credit.

2) In general, innovation credits should have roughly similar impacts or be on the same scale as Tier One credits.

3) The innovative practice, policy, program, or outcome should have occurred within the past three years.

4) The innovative practice or program has to be something that the institution has already done; planned activities do not count.

5) An institution can only claim a particular activity as an innovation credit once. When re-submitting for a STARS rating, an innovation credit that the institution submitted previously cannot be re-submitted.

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9) Outcomes, policies, and practices that are innovative for the institution’s region or school type are eligible for innovation credits.

10) When the innovation is part of a partnership, the summary provided must clearly describe the institution’s role in the innovation.

"---" indicates that no data was submitted for this field

A brief description of the innovative policy, practice, program, or outcome:

In the fall of 2010, Western AS Bookstore, purchased 10,000 reusable and imprinted bags to give away to customers. Our customers included all of our 2300 online textbook orders. The idea was that we would reduce the number of plastic bags dispensed as well as encourage our customers to reuse their new bags. This is evident as the bags can be seen on the shoulders of our students, faculty and staff all over campus. We know they are being put to good use. The bookstore has been coordinating efforts with Western’s Office of Sustainability towards becoming a fully sustainable campus retail business.
A letter of affirmation from an individual with relevant expertise:

BookstoreLetter.pdf

The website URL where information about the innovation is available:

---
Innovation 3

Responsible Party

Kathryn Freeman
Green Fee Assistant
Office of Sustainability

Criteria

1) Innovation credits are reserved for new, extraordinary, unique, ground-breaking, or uncommon outcomes, policies, and practices that greatly exceed the highest criterion of an existing STARS credit or are not covered by an existing STARS credit.

2) In general, innovation credits should have roughly similar impacts or be on the same scale as Tier One credits.

3) The innovative practice, policy, program, or outcome should have occurred within the past three years.

4) The innovative practice or program has to be something that the institution has already done; planned activities do not count.

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9) Outcomes, policies, and practices that are innovative for the institution’s region or school type are eligible for innovation credits.

10) When the innovation is part of a partnership, the summary provided must clearly describe the institution’s role in the innovation.

"---" indicates that no data was submitted for this field

A brief description of the innovative policy, practice, program, or outcome:

The Green Energy Fee (GEF) Program exists to promote experiential learning opportunities and sustainable practices at Western Washington University. This is done through purchase of Renewable Energy Certificates to offset 100% of the electrical consumption of the university as well as the funding of innovative student-driven projects. Projects funded through the Green Energy Fee Program are evaluated based on their ability to:

• Increase Student Involvement and Education
• Reduce the University’s Environmental Impact
Create an Aware & Engaged Campus Community

The Green Energy Fee Program was implemented in 2010 as a result of a student-led initiative to ensure Western’s commitment to campus sustainability and green energy and to expand student involvement in reducing Western’s environmental impact. Programmatic funding is provided through a mandatory student fee established by the Associated Students that is charged on a per-credit basis. For the year of 2010-2011, there is over $250,000 available for funding.

The Green Energy Fee Program began accepting applications on January 21, 2011, and proposals can be submitted by students, staff and faculty from Western Washington University. Applicants are integrally involved with all stages of the project including development, implementation and post-implementation. This high level of participation requires them to not only create and develop their ideas, but to also work with on-campus staff throughout the process and to understand and help manage the practical implications that arise with implementation.

Examples of submissions include LED retrofits to be installed in a parking lot on campus, a solar panel array to be installed on an educational building, and installation of several Dyson Airblades in high traffic bathrooms in order to reduce paper towel waste.

A letter of affirmation from an individual with relevant expertise:

GEF.Letter.docx

The website URL where information about the innovation is available:

http://www.wwu.edu/sustain/gef/
Innovation 4

Responsible Party

Todd Morton
Professor
Engineering Technology

Criteria

1) Innovation credits are reserved for new, extraordinary, unique, ground-breaking, or uncommon outcomes, policies, and practices that greatly exceed the highest criterion of an existing STARS credit or are not covered by an existing STARS credit.

2) In general, innovation credits should have roughly similar impacts or be on the same scale as Tier One credits.

3) The innovative practice, policy, program, or outcome should have occurred within the past three years.

4) The innovative practice or program has to be something that the institution has already done; planned activities do not count.

5) An institution can only claim a particular activity as an innovation credit once. When re-submitting for a STARS rating, an innovation credit that the institution submitted previously cannot be re-submitted.

6) Practices, policies, and programs that were once considered innovative but are now widely adopted (e.g. being the first institution to enact a policy 20 years ago that is now common) may not be claimed as innovation credits.

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9) Outcomes, policies, and practices that are innovative for the institution’s region or school type are eligible for innovation credits.

10) When the innovation is part of a partnership, the summary provided must clearly describe the institution’s role in the innovation.

"---" indicates that no data was submitted for this field

A brief description of the innovative policy, practice, program, or outcome:

The VRI is the research, or project, arm of the Industrial Technology – Vehicle Design (IT-VD) program. Both the IT-VD, through its course content and the VRI, through its projects address issues of sustainability in the design and operation of vehicles.

The program focuses on complete vehicle design and fabrication with special emphasis on: power plants, including alternative fuels; transmissions; chassis design; and component materials.
As one of the leading schools for automotive design in the region, the Western Washington University Vehicle Research Institute (VRI) has a long track record of excellence both in competition and in the media. The VRI has been awarded the EPA’s P3 Award for vehicle emissions, displayed a vehicle at NASA Ames research labs in California, been mentioned at the Los Angeles International Auto Show and published in Seattle Metropolitan and on Wired.com.

A letter of affirmation from an individual with relevant expertise:
VRInnovationSTARS.pdf

The website URL where information about the innovation is available:
http://www.onlinefast.org/wwutoday/topics/vehicle-research-institute
Supplemental Data

The supplemental section includes reporting fields that are not part of STARS, but that have been requested by campus survey organizations (the Sustainable Endowments Institute, The Princeton Review, and Sierra magazine). Institutions that wish to share their data with one or more of these organizations should complete the fields in full or contact the relevant organization(s) for guidance regarding minimum reporting requirements.

<table>
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<td>Sustainability Staffing</td>
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</tbody>
</table>
New Student Orientation

Responsible Party

Hayden Fairley
ResRAP Coordinator Assistant
Office of Sustainability

Criteria

Institution provides details about how it incorporates sustainability into new student orientation.

"---" indicates that no data was submitted for this field

Does new student orientation include presentations, speakers, or skits that address sustainability and take place in large venues that most or all first-year students attend? :

No

Provide a brief description of the presentations, speakers or skits :

This is something that is being planned for the Summer of 2012. Pilot programs are currently being constructed.

Does new student orientation incorporate sustainability information into presentations (e.g., made by Residential Advisors to individual dorm floors)? :

No

Provide a brief description of the presentations :

This is something that is being planned for the Summer of 2012. Pilot programs are currently being constructed.

Does new student orientation actively engage students in activities that raise awareness about sustainability, highlight how sustainability plays out on campus, or allows students to take part in a productive green activity?

---

Provide a brief description of the activities :

There is an information fair for all new WWU students where there are various booths that advocate different sustainability issues and programs the university offers. At the fair there are representatives from; Huxley College of the Environment, the office of sustainability, University Dining Services, The alternative transportation office, Whatcom Transportation Authority, as well as other student-run groups that engage students in sustainability activity.
Does the institution make new student orientation more sustainable via efforts such as a zero-waste meal or carbon offsets? :
Yes

Provide a brief description of the efforts :

The transfer student orientation hosts a barbecue in which all dishware is compostable. The new freshman student orientation offers meals in the Viking Commons Dining Hall in which they use their dishware and abide to their waste policies.

Does the institution incorporate sustainability into new student orientation in other ways? :
---

Provide a brief description :
---
Criteria

Institution provides education about eco-positive food and gardening techniques.

Submission Note:

"Since we just recently got established on campus, we haven’t yet had a chance to integrate such materials into our dining programs. However, we have created posters (more permanent) and will be displaying them in all of the Residential Dining locations by the end of the month. These signs will provide educational material about how students can make more eco-positive food choices by eating in season (will be showing what fruits and vegetables are in season in WA by school quarter), reducing their water footprint by their food choices and by reducing food waste (will display different common foods with the amount of gallons of water it took to produce i.e. 1 lb. chicken, 500 gallons), and a sign providing statistical information for reducing your impact by eating less meat/cheese (in regards to our Less-Meat Monday campaign—i.e. "If you eat one less burger per week, it’s like taking your car off the road for 320 miles, or line-drying your clothes half the time")."

-Lucas Minor
(Aramark Dining Marketing Manager)

Are students educated in an academic class about how to make eco-positive food choices? :

Yes

Provide a brief description :

WWU’s Huxley College of the Environment offers ESTU 197a, Ecogastronomy:The Art and Science of Food. This course educates students on eco-positive food choices.

Course Overview:

This course is an introduction to the art and appreciation of “good” food as it is produced and consumed in various social, cultural, economic, political, and physical environmental settings. It also considers different scholarly, popular, and journalistic critiques of food systems and cultures. Over the course of the quarter, we will consider such topics as the loss of kitchen literacy, the rise of the Slow Food movement – and gastronomic sciences as they relate to taste and fairness in food production and food marketing, genetic engineering, civic agriculture and local foods, and the co-optation of “sustainable” and “organic” agriculture. As part of this, we will explore key
production and consumption debates in agricultural and gastronomical sciences with particular emphasis on the proponents and detractors of each. By the end of the quarter, students should have a good sense of food histories, ecological agriculture, diets and nutrition, and the political economy of food.

Info provided from:
Gigi Berardi (360) 650-2106
gberardi@wwu.edu

---

Are students educated in dining facilities about how to make eco-positive food choices? :
Yes

Provide a brief description :
When organic or locally-grown food is available in the WWU dining halls, a tag is placed next to the item that says "organic" or "locally grown", so students are aware of seasonality/what they are eating. There is also signage explaining what Fair Trade Certified means by the coffee and signage about Edaleen Dairy in the milk and soft serve machines.

---

Are students educated during orientation about how to make eco-positive food choices? :
No

Provide a brief description :
---

---

Are students educated in other venues about how to make eco-positive food choices? :
---

Provide a brief description :
---

---

Is there a program by which students are encouraged to and/or taught how to grow their own food? :
---

Provide a brief description of the program :
---
Food and Beverage Purchases

Responsible Party
Lucas Minor
Marketing Manager
Aramark Dining Services

Criteria
Institution provides details of its food and beverage purchases.

Submission Note:
"We track all of our sustainable purchasing information using the Real Food Challenge Calculator, a tool developed by a NGO, The Real Food Challenge, that strives to promote ecologically sound, locally-produced food, humanely raised meats, and fairly traded imported items through the purchasing power of public institutions and universities across the nation. Note that this system includes more than just local purchases.

For the most recent tracking/reporting period (Oct-Nov 2011), we’re at about 25% ‘Real Food’ campuswide."

-Lucas Minor
(Aramark Marketing Manager)

University dining facilities also carry Chocolove Chocolate (which is NOT Fair Trade, but supports the World Cocoa Foundation, which "supports cocoa farmers and their families worldwide. WCF programs raise farmer incomes, encourage responsible, sustainable cocoa farming and strengthen communities"

"---" indicates that no data was submitted for this field

The percentage of food and beverage expenditures that were processed within 100 miles of the institution by a company that is not publicly traded :
11

The percentage of food and beverage expenditures that were grown within 100 miles of the institution :
11

List what tool your institution is using to track this information (e.g. Center for Environmental Farming Systems or CBORD) :
Real Food Challenge Calculator, a tool developed by a NGO

List items procured for dining services from on-campus organic garden(s) :
---
The percentage of total food and beverage expenditures spent by dining services to procure items from on-campus organic garden(s):

---

List all Fair Trade certified items purchased:

Tony’s Coffee, Choice Tea, Starbucks Coffee, Larabars that contain chocolate, Green & Black Chocolate, Endangered Species Chocolate, and two Lipton Teas in Residential Dining are Rainforest Alliance certified, which "works to conserve biodiversity and ensure sustainable livelihoods by transforming land-use practices, business practices and consumer behavior".
Confinement-Free Food Purchases

Responsible Party

Lucas Minor
Marketing Manager
Aramark Dining Services

Criteria

Institution provides details of its confinement-free animal product purchases.

"---" indicates that no data was submitted for this field

Type of cage-free / free-range eggs purchased:
---

Percentage purchased:
0

Comments:
---

Type of confinement-free product purchased (1st product):
Fulton Beef

Percentage purchased (1st product):
0.33

Comments (1st product):
---

Type of confinement-free product purchased (2nd product):
Draper Valley Chicken

Percentage purchased (2nd product):
0.33

Comments (2nd product):
---
Type of confinement-free product purchased (3rd product):
Hempler's Bacon

Percentage purchased (3rd product):
0.33

Comments (3rd product):
---

Type of confinement-free product purchased (4th product):
---

Percentage purchased (4th product):
---

Comments (4th product):
---
Vegetarian-Fed Food Purchases

Responsible Party
Lucas Minor
Marketing Manager
Aramark Dining Services

Criteria
Institution provides details of its vegetarian-fed animal product purchases.

"---" indicates that no data was submitted for this field

Type of vegetarian-fed product purchased (1st product) :
Adaleen Dairy Products

Percentage purchased (1st product) :
5

Comments (1st product) :
All milk and soft serve ice cream served on campus.

Type of vegetarian-fed product purchased (2nd product) :
Fulton Beef

Percentage purchased (2nd product) :
0.33

Comments (2nd product) :
---

Type of vegetarian-fed product purchased (3rd product) :
Draper Valley Chicken

Percentage purchased (3rd product) :
0.33

Comments (3rd product) :
---
Type of vegetarian-fed product purchased (4th product) :
Hempler's Bacon

Percentage purchased (4th product) :
0.33

Comments (4th product) :
---

Type of vegetarian-fed product purchased (5th product) :
---

Percentage purchased (5th product) :
---

Comments (5th product) :
---
Hormone-Free Food Purchases

Responsible Party

Lucas Minor
Marketing Manager
Aramark Dining Services

Criteria

Institution provides details of its hormone-free animal product purchases.

"---" indicates that no data was submitted for this field

Type of hormone-free product purchased (1st product) :
Adaleen Dairy Products

Percentage purchased (1st product) :
5

Comments (1st product) :
All milk and soft serve ice cream served on campus.

Type of hormone-free product purchased (2nd product) :
Fulton Beef

Percentage purchased (2nd product) :
0.33

Comments (2nd product) :
---

Type of hormone-free product purchased (3rd product) :
Draper Valley Chicken

Percentage purchased (3rd product) :
0.33

Comments (3rd product) :
---
Type of hormone-free product purchased (4th product) :
Hempler's Bacon

Percentage purchased (4th product) :
0.33

Comments (4th product) :
---

Type of hormone-free product purchased (5th product) :
---

Percentage purchased (5th product) :
---

Comments (5th product) :
---
Seafood Purchases

Responsible Party

Thomas Koerner
Director of Operations
Aramark Dining Services

Criteria

Institution provides details of seafood products purchased that meet Marine Stewardship Council Blue Ecolabel standards and/or Monterey Bay Aquarium Seafood Watch guidelines.

"---" indicates that no data was submitted for this field

Type of seafood product purchased that meets Marine Stewardship Council Blue Ecolabel standards and/or Monterey Bay Aquarium Seafood Watch guidelines (1st product):
All Purchased Seafood

Percentage purchased (1st product):
9

Standard used (1st product):
---

Comments (1st product):
100% of seafood served in the dining commons meets Monterey Bay Aquarium Seafood Watch guidelines, and is purchased through Pacific Seafood.

Type of seafood product purchased that meets Marine Stewardship Council Blue Ecolabel standards and/or Monterey Bay Aquarium Seafood Watch guidelines (2nd product):
---

Percentage purchased (2nd product):
---

Standard used (2nd product):
---

Comments (2nd product):
---
Type of seafood product purchased that meets Marine Stewardship Council Blue Ecolabel standards and/or Monterey Bay Aquarium Seafood Watch guidelines (3rd product):
---

Percentage purchased (3rd product):
---

Standard used (3rd product):
---

Comments (3rd product):
---

Type of seafood product purchased that meets Marine Stewardship Council Blue Ecolabel standards and/or Monterey Bay Aquarium Seafood Watch guidelines (4th product):
---

Percentage purchased (4th product):
---

Standard used (4th product):
---

Comments (4th product):
---

Type of seafood product purchased that meets Marine Stewardship Council Blue Ecolabel standards and/or Monterey Bay Aquarium Seafood Watch guidelines (5th product):
---

Percentage purchased (5th product):
---

Standard used (5th product):
---

Comments (5th product):
---
Dishware

Responsible Party

Thomas Koerner
Director of Operations
Aramark Dining Services

Criteria

Institution provides details of the dishware it provides at its dining services locations.

"---" indicates that no data was submitted for this field

Does the institution offer reusable dishware at its dining services locations? :
Yes

Does the institution offer plastic dishware at its dining services locations? :
Yes

Does the institution offer polystyrene (Styrofoam) dishware at its dining services locations? :
No

Does the institution offer post-consumer recycled content dishware at its dining services locations? :
Yes

Does the institution offer biodegradable / compostable dishware at its dining services locations? :
Yes

Does the institution offer other types of dishware at its dining services locations? :
---

Provide a brief description. :
---
Energy Initiatives

---

Responsible Party

Greg Hough
Director
Facilities Management

---

Criteria

Institution provides details about its energy initiatives.

---

"---" indicates that no data was submitted for this field

The percentage of total building space square footage that has undergone energy retrofits or renovations within the past three years:

10

The percentage of overall energy consumption reduced as a result of retrofits and renovations completed within the past three years:

3.25

The percentage of electricity consumption reduced as a result of retrofits and renovations completed within the past three years:

0.23

The percentage of thermal energy consumption reduced as a result of retrofits and renovations completed within the past three years:

4.74

The combined gross square footage of all buildings that were constructed or underwent renovations in the past three years that are ENERGY STAR labeled:

0

The names of all buildings that were constructed or underwent renovations in the past three years that are ENERGY STAR labeled:

---

The combined gross square footage of all buildings that are ENERGY STAR labeled:

---
The names of all buildings that are ENERGY STAR labeled:

---
### Energy Use by Type

#### Responsible Party

**Greg Hough**  
Director  
Facilities Management

#### Criteria

Institution reports its energy use by type.

---

"---" indicates that no data was submitted for this field

<table>
<thead>
<tr>
<th>Energy Source</th>
<th>Percentage</th>
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</thead>
<tbody>
<tr>
<td>Coal</td>
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<td>Wind</td>
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<tr>
<td>Biomass</td>
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<td>Natural gas</td>
<td>30</td>
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<td>Solar PV</td>
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<td>Geothermal</td>
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<tr>
<td>Nuclear</td>
<td>1</td>
</tr>
<tr>
<td>Hydro</td>
<td>36</td>
</tr>
<tr>
<td>Other</td>
<td>1</td>
</tr>
</tbody>
</table>
Provide a brief description.

The information above is sourced from Puget Sound Energy.

The percentage of total energy used for heating buildings from coal.:

0

The percentage of total energy used for heating buildings from biomass.:

0

The percentage of total energy used for heating buildings from electricity.:

2

The percentage of total energy used for heating buildings from natural gas.:

98

The percentage of total energy used for heating buildings from geothermal.:

0

The percentage of total energy used for heating buildings from fuel oil.:

0

The percentage of total energy used for heating buildings from other.:

0

Provide a brief description.

---

If cogeneration, please explain.:

98% of heating in campus buildings is from natural gas that is sourced in Alberta, Canada. There are two small buildings that are electrically heated (green electricity), the Highland Lounge and the Sundquist Marine Lab.
Procurement

Responsible Party

John Zuzarte
Program Manager
Central Stores WWU

Criteria

Institution provides details about its procurement efforts.

Submission Note:

WWU does not require vendors to use less package but on formal bids (over $50,000) for goods and services when appropriate to evaluate recycled content and supplier sustainability we attach the supplier sustainability questionnaire to the bid documents. We also use environmental factors in life cycle costing and bid evaluating to determine best value.

"---" indicates that no data was submitted for this field

The percentage of institutionally purchased appliances that are ENERGY STAR rated (of eligible appliance categories) :
---

Does the institution have a policy to purchase ENERGY STAR appliances whenever possible? :
Yes

The percentage of expenditures on Forest Stewardship Council (FSC) certified office paper (US/Canadian dollars) :
73.50

Does the institution’s vendor code or policy require vendors to use less packaging? :
No
Bike Sharing

Responsible Party

Carol Berry
Manager
Transportation Services

Criteria

Institution reports the number of bicycles available through bike sharing programs.

"---" indicates that no data was submitted for this field

The number of bicycles available through bike sharing programs :
---
Water Initiatives

Responsible Party

David Sherwood
Manager
Facilities Management

Criteria

Institution provides details about its water initiatives.

Submission Note:

The Students for Sustainable Water (SSW) through the Green Energy Fee Program are working towards a bottled water ban on campus.

"---" indicates that no data was submitted for this field

Is there is a ban or restriction on selling or distributing bottled water on campus? :

No

Provide a brief description of any bottled water ban or restriction :

---

Does the institution meter any of its non-potable water usage? :

No

The percentage of urinals on campus that are waterless :

0
Endowment

Responsible Party

Mark Brovak
Senior Director
University Advancement

Criteria

Institution provides details about its endowment.

"---" indicates that no data was submitted for this field

The institution's total endowment market value as of the close of the most recent fiscal year :
9095441.93 US/Canadian $

Date as of :
Jan. 1, 2012

Does the institution offer donors the option of directing gifts to an investment fund that considers environmental/sustainability factors? :
Yes

If yes, or if currently under consideration, provide a brief description :
Yes, there is an environmental/sustainable investment option through Commonfund. At this time we have had no donors request this option for their endowments

Has the institution made investments in on-campus energy and/or water efficiency projects through the endowment (as an endowment investment and not a payout or using operating budget funds) :
No

Size of capital commitments made within past 3 years :
1200000 US/Canadian $

Provide a brief description :
The foundation has provided funds for these types of projects, but these were direct payments, not through an endowment. Largest capital project currently is the redo of the Softball field. This project will improve drainage and safety of the players.

Does institution lack the ability to vote proxies on environmental and social resolutions, as the entire equity holdings of the endowment are invested in mutual funds (e.g. CommonFund, Fidelity, Vanguard)? :
Does the institution lack the ability to vote proxies on corporate governance resolutions, as the entire equity holdings of the endowment are invested in mutual funds (e.g. CommonFund, Fidelity, Vanguard)?

Yes

Do investment managers handle the details of proxy voting on environmental and social resolutions?

No

Do investment managers handle the details of proxy voting on corporate governance resolutions?

No

Are investment managers provided with general guidelines that determine proxy votes on environmental and social resolutions?

No

Are investment managers provided with general guidelines that determine proxy votes on corporate governance resolutions?

Yes

Are investment managers provided with specific guidelines that determine proxy votes on environmental and social resolutions?

Yes

Are investment managers provided with specific guidelines that determine proxy votes on corporate governance resolutions?

No

Does a single administrator determine proxy votes on environmental and social resolutions?

No

Does a single administrator determines proxy votes on corporate governance resolutions?

No

Does a committee of administrators and/or trustees deliberate and make decisions on proxy votes on environmental and social resolutions?

Yes

Does a committee of administrators and/or trustees deliberate and make decisions on proxy votes on corporate governance resolutions?

Yes
Does a committee that includes student representatives deliberate and make recommendations or decisions on proxy votes on environmental and social resolutions?  :
Yes

Does a committee that includes student representatives deliberate and make recommendations or decisions on proxy votes on corporate governance resolutions?  :
Yes

Is institution community feedback incorporated into proxy voting decisions on environmental and social resolutions through town hall meetings or a website?  :
No

Is institution community feedback incorporated into proxy voting decisions on corporate governance resolutions through town hall meetings or a website?  :
No
Sustainability Staffing

Responsible Party

Seth Vidana
Coordinator
Office of Sustainability

Criteria

Institution reports the amount of weekly time worked by people employed in the sustainability office, if applicable (in full-time equivalent).

"---" indicates that no data was submitted for this field

The amount of weekly time worked by people employed in the sustainability office (in full-time equivalent) :
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FTE staff on payroll :
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FTE student intern/fellow :
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